



AVANTHI INSTITUTE OF ENGINEERING AND TECHNOLOGY

(Approved by A.I.C.T.E., New Delhi, & Permanently Affiliated to J.N.T.U-GV, Vizianagaram)

NAAC "B++" Accredited Institute

Cherukupally (Village), Near Tagarapuvalasa Bridge, Vizianagaram (Dist) -531162.

www.aietta.ac.in, principal@aietta.ac.in

AIET/GRC/01/2023-24

Date: 15/06/2023

GRIEVANCE REDRESSAL COMMITTEE

CIRCULAR

This is to inform all the committee members that there will be a meeting at the college conference hall and all the members of the committee are requested to attend the meeting on 18-06-2023 at 2.30 pm.

Agenda:

1. Formation of the Grievance Redressal Committee for the academic year 2023-24.
2. Awareness program on Grievance Redressal mechanism.
3. Any other topic with the permission of the Chairman.

Chairman

PRINCIPAL

Avanthi Institute of Engg. & Tech
Cherukupally (V), Bhogapuram (D)
Vizianagaram (Dist.)-531162

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MINUTES OF GRIEVANCE AND REDRESSAL COMMITTEE MEETING

The meeting of the Grievance and Redressal committee was held on 18-06-2023 at 2:30 p.m. in the college Conference Hall. The Chairman extended a warm welcome to the members of the committee. He addressed the present members to look into the complaints lodged by the students and to resolve such issues in the college for the academic Year 2023-2024.

The Committee discussed the following agenda at the meeting:

Item-1

Formation of the Grievance Redressal Committee for the academic year 2023-24.

Resolution:

It was discussed to reconstitute the Grievance Redressal Committee for the academic year 2023-24. In every department, a few faculty are formed to look into the problems faced by the students in the campus. The committee should settle genuine grievances and also the matters of psychological harassment by faculty, up to a satisfaction level so as to create a healthy relationship among the students in the campus. The grievance will include any matter related to the student. The committee is advised to contribute effectively to dispose the grievances at the earliest. The number of grievances settled or pending will be reported to the Principal/Director.

Item-2

Awareness program on Grievance Redressal mechanism.

Resolution:

As per the discussions done by the members of the committee, it was agreed by the committee members to spread awareness among the students and staff about identifying and sharing any grievances by organizing awareness programs and guest lectures.



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Members present:

S.NO:	NAME OF MEMBER	DESIGNATION	ROLE	SIGNATURE
1	Dr B Murali Krishna	Principal	Chairman	
2	Mr A. Arjuna Rao	Vice Principal	Coordinator-1	
3	Ms N Sakita Sri	Associate Professor Dept of - CSE	Coordinator-2	
4	Mr M Santosh Kumar	AO	Member	
5	Mr V Pradeep Kumar	Assistant Professor Dept. of -MECH	Member	
6	Ms. P.Lavanya	Assistant Professor Dept. of - CSE	Member	
7	Mr N.Kiran Kumar	Assistant Professor Dept. of - EEE	Member	
8	Mr D Rahul	Assistant Professor Dept. of - ECE	Member	
9	Ms. T.Satya Supriya	Assistant Professor Dept. of - BS&H	Member	
10	G Abhinash - 20Q71A0212	Student, IV EEE	Member	
11	R Harish - 20Q71A0335	Student , IV MECH	Member	
12	T Alekhya- 20Q71A0444	Student , IV ECE	Member	
13	G Jaya Ram- 20Q71A0570	Student , IV CSE	Member	

Chairman

PRINCIPAL
Avanathi Institute of Engg. & Tech
Cherukupally (V), Bhogapuram (D),
Vizianagaram (Dist.)-531162



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AIET/GRC/02/2023-24

Date: 10/08/2023

CIRCULAR

All the members of the Grievance Redressal Committee (GRC) are requested to attend the meeting on 12/08/2023 at 2.30 pm at the college conference hall to discuss the following agenda as per the complaints received.

Agenda:

- Action on the items from previous meeting minutes.
- To discuss on matters related to replacing some of the dustbins in Mechanical block 2nd floor and also ECE floor in the main block.
- To discuss about providing curtains due to improper view of board while using projector.
- To discuss about the request of providing more indoor game kits and also replacing table of the tennis table.
- Any other matters with the discussion of Chairman.


Chairman

PRINCIPAL
Avanathi Institute of Engg. & Tech.
Cherukupally (V), Bhogapuram (M)
Vizianagaram (Dist.)-531162

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Vizianagaram
18/07/2023

TO

The principal Sir,
Avanathi Institute Of Engineering and Technology,
Cherukupally,
Vizianagaram.

Subject: Replacement of some of the dust bins
in Mechanical and ECE

Respected Sir,

We are Ch. Bhuvanesh, D. Uday Kumar of
3rd year Mechanical and G. Aravind, N. Vinay of
4th year ECE want to bring to your notice that
some of the dust bins in the corridors are broken.
So, we kindly request for replacement of dust
bins and to solve this problem as soon as possible.

Thanking you

Yours faithfully
Ch. Bhuvanesh
D. Uday
G. Aravind
N. Vinay

To
Principal Sir
Avanathi Institute of Engineering and Technology
Cherukupally
Vizianagaram

Vizianagaram
27/07/2023

To
The principal Sir,
Avanathi Institute of Engineering and Technology,
Cherrukupally,
Vizianagaram.

Subject: providing curtains due to improper
view of board while using projector.

Respected Sir,

We are G. Durga prasad, D. Rambabu,
Indrajeet Singh Yadav. of 4th year CSE wants to
inform you that there are need of curtains in
your class rooms because due to the sunlight there is
an improper view of board while using projector. SO,
we kindly request you to look in to the matter properly
and respond immediately by assigning this task to the
building maintenance supervisor, and check that the window
curtains are arranged as soon as possible.

Thanking you

yours obediently

G. Durga prasad.

D. Rambabu.

Indrajeet Singh Yadav.

(10/Count)
for name

Vizianagaram
9/08/2023

TO
The Principal Sir,
Avantii Institute of Engineering & Technology
Chennikopally,
Vizianagaram.

Subject: Requesting to provide more indoor game kits and also replacing table tennis table.

Respected Sir,

We are I. Praveen, K. Venkatesh, A. Abishek of our college wants to bring to your notice that regarding the indoor games kits. So, We kindly request you to provide more indoor game kits and also replacing table tennis table as soon as possible.

Thanking you

Yours Respectedly

I. Praveen

K. Venkatesh

A. Abishek.

[Handwritten signature in green ink]
P/Committee
for sports



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AIET/GRC/02/2023-24

Date: 12-08-2023

MINUTES OF GRIEVANCES AND REDRESSAL COMMITTEE MEETING

Minutes of the meeting of the committee held on 12-08-2023 at 2:30 p.m. in the Conference Hall to look into the complaints lodged by the students and to resolve such issues in the college for the academic year 2023-2024. The Chairman heartily welcomed the members for the meeting. Further, Chairman briefed about the importance of the committee and its functions to the members. The Committee discussed the following agenda item wise at the meeting:

Item 1: Action on the items from previous meeting minutes.

- To discuss on matter related to the request made by 1st year students to repair cooling water filter.
Action taken: The cooling water filter is repaired.
- To discuss on request made by the students of Mech 3rd year about socket problems in class room.
Action taken: The socket problem in 3rd year Mech classroom is rectified.
- To discuss about the request made by girl students to replace the broken washbasin in the wash room of waiting hall.
Action taken: The washbasin is replaced in girls waiting hall.
- To discuss on issue regarding student lost money in the classroom.
Action taken: The lost money of the student is recovered.

Item 2: To discuss on matters related to replacing some of the dustbins in Mechanical block 2nd floor and also ECE floor in the main block.

Resolution: As per the compliant made by Chalapareddy Bhuvanesh, Dondapati Uday Kumar, students of 3rd year Mechanical and Golajana Aravind, Nagireddy Vinay students of 4th year ECE about the need for replacing some dustbins in the corridors. By discussing this with members the committee, the chairman of the committee decided suggested the floor incharges to replace the dustbins at 2nd floor in Mechanical block and also in ECE floor main block.

Item 3: To discuss about providing curtains due to improper view of board while using projector.

Resolution: With reference to the compliant filed by Daketi Rambabu, Indrajeet Singh Yadav, Golagani Durga Prasad of 4th year CSE, the committee members contacted concern maintenance department supervisor to look in to the matter properly and respond immediately by assigning this task to the building maintenance supervisor, and check that the window curtains are arranged as soon as possible.



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Item 4: To discuss about the request of providing more indoor game kits and also replacing table tennis table.

Resolution: With reference to the request made Ippili Praveen, Kilari Venkatesh, Adduri Abishek regarding the indoor games kits. The chairman of the committee discussed with PD sir and asked him to submit detailed report of requirement of additional sports items and asked AO sir to look into this matter.

The tentative date for next meeting was planned by Principal and is scheduled for October, 2023.

Members present:

S.NO:	NAME OF MEMBER	DESIGNATION	ROLE	SIGNATURE
1	Dr B Murali Krishna	Principal	Chairman	
2	Mr A. Arjuna Rao	Vice Principal	Coordinator-1	
3	Ms N Sakita Sri	Associate Professor Dept of - CSE	Coordinator-2	
4	Mr M Santosh Kumar	AO	Member	
5	Mr V Pradeep Kumar	Assistant Professor Dept. of -MECH	Member	
6	Ms. P.Lavanya	Assistant Professor Dept. of - CSE	Member	
7	Mr N.Kiran Kumar	Assistant Professor Dept. of - EEE	Member	
8	Mr D Rahul	Assistant Professor Dept. of - ECE	Member	
9	Ms. T.Satya Supriya	Assistant Professor Dept. of - BS&H	Member	
10	G Abhinash - 20Q71A0212	Student, IV EEE	Member	
11	R Harish - 20Q71A0335	Student , IV MECH	Member	
12	T Alekhya- 20Q71A0444	Student , IV ECE	Member	
13	G Jaya Ram- 20Q71A0570	Student , IV CSE	Member	

Chairman

PRINCIPAL
Avanthi Institute of Engg. & Tech.
Cherukupally (V), Bhogapuram (M)
Vizianagaram (Dist.)-531162

Vizianagaram
18/08/2023

To

The principal Sir,
Avanthi Institute of Engineering and Technology,
Cherukupally,
Vizianagaram.

Subject: Very thankful for providing dust
bins in corridors of Mechanical
and ECE blocks.

Respected Sir,

We are Ch. Bhuvanesh, D. Uday Kumar of
department of Mechanical of III year and G. Aravind
N. Vinay of department of ECE of IV year thank you
for providing the dust bins in the corridors of
our blocks

We are thankful for responding on this issue

Thanking you

Yours faithfully

Ch. Bhuvanesh

D. Uday

G. Aravind

N. Vinay

Vizianagaram
21/08/2023

To
The principal sir,
Avanthi Institute of Engineering and Technology,
Cherukupally,
Vizianagaram.

Subject: very thankful for providing curtains
for the classrooms.

Respected sir,

we are G. Durga Prasad, D. Rambabu,
Indrajeet Singh Yadav of department of CSE of
4th year thank you for providing curtains to our
classrooms

we are thankful for responding on this
issue.

Thanking you

yours obediently.

G. Durga Prasad

D. Rambabu

Indrajeet Singh Yadav.

Vizianagaram
25-08-2023

To

The Principal Sir,
Avantha Institute of Engineering & Technology,
Chaukupalu,
Vizianagaram.

Subject: Very thankful for providing more
indoor game kits and also for
replacing tennis table.

Respected Sir,

We are I. Praveen, K. Venkatesh, A.
Abhishek of our college. Thank you for providing
more indoor game kits and also for replac-
ing tennis table in our college.

We are very thankful and happy
for responding on this issue.

Thanking you
Yours Respectedly
I. Praveen
K. Venkatesh
A. Abhishek



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AIET/GRC/03/2023-24

Date: 12-10-2023

CIRCULAR

All the members of the Grievance Redressal Committee (GRC) are requested to attend the meeting on 14-10-2023 at 2.30 pm at college conference hall to discuss the following agenda as per the complaints received.

Agenda:

- Action on the items from previous meeting minutes.
- To discuss about the request to provide mirror in the washroom.
- To discuss about the request of providing some extra chairs in the library.
- Proper fixation of classroom doors and need to fix door stoppers.
- Any other matters with the discussion on Chairman.



Chairman

PRINCIPAL
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Cherukupally (V), Bhogapuram (M.)
Vizianagaram (Dist.)-531162

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Vizianagaram

12/9/2023

To

The Principal Sir,
Avanthi Institute of Engineering and Technology,
Cherukupally,
Vizianagaram.

Subject: Request to provide mirror in the
washroom.

Respected Sir,

We are P. Ankitha, S. Ramya Sri, U. Swathi
Students of IV year CSE wants to bring to your
notice that the mirror in the washroom has been
broken. So, we kindly request to arrange a new
mirror in the washroom.

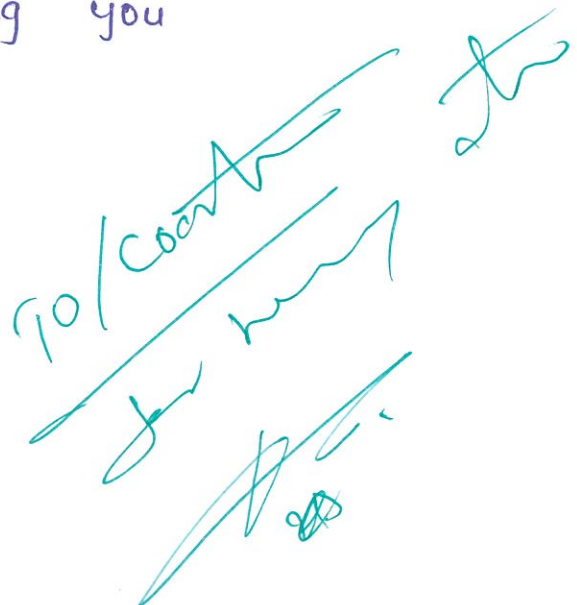
Thanking you

Yours Obediently

P. Ankitha

S. Ramya

U. Swathi

The block contains three handwritten signatures in blue ink. The top signature is a cursive signature, possibly 'P. Ankitha'. Below it is another cursive signature, possibly 'S. Ramya'. The bottom signature is a more stylized cursive signature, possibly 'U. Swathi'. There are also some scribbles and lines around the signatures.

Vizianagaram
21/09/23

To
The Principal Sir,
Avanathi Institute of Engineering and Technology
Chennurpally
Vizianagaram

Subject: Requesting to provide extra chairs
in the library

Respected Sir,

We are J. Dharmajay, L. Rajeswari, B. Akash
of IIIrd ECE wants bring this to your eyes
that we need few more extra chairs in
the library as they are insufficient to the
Students. So, We kindly requesting you to provide
chairs as soon as possible.

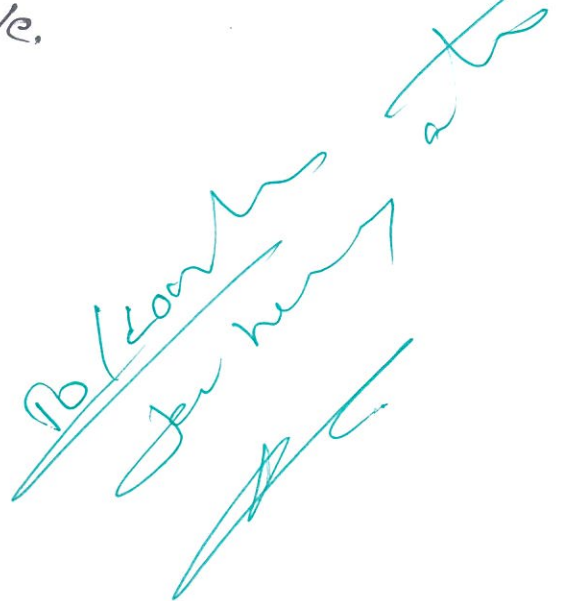
Thanking you

Yours Respectedly

J. Dharmajay

L. Rajeswari

B. Akash



Vizianagaram

02/10/2023

To
The principal sir,
Avanthi Institute of Engineering and Technology,
Cherukupally,
Vizianagaram.

Subject: Request to proper fixation of classroom
doors and need to fix door stoppers.

Respected sir,

We are Ch. Nandini, K. Naveen, M. Nithin of
3rd year CSE. Wants to inform that to proper some
of the doors in the classroom are broken and damage. So,
we kindly request for replacement of door and to
solve this problem as soon as possible.

Thanking you

Yours faithfully,

Ch. Nandini.

K. Naveen.

M. Nithin

PS/COOR
Jen
[Signature]



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AIET/GRC/03/2022-23

Date: 14-10-2022

MINUTES OF GRIEVANCES AND REDRESSAL COMMITTEE MEETING

Minutes of the meeting of the committee held on 14-10-2023 at 2:30 p.m. in the Conference Hall to look into the complaints lodged by the students and to resolve such issues in the college for the academic year 2023-24. The Chairman heartily welcomed the members for the meeting. Further, Chairman briefed about the importance of the committee and its functions to the members.

Item 1: Action on the items from previous meeting minutes.

- To discuss on matters related to replacing some of the dustbins in Mechanical block 2nd floor and also ECE floor in the main block.

Action taken: The dustbins are replaced.

- To discuss about providing curtains due to improper view of board while using projector.

Action taken: Curtains are provided in the class rooms which are having projector.

- To discuss about the request of providing more indoor game kits and also replacing the table of table tennis.

Action taken: Additional indoor games are provided.

Item 2: To discuss about the request to provide mirror in the washroom.

Resolution: The following students Puppala Ankitha, Simma Ramyasri, Udayana Swathi of IV year CSE addressed about the problem that the mirror in the washroom has been broken and requested to arrange a new mirror. The Chairman of the committee asked maintenance incharge to look into this matter.

Item 3: To discuss about the request of providing some extra chairs in the library.

Resolution: As per the requisition placed by the students Jagarapu Dhanunjaya, Landa Rajeswari, Boddeti Akash of III ECE, there are no sufficient chairs in the library while they are having library period. So the chairman of the committee asked the building maintenance supervisor to arrange the necessary things with the help of AO sir.

Item 4: Proper fixation of classroom doors and need to fix door stoppers.

Resolution: As per the request made by Chukka Nandini, Kanuri Naveen, Madana Nithin, the Chairman of the GRC committee asked AO Mr M Santosh Kumar have a look about it and arrange the necessary things.



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arrange the necessary things.

The tentative date for next meeting for the month of December, 2023 has been propose by the Principal.

Members present:

S.NO:	NAME OF MEMBER	DESIGNATION	ROLE	SIGNATURE
1	Dr B Murali Krishna	Principal	Chairman	
2	Mr A. Arjuna Rao	Vice Principal	Coordinator-1	
3	Ms N Sakita Sri	Associate Professor Dept of - CSE	Coordinator-2	
4	Mr M Santosh Kumar	AO	Member	
5	Mr V Pradeep Kumar	Assistant Professor Dept. of -MECH	Member	
6	Ms. P.Lavanya	Assistant Professor Dept. of - CSE	Member	
7	Mr N.Kiran Kumar	Assistant Professor Dept. of - EEE	Member	
8	Mr D Rahul	Assistant Professor Dept. of - ECE	Member	
9	Ms. T.Satya Supriya	Assistant Professor Dept. of - BS&H	Member	
10	G Abhinash - 20Q71A0212	Student, IV EEE	Member	
11	R Harish - 20Q71A0335	Student , IV MECH	Member	
12	T Alekhya- 20Q71A0444	Student , IV ECE	Member	
13	G Jaya Ram- 20Q71A0570	Student , IV CSE	Member	

Chairman

PRINCIPAL
Avanthi Institute of Engg. & Tech.
Cherukupally (V), Bhogapuram (M)
Vizianagaram (Dist.)-531162

Vizianagaram

18/10/2023

To

The principal sir,

Avanthi Institute of Engineering and Technology,

Cherukupally,

Vizianagaram.

Subject: Very Thankful for providing mirror
in washroom.

Respected Sir,

We are P. Ankitha, S. Ramya Sri, U. Swathi
department of CSE of IV year. Thankyou for
providing the mirror in the washroom of
our blocks

We are thankful and happy for respondin
on this issue

Thanking you

yours obediently

P. Ankitha

S. Ramya

U. Swathi

Vizianagaram
23/10/23

To
The Principal Sir,
Avanathi Institute of Engineering and Technology,
Chennurpally,
Vizianagaram

Subject: Very much thankful for providing
extra chairs in the library

Respected Sir,

We are J. Dharmaraj, L. Rajeswari, B. Akash
of IIIrd ECE. We are very thankful to you
for looking after this request and very happy.

Thank you for providing extra chairs in the
library.

We are very thankful for responding
on this request

Thanking you
Yours Respectably

J. Dharmaraj

L. Rajeswari

B. Akash

Vizianagaram

27/10/2023

To
The principal sir,
Avanthi Institute of Engineering and Technology,
Cherukupally,
Vizianagaram.

subject : very thankful for providing proper
doors and door stoppers in classroom.

Respected sir,

we are ch. Nandini, k. Naveen, M. Nithin
of 3rd year cse. Thankyou for providing proper
doors and door stoppers in our classroom.

we are thankful and happy for responding

on this issue

Thanking you

yours faithfully

ch. Nandini.

k. Naveen

M. Nithin



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AIET/GRC/04/2023-24

Date: 22-12-2023

CIRCULAR

All the members of the Grievance Redressal Committee (GRC) are requested to attend the meeting on 23-12-2023 at 2.30 pm at college conference hall to discuss the following agenda as per the complaints received.

Agenda:

- Action on the items from previous meeting minutes.
- Shortage of beds in rest room.
- To discuss on the complaint given by IV MECH students about the tube lights which are not working.
- To discuss on request for weekly 2 hours for self defense / cultural activity classes.
- Any other matters with the permission of chairman.


Chairman

PRINCIPAL

Avanathi Institute of Engg. & Tech.
Cherukupally (V), Bhogapuram (M)
Vizianagaram (Dist.)-531162

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4. Office

Vizianagaram

17/11/2023

TO
The principal sir,
Avanthi Institute of Engineering and Technology,
Cherukupally,
Vizianagaram.

Subject: Request for provide the Extra beds
in rest room.

Respected Sir,

We are B. Srilekha, G. pravallika, D. Ahalya,
A. pallavi want to inform the problem that
is shortage of beds in rest room. So, we kindly
request for provide the Extra beds in the
rest room.

Thanking you

Yours faithfully

B. Srilekha

G. Pravallika

D. Ahalya

A. pallavi

To/Go
for
for

Vizianagaram
28/11/2024

TO
The principal Sir,
Avanthee Institute of Engineering and Technology,
Cherukupally,
Vizianagaram.

Subject: Requesting to provide tubelights in
the Block and replacing the tubelights
which are not working

Respected Sir,

We are K. Vishnu, P. Dinesh, T. Kaethik of
IV Mechanical. wants to inform you that Tube
-lights in our block and classrooms are not working
Properly. few tubelights are completely not working.
So, we are requesting you to replace the
tube lights which are not working with the new ones
as soon as possible.

Thanking you

Yours obediently,

K. Vishnu

P. Dinesh

T. Kaethik

Go/col
ji
zi

Vizianagaram

07/12/2023

To
The principal sir,
Avanthi institute of Engineering and Technology,
Cherukupally,
Vizianagaram.

Subject: Request for provide weekly 2 hours
for self defense & cultural activity classes.

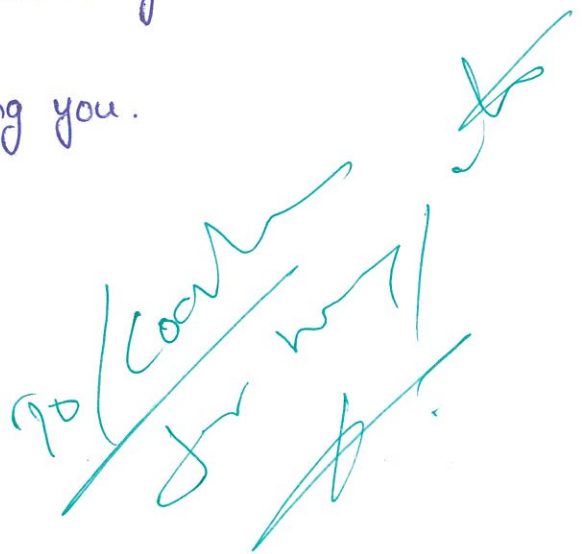
Respected sir,

we are K. Chandu Sai, P. Radha Vinodha,
G. Swetha, B. Jaya Sri wants to bring the to your notice
that implementation of weekly 2 hours classes for
self defense & cultural activity classes.

Thanking you.

yours faithfully.

K. Chandu
P. Radha
G. Swetha
B. Jaya





AVANTHI INSTITUTE OF ENGINEERING AND TECHNOLOGY

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Cherukupally (Village), Near Tagarapuvalasa Bridge, Vizianagaram (Dist) -531162.

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AIET/GRC/04/2023-24

Date: 23-12-2023

MINUTES OF GRIEVANCES AND REDRESSAL COMMITTEE MEETING

Minutes of the meeting of the committee held on **23-12-2023** at 2:30 p.m. in the Conference Hall to look into the complaints lodged by the students and to resolve such issues in the college for the academic year 2023-2024. The Chairman heartily welcomed the members for the meeting. Further, Chairman briefed about the importance of the committee and its functions to the members.

Item 1: Action on the items from previous meeting minutes.

- To discuss about the request to provide mirror in the washroom.

Action taken: The mirror in the washroom is replaced.

- To discuss about the request of providing some extra chairs in the library.

Action taken: Extra chairs in library are provided.

- Proper fixation of classroom doors and need to fix door stoppers.

Action taken: Doors and door stopers are fixed as per the received compliant.

Item 2: Shortage of beds in rest room.

Resolution: With reference to the compliant received from the girl students Betha Srilekha, Gottapu Pravallika, Dasari Ahalya, Avanapu Pallavi, about the shortage of beds in rest room, the chairman of the committee asked AO sir to look into this matter and arrange necessary things.

Item 3: To discuss on the compliant given by IV MECH students about the tube lights which are not working.

Resolution: As per the compliant received by IV Mech students, Kornana Vishnu, Pyla Dinesh, Telu Karthik the chairman of the committee discussed with the floor incharge and asked to replace the tubelights which are not working.

Item 4: To discuss on request for weekly 2 hours for self defense / cultural activity classes.

Resolution: As per the request made by the the students Kamsu Chandu Sai, Palo Radha Vinodh, Gantala Swetha, Bkasureddy Jaya Sri, the chairman of the committee discussed with the members of the committee and asked them to discuss with individual department wise HODs about the implementation of weekly 2 hours classes for self defense / cultural activity classes.

The tentative date for next meeting for the month of February, 2024 has been proposed by the Principal.



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Principal.

Members present:

S.NO:	NAME OF MEMBER	DESIGNATION	ROLE	SIGNATURE
1	Dr B Murali Krishna	Principal	Chairman	
2	Mr A. Arjuna Rao	Vice Principal	Coordinator-1	
3	Ms N Sakita Sri	Associate Professor Dept of - CSE	Coordinator-2	
4	Mr M Santosh Kumar	AO	Member	
5	Mr V Pradeep Kumar	Assistant Professor Dept. of -MECH	Member	
6	Ms. P.Lavanya	Assistant Professor Dept. of - CSE	Member	
7	Mr N.Kiran Kumar	Assistant Professor Dept. of - EEE	Member	
8	Mr D Rahul	Assistant Professor Dept. of - ECE	Member	
9	Ms. T.Satya Supriya	Assistant Professor Dept. of - BS&H	Member	
10	G Abhinash - 20Q71A0212	Student, IV EEE	Member	
11	R Harish - 20Q71A0335	Student , IV MECH	Member	
12	T Alekhya- 20Q71A0444	Student , IV ECE	Member	
13	G Jaya Ram- 20Q71A0570	Student , IV CSE	Member	


Chairman

PRINCIPAL

Avanathi Institute of Engg. & Tech.
Cherukupally (V), Bhogapuram (M)
Vizianagaram (Dist.)-531162

Vizianagaram

27/12/2023

To

The Principal Sir,

Avanthi Institute of Engineering and Technology,
Cherukupally,

Vizianagaram.

Subject: Very thankful for providing
extra beds in the rest room

Respected Sir,

We are B. Srilekha, G. Pravallika, D. Ahalya,
A. Pallavi thank you for providing the extra
beds in the rest room of our blocks.

We are thankful for responding on this
issue.

Thanking you

Yours faithfully

B. Srilekha

G. Pravallika

D. Ahalya

A. Pallavi

Vizianagaram
02/01/2024

To
The Principal Sir,
Avanthi Institute of Engineering and Technology
Cheekupally
Vizianagaram

Subject: Very thankful for replacing the tubelights
which are not working

Respected Sir,

We are K. Vishnu, P. Dinesh, T. Karthik of
IV Mechanical. We are very thankful and happy
for replacing all not working tubelights with
new ones.

We are very happy and thankful for
responding on this issue.

Thanking you
Yours Obediently,
K. Vishnu
P. Dinesh
T. Karthik

Vizianagaram

06/01/2024

To

The principal Sir,

Avanthi institute of Engineering and Technology,

Cherukupally,

Vizianagaram.

Subject: Very thankful for providing activity
clases.

Respected Sir,

We are K. Chandu Sai, P. Radha Vinodh,
G. Swetha, B. Jaya Sri wants to bring thank you for
providing the clases for self defense and culture
activity clases.

We are thankful for responding on this
issue.

Thanking you.

Yours faithfully,

K. Chandu

P. Radha

G. Swetha

B. Jaya



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5.1.4 Timely Redrassal of the Grievances through appropriate committees.

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Principal
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AIET/GRC/01/2022-23

Date: 16/06/2022

GRIEVANCE REDRESSAL COMMITTEE

CIRCULAR

This is to inform all the committee members that there will be a meeting at the college conference hall and all the members of the committee are requested to attend the meeting on 18-06-2022 at 2.30 pm.

Agenda:

1. Formation of the Grievance Redressal Committee for the academic year 2022-23.
2. Awareness program on Grievance Redressal mechanism.
3. Any other topic with the permission of the Chairman.

Copy to:

1. Principal office
2. All HOD's
3. IQAC
4. Office




Chairman

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AIET/GRC/01/2022-23

Date: 18/06/2022

MINUTES OF GRIEVANCE AND REDRESSAL COMMITTEE MEETING

The meeting of the Grievance and Redressal committee was held on 18-06-2022 at 2:30 p.m. in the college Conference Hall. The Chairman extended a warm welcome to the members of the committee. He addressed the present members to look into the complaints lodged by the students and to resolve such issues in the college for the academic Year 2022-23.

The Committee discussed the following agenda at the meeting:

Item-1

Formation of the Grievance Redressal Committee for the academic year 2022-2023.

Resolution:

It was discussed to reconstitute the Grievance Redressal Committee for the academic year 2022-23. In every department, a few faculties are formed to look into the problems faced by the students in the campus. The committee should settle genuine grievances and also the matters of psychological harassment by faculty, up to a satisfaction level so as to create a healthy relationship among the students in the campus. The grievance will include any matter related to the student. The committee is advised to contribute effectively to dispose the grievances at the earliest. The number of grievances settled or pending will be reported to the Principal/Director.

Item-2

Awareness program on Grievance Redressal mechanism.

Resolution:

As per the discussions done by the members of the committee, it was agreed by the committee members to spread awareness among the students and staff about identifying and sharing any grievances by organizing awareness programs and guest lectures.

Members present:

S.No	NAME OF MEMBER	DESIGNATION	ROLE	SIGNATURE
1	Dr A Chandra Sekhar	Principal	Chairman	
2	Mr A. Arjuna Rao	Vice Principal	Coordinator	
3	Mr M Santosh Kumar	AO	Member	
4	Mr K.Mohan Pradeep	Assistant Professor Dept. of -MECH	Member	



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5	Ms. P.Lavanya	Assistant Professor Dept. of - CSE	Member	<i>Lavanya</i>
6	Mr N.Kiran Kumar	Assistant Professor Dept. of - EEE	Member	<i>Kiran Kumar</i>
7	Mr D Rahul	Assistant Professor Dept. of - ECE	Member	<i>Rahul</i>
8	Ms. T.Satya Supriya	Assistant Professor Dept. of - BS&H	Member	<i>Satya Supriya</i>
9	G Abhinash - 20Q71A0212	Student, III EEE	Member	<i>G. Abhinash</i>
10	R Harish - 20Q71A0335	Student, III MECH	Member	<i>Harish</i>
11	T Alekhya - 0Q71A0444	Student, III ECE	Member	<i>Alekhya</i>
12	G Jaya Ram- 20Q71A0570	Student, III CSE	Member	<i>G. Jayaram</i>
13	G Hemanth Bhuvan Chand - 19Q71A0106	Student, IV CIVIL	Member	<i>G. Hemanth Bhuvan</i>
14	M Saibabu - 19Q71A0331	Student, IV MECH	Member	<i>Saibabu</i>
15	P Chandramouli 19Q71A0479	Student, IV ECE	Member	<i>P. Chandramouli</i>
16	M.V.K.Sai Sreeja - 19Q71A0590	Student, IV CSE	Member	<i>Sai Sreeja</i>



M
Chairman

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AIET/GRC/01/2021-22

Date: 10/06/2021

GRIEVANCE REDRESSAL COMMITTEE

CIRCULAR

This is to inform all the committee members that there will be a meeting at the college conference hall and all the members of the committee are requested to attend the meeting on 12-06-2021 at 2.30 pm.

Agenda:

1. Formation of the Grievance Redressal Committee for the academic year 2021-22.
2. Awareness program on Grievance Redressal mechanism.
3. Any other topic with the permission of the Chairman.



Chairman

Copy to:

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2. All HOD's
3. IQAC
4. Office

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AIET/GRC/01/2021-22

Date: 12/06/2021

MINUTES OF GRIEVANCE AND REDRESSAL COMMITTEE MEETING

The meeting of the Grievance and Redressal committee was held on 12-06-2021 at 2:30 p.m. in the college Conference Hall. The Chairman extended a warm welcome to the members of the committee. He addressed the present members to look into the complaints lodged by the students and to resolve such issues in the college for the academic Year 2021-22.

The Committee discussed the following agenda at the meeting:

Item-1

Formation of the Grievance Redressal Committee for the academic year 2021-22.

Resolution:

It was discussed to reconstitute the Grievance Redressal Committee for the academic year 2021-22. In every department, a few faculty are formed to look into the problems faced by the students in the campus. The committee should settle genuine grievances and also the matters of psychological harassment by faculty, up to a satisfaction level so as to create a healthy relationship among the students in the campus. The grievance will include any matter related to the student. The committee is advised to contribute effectively to dispose the grievances at the earliest. The number of grievances settled or pending will be reported to the Principal/Director.

Item-2

Awareness program on Grievance Redressal mechanism.

Resolution:

As per the discussions done by the members of the committee, it was agreed by the committee members to spread awareness among the students and staff about identifying and sharing any grievances by organizing awareness programs and guest lectures.



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Members present:

S.NO:	NAME OF MEMBER	DESIGNATION	ROLE	SIGNATURE
1	Dr.S.N.V Ganesh	Principal	Chairman	
2	Dr A Chandra Sekhar	Director - HR	Coordinator	
3	Mr A Arjuna Rao	Vice Principal	Member	
4	Mr M Santosh Kumar	AO	Member	
5	Mr M Raghava Rao	Assistant Professor Dept. of -MECH	Member	
6	Mr K Meher Prasad	Assistant Professor Dept. of - CSE	Member	
7	Mr P Santosh Kumar	Assistant Professor Dept. of - ECE	Member	
8	Ms T.Satya Supriya	Assistant Professor Dept. of - BS&H	Member	
9	G Hemanth Bhuvan Chand - 19Q71A0106	Student , III CIVIL	Member	
10	M Saibabu - 19Q71A0331	Student, III MECH	Member	
11	P Chandramouli - 19Q71A0479	Student, III ECE	Member	
12	M.V.K.Sai Sreeja - 19Q71A0590	Student, III CSE	Member	
13	S Shyamanth Prasad - 18Q71A0114	Student, IV CIVIL	Member	
14	P Ajay - 18Q71A0218	Student, IV EEE	Member	
15	K Jithin Avinash - 18Q71A0326	Student, IV MECH	Member	
16	P Vasavi - 20Q71A4425	Student, II CSE- AI&ML	Member	
17	DRavi- 20Q71A0209	Student, II EEE	Member	

Chairman

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AIET/GRC/01/2020-21

Date: 13/10/2020

GRIEVANCE REDRESSAL COMMITTEE

CIRCULAR

This is to inform all the committee members that there will be a meeting at the college conference hall and all the members of the committee are requested to attend the meeting on 14-10-2020 at 2.30 pm.

Agenda:

1. Formation of the Grievance Redressal Committee for the academic year 2020-21.
2. Awareness program on Grievance Redressal mechanism.
3. Any other topic with the permission of the Chairman.

Copy to:

1. Principal office
2. All HOD's
3. IQAC
4. Office

Chairman

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MINUTES OF GRIEVANCE AND REDRESSAL COMMITTEE MEETING

The meeting of the Grievance and Redressal committee was held on 14-10-2020 at 2:30 p.m. in the college Conference Hall. The Chairman extended a warm welcome to the members of the committee. He addressed the present members to look into the complaints lodged by the students and to resolve such issues in the college for the academic Year 2020-21.

The Committee discussed the following agenda at the meeting:

Item-1

Formation of the Grievance Redressal Committee for the academic year 2020-21.

Resolution:

It was discussed to reconstitute the Grievance Redressal Committee for the academic year 2020-21. In every department, a few faculty are formed to look into the problems faced by the students in the campus. The committee should settle genuine grievances and also the matters of psychological harassment by faculty, up to a satisfaction level so as to create a healthy relationship among the students in the campus. The grievance will include any matter related to the student. The committee is advised to contribute effectively to dispose the grievances at the earliest. The number of grievances settled or pending will be reported to the Principal/Director.

Item-2

Awareness program on Grievance Redressal mechanism.

Resolution:

As per the discussions done by the members of the committee, it was agreed by the committee members to spread awareness among the students and staff about identifying and sharing any grievances by organizing awareness programs and guest lectures.



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	research-related issues, etc.
Extension & extra-curricular	Alumni registration, an award of non-academic credits, physical education, etc.
Amenities & maintenance	Hostel facilities–allocation of rooms, the standard of a meal, wi-fi internet connectivity, utility-stores, computer facilities, drinking water, sanitation & hygiene, maintenance, medical facilities, etc.
Placements & internships	On-campus or off-campus interviews, soft skills training, internships, etc.
General administration	Collection of fee–on-line fee payment gateway, id cards, scholarships, hr-related issues, transportation, etc
Other related issues	Safety & security, discipline, misbehaviours, emergency services, etc.

Formation of the Grievance Redressal Committee (GRC)

A grievance redressal committee shall be established to deal with the complaints of students/teaching or non-teaching staff. The Committee shall consist of the following members nominated by the employer:

- The Principal of the college – Chairman.
- One Professor shall act as Coordinator.
- At least three committee members must be senior teaching professors nominated by the principal
- A student:- a representative from among students of the college to be nominated by the Principal based on academic merit or Competence in sports or performance in co-curricular activities.

Meeting of the Committee

- (i) The Committee shall meet at least twice every academic year.
- (ii) The chairperson of the Committee can call a special meeting at any time upon written request of not less than one-third of the total number of members of the Committee, on a date not later than 15 days after receipt of such requisition by the chairperson.

Method

The following procedure shall be followed for the investigation or inquiry of the complaints

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received by the GRC.

- Once received, the complaint shall be determined, reviewed, and conveyed to the department/office/individual responsible for the substantive role of the claim, requesting that the grievance be investigated and resolved within a specified time, or no later than seven days from the date of receipt of the grievances complaint.
- In the case of a grievance received through a suggestion or grievance box, the box should be opened in the presence of a committee member including a student.
- The Grievance Redressal Committee shall coordinate, supervise, and ensure that grievances are resolved on time. Depending on the severity of the complaint, the Grievance Redressal Committee may follow up on it daily with reminders before it is finally resolved.
- The Grievance Redressal Committee will review the redressal mechanism in depth. If the committee is satisfied with the solution provided by the relevant department/office/individual, the committee will notify the grievant in writing, and the matter will be considered closed until the grievant shows approval of the resolution at this stage.
- If the Grievance Redressal Committee is not pleased with the solution issued by the respective department/office/individual, or upon the grievant written request, the committee will schedule a hearing and notify the college/department/office/individual, as well as the grievant, via letter. If the committee determines that additional information or testimony is required to decide after the hearing, it will request that the parties send that information. In this case, the trial will be continued until the necessary documents are received.
- After the hearing or investigation, the grievance redressal committee shall use its best efforts to work out a resolution of the issues involved with the parties named in the grievance application – pass an order indicating the reasons for such order, as may be deemed fit.

Principal

AVANTHI INSTITUTE OF ENGG. & TECH
Cherukupally (V), Chittivalasa (SAO)
Bhogapuram (M),
Vizianagaram (Dist) -531162

Avanthi Institute of Engineering and Technology



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Members present:

S.NO:	NAME OF MEMBER	DESIGNATION	ROLE	SIGNATURE
1	Dr.S.N.V Ganesh	Principal	Chairman	
2	Dr A Chandra Sekhar	HOD CSE	Coordinator	
3	Mr A. Arjuna Rao	Vice Principal	Member	
4	Mr M Santosh Kumar	AO	Member	
5	Mr m Raghava Rao	Assistant Professor Dept. of -MECH	Member	
6	Mr k Meher Prasad	Assistant Professor Dept. of - CSE	Member	
7	Mr Mr P Santosh Kumar	Assistant Professor Dept. of - ECE	Member	
8	Ms T.Satya Supriya	Assistant Professor Dept. of - BS&H	Member	
9	G Hemanth Bhuvan Chand - 19Q71A0106	Student , II CIVIL	Member	
10	M Saibabu - 19Q71A0331	Student, II MECH	Member	
11	P Chandramouli - 19Q71A0479	Student, II ECE	Member	
12	M.V.K.Sai Sreeja - 19Q71A0590	Student, II CSE	Member	
13	S Shyamanth Prasad - 18Q71A0114	Student, III CIVIL	Member	
14	P Ajay - 18Q71A0218	Student, III EEE	Member	
15	K Jithin Avinash - 18Q71A0326	Student, III MECH	Member	
16	G Vasu - 17Q71A0530	Student, IV CSE	Member	
17	G Vijay - 17Q71A0422	Student, IV CSE	Member	
18	S Rahul Sai - 17Q71A0351	Student, IV CSE.	Member	

Chairman

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AIET/GRC/01/2019-20

Date: 26-06-2019

GRIEVANCE REDRESSAL COMMITTEE

CIRCULAR

This is to inform all the committee members that there will be a meeting at the college conference hall and all the members of the committee are requested to attend the meeting on 28-06-2019 at 2.30 pm.

Agenda:

1. Formation of the Grievance Redressal Committee for the academic year 2019-20.
2. Awareness program on Grievance Redressal mechanism.
3. Any other topic with the permission of the Chairman.



Chairman

PRINCIPAL

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MINUTES OF GRIEVANCE AND REDRESSAL COMMITTEE MEETING

The meeting of the Grievance and Redressal committee was held on 28-06-2019 at 2:30 p.m. in the college Conference Hall. The Chairman extended a warm welcome to the members of the committee. He addressed the present members to look into the complaints lodged by the students and to resolve such issues in the college for the academic Year 2019-20.

The Committee discussed the following agenda at the meeting:

Item-1

Formation of the Grievance Redressal Committee for the academic year 2019-20.

Resolution:

It was discussed to reconstitute the Grievance Redressal Committee for the academic year 2019-20. In every department, a few faculty are formed to look into the problems faced by the students in the campus. The committee should settle genuine grievances and also the matters of psychological harassment by faculty, up to a satisfaction level so as to create a healthy relationship among the students in the campus. The grievance will include any matter related to the student. The committee is advised to contribute effectively to dispose the grievances at the earliest. The number of grievances settled or pending will be reported to the Principal/Director.

Item-2

Awareness program on Grievance Redressal mechanism.

Resolution:

As per the discussions done by the members of the committee, it was agreed by the committee members to spread awareness among the students and staff about identifying and sharing any grievances by organizing awareness programs and guest lectures.



AVANTHI INSTITUTE OF ENGINEERING AND TECHNOLOGY

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Members present:

S.No	NAME OF MEMBER	DESIGNATION	ROLE	SIGNATURE
1	Dr S N V Ganesh	Principal	Chairman	
2	Mr A. Arjuna Rao	Vice Principal	Coordinator	
3	Mr M Santosh Kumar	AO	Member	
4	M Himangeswari	Assistant Professor Dept. of -CIVIL	Member	
5	G.Prasanth	Assistant Professor Dept. of - EEE	Member	
6	Garagubilli Ramu	Assistant Professor Dept. of - MECH	Member	
7	K Avinash Kumar	Assistant Professor Dept. of - ECE	Member	
8	Badukonda Madhusudana Rao	Assistant Professor Dept. of - CSE	Member	
9	R.Hemalatha	Assistant Professor Dept. of - BS&H	Member	
10	M Satyasri- 16Q71A0106	Student, IV CIVIL	Member	
11	D Nitesh- 16Q71A0529	Student , IV CSE	Member	
12	R Sai Kishore-17Q71A0212	Student , III EEE	Member	
13	G Vijay-17Q71A0422	Student , III ECE	Member	
14	T Tejaswi- 18Q71A0115	Student , II CIVIL	Member	
15	D Raju- 18Q71A0317	Student , II MECH	Member	



Chairman

PRINCIPAL

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AIET/GRC/01/2018-19

Date: 20-06-2018

GRIEVANCE REDRESSAL COMMITTEE

CIRCULAR

This is to inform all the committee members that there will be a meeting at the college conference hall and all the members of the committee are requested to attend the meeting on 22-06-2018 at 2.30 pm.

Agenda:

1. Formation of the Grievance Redressal Committee for the academic year 2018-19.
2. Awareness program on Grievance Redressal mechanism.
3. Any other topic with the permission of the Chairman.

Copy to:

1. Principal office
2. All HOD's
3. IQAC
4. Office



Chairman
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AIET/GRC/01/2018-19

Date: 22-06-2018

MINUTES OF GRIEVANCE AND REDRESSAL COMMITTEE MEETING

The meeting of the Grievance and Redressal committee was held on 22-06-2018 at 2:30 p.m. in the college Conference Hall. The Chairman extended a warm welcome to the members of the committee. He addressed the present members to look into the complaints lodged by the students and to resolve such issues in the college for the academic Year 2018-19.

The Committee discussed the following agenda at the meeting:

Item-1

Formation of the Grievance Redressal Committee for the academic year 2018-19.

Resolution:

It was discussed to reconstitute the Grievance Redressal Committee for the academic year 2018-19. In every department, a few faculty are formed to look into the problems faced by the students in the campus. The committee should settle genuine grievances and also the matters of psychological harassment by faculty, up to a satisfaction level so as to create a healthy relationship among the students in the campus. The grievance will include any matter related to the student. The committee is advised to contribute effectively to dispose the grievances at the earliest. The number of grievances settled or pending will be reported to the Principal/Director.

Item-2

Awareness program on Grievance Redressal mechanism.

Resolution:

As per the discussions done by the members of the committee, it was agreed by the committee members to spread awareness among the students and staff about identifying and sharing any grievances by organizing awareness programs and guest lectures.



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Members present:

S.No.	NAME OF MEMBER	DESIGNATION	ROLE	SIGNATURE
1	Dr S N V Ganesh	Principal	Chairman	
2	Mr A. Arjuna Rao	Vice Principal	Coordinator	
3	Mr M Santosh Kumar	AO	Member	
4	M. Himangeswari	Assistant Professor Dept. of -CIVIL	Member	
5	G.Prasanth	Assistant Professor Dept. of - EEE	Member	
6	G Ramu	Assistant Professor Dept. of - MECH	Member	
7	K Avinash Kumar	Assistant Professor Dept. of - ECE	Member	
8	B Madhusudana Rao	Assistant Professor Dept. of - CSE	Member	
9	R.Hemalatha	Assistant Professor Dept. of - BS&H	Member	
10	G Ugandhar- 15Q71A0420	Student , IV ECE	Member	
11	P Divakar-15Q71A0221	Student , IV EEE	Member	
12	M Rajesh-16Q71A0350	Student , III MECH	Member	
13	S Dileepkumar- 16Q71A0108	Student , III CIVIL	Member	
14	R Sai Kishore- 17Q71A0212	Student , II EEE	Member	
15	G Vijay- 17Q71A0422	Student , II ECE	Member	



Chairman
PRINCIPAL

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Avanthi Institute of Engineering and Technology



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AIET/GRC/02/2022-23

Date: 10/08/2022

CIRCULAR

All the members of the Grievance Redressal Committee (GRC) are requested to attend the meeting on 12/08/2022 at 2.30 pm at the college conference hall to discuss the following agenda as per the complaints received.

Agenda:

- Action on the items from previous meeting minutes.
- To discuss matters related to replacement of bed in girls rest room
- To discuss matter related to providing of curtains due to improper view of board while using projector.
- To discuss the request made for providing additional shuttle bats.
- Any other matters with the discussion of Chairman.

Copy to:

1. Principal office
2. All HODs
3. IQAC
4. Office




Chairman
PRINCIPAL

AVANTHI INSTITUTE OF ENGG. & TECH.

Cherukupally (V), Near Tagarapuvalasa Bridge

Bhogapuram (M), Vizianagaram (D)-531162

Vizianagaram
22/08/2022

TO

The Principal Sir,
Ananthi Institute of Engineering & Technology,
Cherukupally,
Vizianagaram.

Subject: Replacement of beds in girls rest room

Respected Sir,

We are Ch. Bhargani, P. Sandhya, M. Devi of 4th
ECE wants to bring to your notice that in girls rest
room some beds are broken. So we are kindly requesting you
to solve this problem as soon as possible.

Thanking you.

Yours faithfully

Ch. Bhargani

P. Sandhya

M. Devi

Forwarded to

GRC



Vizanagaram
22/7/2022

To,
The Principal Sir,
Aranthi Institute of Engineering and Technology,
Cherukupally
Vizanagaram

Sub: Providing curtains due to improper view of board
using Projector

Respected Sir,

We are R. Parani, R. Someswar Rao, B. Kalyani
of IInd year EEE. wants to bring to your notice that we are
having issues of board when using Projector due to lack of
curtains. So we are kindly requesting you to solve this problem
as soon as possible

Thanking you

Yours Faithfully

R. Parani

R. Someswar Rao

B. Kalyani

Forwarded to

GRC



Uzianagar
8/8/2022

To
Principle Sir
Amishi Institute of Engineering & Technology.
Cherukupally
Uzianagar

Sub: Requesting for providing additional Shuttle bats for
our College.

We are G. Hemrajal, D. Likhitha, D. Anudeep, B. Jaisheel
of III CSM/D want to bring to your notice that Shuttle
bats are broken. So we are kindly requesting you to
provide new bats.

Thanking you

Yours faithfully

G. Hemrajali

D. Likhitha

D. Anudeep

B. Jaisheel

Forwarded to

GRC



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AIET/GRC/02/2022-23

Date: 12-08-2022

MINUTES OF GRIEVANCES AND REDRESSAL COMMITTEE MEETING

Minutes of the meeting of the committee held on 12-08-2022 at 2:30 p.m. in the Conference Hall to look into the complaints lodged by the students and to resolve such issues in the college for the academic year 2021-22. The Chairman heartily welcomed the members for the meeting. Further, Chairman briefed about the importance of the committee and its functions to the members. The Committee discussed the following agenda item wise at the meeting:

Item 1: Action on the items from previous meeting minutes.

- To discuss matters related to the request made by II CSD students about proper fixation of class room window doors.

Action taken: The classroom window doors of II CSD are replaced based on the complaint.

- To discuss request made by the students about insufficient chairs in the library.

Action taken: As per the directions of Chairman of the GRC, additional chairs were provided.

- To discuss request made by girl students to provide mirror in the girls washroom

Action taken: Mirror in the washroom has been provided.

Item 2: To discuss matters related to replacement of bed in girl's rest room

Resolution: It was discussed to look into the problem addressed by the final year ECE girl students, Ch Bhargavi, P Sandhya, and M Devi regarding replacement of beds in the girl's washroom. The Grievance and Redressal Committee has called upon the concerned Maintenance Supervisor and informed him about the problem. The committee advised the concerned Work Supervisor to complete the task within a day. The complaint was resolved by replacing the bed which is not in proper condition.

Item 3: To discuss about providing curtains due to improper view of board while using projector.

Resolution: With reference to the complaint filed by P Pavani, R Someswararao, B Kalyani of 2nd year EEE, the committee members contacted concerned Maintenance department supervisor to look in to the matter properly and respond immediately by assigning this task to the building maintenance supervisor and check that the window curtains are arranged as soon as possible.



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Item 4: To discuss on request made for providing additional shuttle bats.

Resolution: As per the request made by the students, G. Hemanjali, D. Likhitha, D. Anudeep, B. Jaisheel of III CSM and CSD, about providing additional shuttle bats, the Chairman of the committee asked AO Mr M Santosh Kumar to have a discussion with the Physical Director, Mr Koteswar Rao, to look into this matter and arrange necessary sports material at the disposal of the students.

The tentative date for next meeting was planned by Principal and is scheduled for October, 2022.

Members present:

S.No	NAME OF MEMBER	DESIGNATION	ROLE	SIGNATURE
1	Dr A Chandra Sekhar	Principal	Chairman	
2	Mr A. Arjuna Rao	Vice Principal	Coordinator	
3	Mr M Santosh Kumar	AO	Member	
4	Mr K.Mohan Pradeep	Assistant Professor Dept. of -MECH	Member	
5	Ms. P.Lavanya	Assistant Professor Dept. of - CSE	Member	
6	Mr N.Kiran Kumar	Assistant Professor Dept. of - EEE	Member	
7	Mr D Rahul	Assistant Professor Dept. of - ECE	Member	
8	Ms. T.Satya Supriya	Assistant Professor Dept. of - BS&H	Member	
9	G Abhinash -20Q71A0212	Student, III EEE	Member	G. Abhinash .
10	R Harish - 20Q71A0335	Student , III MECH	Member	Harish
11	T Alekhya - 20Q71A0444	Student , III ECE	Member	Alekhya
12	G Jaya Ram-20Q71A0570	Student , III CSE	Member	G. Jayaram .
13	G Hemanth Bhuvan Chand - 19Q71A0106	Student , IV CIVIL	Member	G. Hemanth Bhuvan.
14	M Saibabu - 19Q71A0331	Student, IV MECH	Member	Saibabu
15	P Chandramouli - 19Q71A0479	Student, IV ECE	Member	P. Chandramouli
16	M.V.K.Sai Sreeja - 19Q71A0590	Student, IV CSE	Member	Sai. Sreeja.



Chairman
PRINCIPAL

Vizianagaram

13/7/2022

TO

The Principal Sir,
Amanthi Engineering College,
Cherukupaley,
Vizianagaram.

Subject: Very thankful for providing beds in rest room of main Block.

Respected Sir,
We are Ch. Bhargavi, P. Sandhya, M. Devi of
department of computer science and engineering of II-year
thanks you for providing the beds in the rest room of
our main Block

We are thankful for responding on this issue

Thanking you

Yours faithfully

Ch. Bhargavi

P. Sandhya

M. Devi

Vizianagaram
17/8/22

To,
The Principal Sir,
Avanathi Institute of Engineering and Technology
Cherukubally
Vizianagaram

Sub : Expressing gratitude for providing curtains for the projector

We are R. Pavani, R. Someshwar Rao, B. Kalyani of IInd EEE.

We thank you for providing curtains for the projector.

We are thankful for responding on this issue

Thanking you

Yours Sincerely

R. Pavani

R. Someshwar Rao

B. Kalyani

Vizianagaram
25/8/2022

To
Principle Sir
Ananthi Institute of Engineering & Technology
Cheruvupally
Vizianagaram.

Sub: Thanking you for providing additional shuttle
bats for our College.

We are G. Hemrajali, D. Lakshmi, D. Anudeep, B. Trishul of
(11) CSM/D want to thank you for providing shuttle bats for
playing shuttle

We are thankful for responding on this
issue.

Yours faithfully,

G. Hemrajali

D. Lakshmi

D. Anudeep

B. Trishul



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AIET/GRC/03/2022-23

Date: 12-10-2022

CIRCULAR

All the members of the Grievance Redressal Committee (GRC) are requested to attend the meeting on 14-10-2022 at 2.30 pm at college conference hall to discuss the following agenda as per the complaints received.

Agenda:

- Action on the items from previous meeting minutes.
- To discuss on issue related to improving the quality of food in the canteen
- To discuss about replacement of fan in the waiting hall
- To discuss about the request made by students to change bus stop point.
- Any other matters with the discussion on Chairman.

Copy to:

1. Principal office
2. All HODs
3. IQAC
4. Office



Chairman
PRINCIPAL
AVANTHI INSTITUTE OF ENGG. & TECH.
Cherukupally (V), Near Tagarapavalasa Bridge
Bhogapuram (M), Vizianagaram (D)-531162

Vizayanagaram
Dt: 26/08/22

To

Principal Sir
Avarthi institute of engineering & technology
Cheruku palli
Vizayanagaram

Sub: Requesting you to improve the quality
of food in canteen.

We are Sai jyothirmayi, Keerthana, Swathi and
Hemalatha of IV year use. We want to bring the
notice about the canteen food. The provided food is
not good. So, kindly change the quality of food.

Thanking you.

Yours faithfully

Sai jyothirmayi

B. Keerthana

G. Swathi

M. Hemalatha

Forwarded to
G.R-C



Vizianagaram
21/9/2022

To
Principal Sir
Amrita Institute of Engineering & Technology.
Cheruvu Pally
Vizianagaram

Sub: About replacement of fan in the writing hall

We are D. Behara, G. Bharani, L. Sowmya, D. Jathani of
III Ece want to bring to your notice that replacement
of fan in writing hall. So we are kindly requesting you to
change the fan

Thanking you.

Yours faithfully,

D. Behara
G. Bharani
L. Sowmya
D. Jathani

Forwarded to
GRL

Vizianagaram
6/9/2023

TO

The Principal, Sir,
Avanthe Institute of Engineering and Technology,
Cheruvupally,
Vizianagaram.

Subject: request to change the bus stop from
Day & night to Income tax office stop point

Respected sir,

We the student of Srikakulam, requesting
you to change the bus stop point Day & night
to Income tax office stop point due to heavy traffic
in the day and night. So we are kindly requesting you
to solve this problem.

Thanking you sir

Yours faithfully

K. Sandhya

T. Pradeep

P. Ramana

Forwarded to

GURE





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AIET/GRC/03/2022-23

Date: 14-10-2022

MINUTES OF GRIEVANCES AND REDRESSAL COMMITTEE MEETING

Minutes of the meeting of the committee held on 14-10-2022 at 2:30 p.m. in the Conference Hall to look into the complaints lodged by the students and to resolve such issues in the college for the academic year 2022-23. The Chairman heartily welcomed the members for the meeting. Further, the Chairman briefed about the responsibilities of the committee and its functions to the members.

Item 1: Action on the items from previous meeting minutes.

- To discuss on matters related to replacement of bed in girls rest room
Action taken: Beds which were not in proper condition is replaced with new one's in the girl's rest room.
- To discuss about providing curtains due to improper view of board while using projector.
Action taken: Curtains were provided in the class rooms which are equipped with projectors.
- To discuss about the request of providing additional shuttle bats.
Action taken: Additional shuttle bats were provided.

Item 2: To discuss on issue related to improving the quality of food in the canteen

Resolution: The following students Sai Jyothirmayi, B Keerthana, G Swathi, M Hema Latha of IV year CSE came out with a problem related to the quality of food provided in the canteen and also requested to improve the quality of food. The Grievance Redressal Committee Chairman asked AO, Mr M Santosh Kumar, to look into this matter and also advised him to discuss with the concerned canteen manager in order to improve the quality of food supplied in the canteen. Mr D Rahul, faculty from ECE department has been appointed to look into this matter closely and check whether the problem is resolved in less than a week's time.

The Chairman also directed the AO to monitor this issue and check whether it is resolved at the earliest.

Item 3: To discuss about replacement of a fan in the waiting hall.

Resolution: As per the requisition placed by the girl students, D Behara, G Bhavani, L Sowmya, D Jahnavi of III ECE, about the replacement of a fan in the waiting hall. The Chairman of the committee advised the Maintenance Supervisor and told him about the problem and asked him to immediately replace the fan which is not working. He also advised to monitor such issues and resolve them on a regular basis to avoid such type of complaints further from students.



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Item 4: To discuss requisition made by the faculty about the change of bus stop point.

Resolution: As per the request made by the faculty members, the Chairman of the GRC committee asked AO Mr M Santosh Kumar to have a discussion with the concerned buses in charges and check the possibility of changing to the requested bus stop point and to respond in a positive manner to the concerned request of faculty.

The tentative date for next meeting for the month of December, 2022 has been proposed by the Principal.

Members present:

S.No	NAME OF MEMBER	DESIGNATION	ROLE	SIGNATURE
1	Dr A Chandra Sekhar	Principal	Chairman	
2	Mr A. Arjuna Rao	Vice Principal	Coordinator	
3	Mr M Santosh Kumar	AO	Member	
4	Mr K.Mohan Pradeep	Assistant Professor Dept. of -MECH	Member	
5	Ms. P.Lavanya	Assistant Professor Dept. of - CSE	Member	
6	Mr N.Kiran Kumar	Assistant Professor Dept. of - EEE	Member	
7	Mr D Rahul	Assistant Professor Dept. of - ECE	Member	
8	Ms. T.Satya Supriya	Assistant Professor Dept. of - BS&H	Member	
9	G Abhinash - 20Q71A0212	Student, III EEE	Member	
10	R Harish - 20Q71A0335	Student , III MECH	Member	
11	T Alekhya - 0Q71A0444	Student , III ECE	Member	
12	G Jaya Ram- 20Q71A0570	Student , III CSE	Member	
13	G Hemanth Bhuvan Chand - 19Q71A0106	Student , IV CIVIL	Member	
14	M Saibabu - 19Q71A0331	Student, IV MECH	Member	
15	P Chandramouli - 19Q71A0479	Student, IV ECE	Member	
16	M.V.K.Sai Sreeja - 19Q71A0590	Student, IV CSE	Member	



Chairman
PRINCIPAL

Vijayanagararam

DT: 30/10/22

To

Principal sir

Aranthi institute of engineering & technology

Cherukupalli

Vijayanagararam

We the students Sai jyothirmayi, Keethana,
Swathi and Hemalatha of 10 year cse. Thanking you
for providing the good food

We are thankful for responding

to this issues.

Yours faithfully Thanking you

Sai jyothirmayi

B. Keethana

G. Swathi

M. Hemalatha

Vizianagaram
26/10/2021

To

Principal Sir
Amrita Institute of Engineering & Technology
Cherukupally
Vizianagaram.

Sub: Thanking you for placement of new fan in
meeting hall.

We are D. Behara, G. Bhawan, L. Sowma, D. Jahnani of
IIT ECE want to thank you for providing a new fan in the
meeting hall. We are very thankful.

Thanking you

Yours faithfully

D. Behara

G. Bhawan

L. Sowma

D. Jahnani

Vizianagaram
28/10/2022

TO

The Principal
Avinthi Institute of Engineering and Technology
Cherukupally,
Vizianagaram.

Subject: Very much thankful to change the Bus
Stop point from Day & night to Income Tax office
Stop point.

I, the Student of Srikakulam very much
thankfully that the bus stop point is changed
from Day & night to Income tax office Road.

Thanking you Sir

Yours faithfully

K. Sandhya

T. Pradeep

P. Ramana



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AIET/GRC/04/2022-23

Date: 22-12-2022

CIRCULAR

All the members of the Grievance Redressal Committee (GRC) are requested to attend the meeting on 23-12-2022 at 2.30 pm at college Conference hall to discuss the following agenda as per the complaints received.

Agenda:

- Action on the items from previous meeting minutes.
- To discuss the complaint filed by III yr CSE students to change the bench.
- To discuss the request on replacement of Volley ball net.
- To discuss request for changing of tube light in the library.
- Any other matters with the permission of chairman

Copy to:

1. Principal office
2. All HODs
3. IQAC
4. Office




Chairman
PRINCIPAL
AVANTHI INSTITUTE OF ENGG. & TECH.
Cherukupally (V), Near Tagarapuvalasa Bridge
Bhogapuram (M), Vizianagaram (D)-531162

Vizanagaram

31/10/22

To,
The Principal Sir,
Aranti Institute of Engineering and Technology
Cherukupally
Vizanagaram

Sub: Complaint given by IIIrd year CSE students to change
the bench

Respected Sir,

We are K. Venkata Sai, K. Harish, P. Charan of IIIrd CSE. We
would like to bring to your notice about the benches of CSE.
We kindly request you to change the benches.

Thanking you

Yours Sincerely

K. Venkata Sai

K. Harish

P. Charan

Forwarded to GIRE

M

Vizianagaram
4/11/2022

To
Principle Sir,
Avanthi Institute of Engineering And Technology,
Cherukupally,
Vizianagaram.

Sub:- request on replacement of Vally ball net.

Respected Sir,

We are P. Siddhu, A. Janaki Ram, D. Simhadai,
M. Satish of 2nd year Mech, wants to bring to your
notice that on request on replacement of Vally
ballnet to play. So we are kindly requesting
you to solve this problem as soon as possible.

Thanking you,

Yours faithfully

P. Siddhu

A. Janaki Ram

D. Simhadai

M. Satish

Forwarded to

GRL

11

1

Vizayanagaram
16/12/2022

To
Principal Sir
Avanthi Institute of Engineering & Technology
Churukupalli
Vizayanagaram

Sub: Requesting you for changing of light in the library.

We are K. Tharani, S. Lavanya, B. Hemanth and I. Bhavika. of II year csm/o. we want to bring the notice about the changing of light in the library. so, we are kindly requesting you to solve this problem as soon as possible.

Thanking you.

yours faithfully

K. Tharani
S. Lavanya
B. Hemanth.
I. Bhavika.

Forwarded to
GME
M



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AIET/GRC/04/2022-23

Date: 23-12-2022

MINUTES OF GRIEVANCES AND REDRESSAL COMMITTEE MEETING

Minutes of the meeting of the committee held on 23-12-2022 at 2:30 p.m. in the Conference Hall to look into the complaints lodged by the students and to resolve such issues in the college for the academic year 2022-23. The Chairman heartily welcomed the members for the meeting. Further, Chairman briefed about the importance of the committee and its functions to the members.

Item 1: Action on the items from previous meeting minutes.

- To discuss on issue related to improving the quality of food in the canteen
Action taken: The problem has been addressed and the quality of food provided in the canteen is good. Regular monitoring is also done.
- To discuss replacement of fan in the waiting hall
Action taken: The fan in the waiting hall which was making noise has been replaced.
- To discuss the request made by students to change bus stop point.
Action taken: The bus stop point has been changed to a convenient place as per the request made by students.

Item 2: To discuss on the compliant given by III yr CSE students to change the bench.

Resolution: With reference to the compliant received from K Venkata Sai, K Harish, P Charan students of III CSE students about replacement of bench in the classroom for which the nails came out and also that some students got their dress torn due to this. The Chairman of the committee discussed with the concerned Maintenance supervisor to look into this matter and resolve the issue within a day.

Item 3: To discuss on the request on replacement of Volley ball net.

Resolution: As per the compliant received by P Siddhu, A Janaki Ram, D Simhadri, M Rakesh of II year MECH about the replacement of old Volley Ball net, the Chairman asked AO Mr M Santosh Kumar and also PD Mr Koteswar Rao to check the possibility of replacing the old Volley ball net with a new one.

Item 4: To discuss on request for changing of tube light in the library.

Resolution: As per the request made by the II year CSM and CSD students K Tharani, S Lavanya, B Hemanth, I Bhavika, about the dull tube lights in the library, the Chairman of the committee discussed with librarian Mr.M.Jagannadham and also the Maintenance Supervisor to look into this matter and



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respond immediately so that the students do not face any problem while they are using library facilities. He also advised librarian Mr.M.Jagannadham to observe such matters and bring it to the notice of AO Mr M Santosh Kumar in order to react to such problems immediately and resolve it immediately to avoid any type of inconvenience(s) to the students.

The tentative date for next meeting for the month of February, 2023 has been proposed by the Principal.

S.No	NAME OF MEMBER	DESIGNATION	ROLE	SIGNATURE
1	Dr A Chandra Sekhar	Principal	Chairman	
2	Mr A. Arjuna Rao	Vice Principal	Coordinator	
3	Mr M Santosh Kumar	AO	Member	
4	Mr K.Mohan Pradeep	Assistant Professor Dept. of -MECH	Member	
5	Ms. P.Lavanya	Assistant Professor Dept. of - CSE	Member	
6	Mr N.Kiran Kumar	Assistant Professor Dept. of - EEE	Member	
7	Mr D Rahul	Assistant Professor Dept. of - ECE	Member	
8	Ms. T.Satya Supriya	Assistant Professor Dept. of - BS&H	Member	
9	G Abhinash - 20Q71A0212	Student, III EEE	Member	
10	R Harish - 20Q71A0335	Student , III MECH	Member	
11	T Alekhya - 0Q71A0444	Student , III ECE	Member	
12	G Jaya Ram- 20Q71A0570	Student , III CSE	Member	
13	G Hemanth Bhuvan Chand - 19Q71A0106	Student , IV CIVIL	Member	
14	M Saibabu - 19Q71A0331	Student, IV MECH	Member	
15	P Chandramouli - 19Q71A0479	Student, IV ECE	Member	
16	M.V.K.Sai Sreeja - 19Q71A0590	Student, IV CSE	Member	



Chairman
PRINCIPAL

AVANTHI INSTITUTE OF ENGG. & TECH.
Cherukupally (V), Near Tagarapuvalasa Bridge
Bhogapuram (M), Vizianagaram (D)-531162

Vizianagaram
28/12/2022

To,
The Principal Sir,
Avanathi Institute of Engineering and Technology
Cherukupally
Vizianagaram

Sub: Expressing gratitude for changing the benches

Respected Sirs,

We are K. Venkata Sai, K. Harish, P. Charan of IVth CSE.
We thank you for providing the change in benches of IIIrd CSE.

We are thankful for responding to this issue

Thanking you

Yours Sincerely

K. Harish

P. Charan

K. Venkata Sai

Vizianagram

4/1/2023

To

Principal Sir

Avarthi institute of engineering & technology,

Cherukupally,

Vizianagram.

Sub:- Expressing gratitude for providing Volley ball net.

Respected Sir,

We are P. Siddhu, A. Janaki Ram, D. Simhadri,
M. Satish of 2nd year Mech, we are very thankful for
providing Volleyball net to play. We are thankful
for responding on this issue.

Thanking you,

Yours faithfully

P. Siddhu

A. Janaki Ram

D. Simhadri

M. Satish

Vijayanagaram
6/1/2023

To
Principal Sir
Avanthi Institute of Engineering & Technology
Cherukupalli
Vijayanagaram.

We the students K. Tharani, S. Lavanya,
B. Hemanth and D. Bhavika of II year CSM / D.
Thanking you for changing of light in the library.

We are thankful for responding
to this issues

Thanking you.

yours faithfully

K. Tharani
S. Lavanya
B. Hemanth
D. Bhavika



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AIET/GRC/05/2022-23

Date: 23-02-2023

CIRCULAR

All the members of the Grievance Redressal Committee (GRC) are requested to attend the meeting on 24-02-2023 at 2.30 pm at college Conference hall to discuss the following agenda as per the complaints received.

Agenda:

- Action on the items from previous meeting minutes.
- To discuss the complaint filed by II ECE students to change the tube lights which are not working properly.
- To discuss the request to provide new Carom board set.
- To discuss the request to repair taps in the wash room.
- Any other matters with the permission of Chairman.

Copy to:

1. Principal office
2. All HODs
3. IQAC
4. Office



Chairman
PRINCIPAL
AVANTHI INSTITUTE OF ENGG. & TECH.
Cherukupally (V), Near Tagarapuvalasa Bridge
Bhogapuram (M), Vizianagaram (D)-531162

Vizianagaram
30/12/2022

To,

The principal sir,
Awanthi Institute of Engineering and Technology
Cherukulapally,
Vizianagaram.

Sub :- To discuss on the complaint to change the
tube lights

Respected sir,

We are K. Lavanya, M. Sridhar,
P. Teja of IInd year ECE. I we are here to
inform that the lights are not working
properly in our class. It is difficult to
study without light. So, please kindly
requesting you to solve this problem as soon
as possible.

Thanking you,

yours faithfully,

K. Lavanya

M. Sridhar

P. Teja

Forwarded to
GRC

Vizianagaram
7/1/2023

To
Principal Sir,
Acharya Institute of Engineering & Technology,
Channarayana,
Vizianagaram,

Sub: Request to provide New Comboard Set

Respected Sir,

We the Students of Ist year D. Ahalya
P. Dinah, S. Harshitha want to bring to your
notice to provide new Comboard set. So we
request you to provide the Comboard

Thanking you

Yours faithfully

D. Ahalya

P. Dinah

S. Harshitha

Forwarded to

GIRE



Vizianagaram
25/11/2023

TO,

The Principal Sir,

Aventhi Institute of Engineering and Technology,
Cherukupally,
Vizianagaram.

sub: Request to repair taps in the washroom.

Respected sir,

we the students of II CSE and III EEE

Ch. Sravallika, and G. Indu want to bring to
your notice that the taps are not working
in the washroom. So we are requesting you

to solve this problem

Thanking you sir,

Yours faithfully

Ch. Sravallika

G. Indu.

Forwarded to
GURE



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AIET/GRC/05/2022-23

Date: 24-02-2023

MINUTES OF GRIEVANCES AND REDRESSAL COMMITTEE MEETING

Minutes of the meeting of the committee held on 24-02-2023 at 2:30 p.m. in the Conference Hall to look into the complaints lodged by the students and to resolve such issues in the college for the academic year 2022-23. The Chairman heartily welcomed the members for the meeting. Further, Chairman briefed about the importance of the committee and its functions to the members.

The Committee discussed the following agenda item wise at the meeting:

Item 1: Action on the items from previous meeting minutes.

- To discuss on the compliant given by III yr CSE students to change the bench.
Action taken: The bench with improper nails is replaced.
- To discuss the request on replacement of volley ball net.
Action taken: New volley ball net is provided.
- To discuss request for changing of light in the library.
Action taken: The lights in the library with dim lighting are replaced.

Item 2: To discuss on the compliant given by II ECE students to change the tube lights which are not working properly.

Resolution: As per the request made by the 2nd year ECE students: K Lavanya, M Sridhar, P Teja about the tube lights which are not working in their class. The Chairman of the committee had asked the Maintenance Supervisor to look into this matter and resolve immediately.

Item 3: To discuss on the request to provide new carom board set.

Resolution: As per the request made by the 1st year students: D Ahalya , P Dinesh, G Harshitha, to provide new carom board set as the present carom board set is not smooth, the the Chairman of the committee advised the PD Mr Koteswar Rao to respond immediately. He also asked AO, Mr M Santhosh Kumar to have a discussion with the PD Mr Koteswar Rao and to provide additional sports material as per the requirements to make the newly joined students feel comfortable.

Item 4: To discuss on the request to repair taps in the wash room.



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Resolution: As per the request made by the students Ch Sravallika, G Indu of 2nd CSE and 3rd EEE, regarding replacement of taps in the wash room which are not working properly. The Chairman of the committee asked AO S Santhosh Kumar to resolve the problem by replacing the taps which are not working properly.

The tentative date for next meeting for the month of April, 2023 has been proposed by the Principal.

Members present:

S.No	NAME OF MEMBER	DESIGNATION	ROLE	SIGNATURE
1	Dr A Chandra Sekhar	Principal	Chairman	
2	Mr A. Arjuna Rao	Vice Principal	Coordinator	
3	Mr M Santosh Kumar	AO	Member	
4	Mr K.Mohan Pradeep	Assistant Professor Dept. of -MECH	Member	
5	Ms. P.Lavanya	Assistant Professor Dept. of - CSE	Member	
6	Mr N.Kiran Kumar	Assistant Professor Dept. of - EEE	Member	
7	Mr D Rahul	Assistant Professor Dept. of - ECE	Member	
8	Ms. T.Satya Supriya	Assistant Professor Dept. of - BS&H	Member	
9	G Abhinash - 20Q71A0212	Student, III EEE	Member	
10	R Harish - 20Q71A0335	Student , III MECH	Member	
11	T Alekhya - 0Q71A0444	Student , III ECE	Member	
12	G Jaya Ram- 20Q71A0570	Student , III CSE	Member	
13	G Hemanth Bhuvan Chand - 19Q71A0106	Student , IV CIVIL	Member	
14	M Saibabu - 19Q71A0331	Student, IV MECH	Member	
15	P Chandramouli - 19Q71A0479	Student, IV ECE	Member	
16	M.V.K.Sai Sreeja - 19Q71A0590	Student, IV CSE	Member	



Chairman

PRINCIPAL

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Cherukupally (V), Near Tagarapuvalasa Bridge
Bragapuram (M), Vizianagaram (D)-531162

Vizianagaram
16/02/2023

To

The principal sir,
Aarathi Institute of Engineering & Technology,
Cherukupally,
Vizianagaram

Sub:- Expressing gratitude for providing tube lights.

Respected sir,

we are K. Savanaya, M. Sridhar,
P. Teja of IInd year ECE. We write this
letter because we before write a letter
for the complaint of tube lights and your
are immediately respond for that thanks
you sir for provide the tube lights by
responding to our letter.

Thanking you.

Yours sincerely,

K. Savanaya

M. Sridhar

P. Teja

Vijayaram
23/2/2023

To
Principal Sir,
Awanthi Institute of Engineering & Technology,
Cheruvu,
Vijayaram.

Sub: Expressing Gratitude for providing Coorboard set.

Respected Sir,
We the Students of Ist year thanks you for
providing the Coorboard Set.
We are Very Much Thankful for
your response.
Thanking you Sir.

Yours Sincerely

D. Abhaya

T. Anish

G. Anashta

Vizianagaram
27/2/2023

TO

The principal Sir,
Avenhi Institute of Engineering and Technology,
Cherukupally,
Vizianagaram.

Sub: Expressing Courtesy for repairing taps in the
Wash room.

Respected Sir,
we the students of II CSE, III EEE Ch. Sravallika
and Or. Indu thanks you for providing taps in
the wash room.

We are very thankful for responding
on this issue.

Thanking you
Yours Sincerely
Ch. Sravallika
Or. Indu.



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AIET/GRC/06/2022-23

Date: 12-04-2023

CIRCULAR

All the members of the Grievance Redressal Committee (GRC) are requested to attend the meeting on 13-04-2022 at 2.30 pm at college Conference hall to discuss the following agenda as per the complaints received.

Agenda:

1. Action on the items from previous meeting minutes.
2. To discuss on matter related to the repair of cooling water filter.
3. To discuss on request made by the students about socket problems in class room.
4. To discuss about the request made by girl students to replace the broken washbasin.
5. To discuss on issue regarding lost money of the student in the classroom.
6. Any other matters with the permission of Chairman.

Copy to:

7. Principal office
8. All HODs
9. IQAC
10. Office




Chairman
PRINCIPAL

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Cherukupally (V), Near Tagarapuvalasa Bridge
Bhogapuram (M), Vizianagaram (D)-531162

Vizianagaram

23/2/2023

To
Principal Sir,
Avanthi Institute of Engineering & Technology,
Cherukupally,
Vizianagaram.

Sub:- to repair of Cooling water filter

Respected Sir,
We are K. Lahari, P. Bhavana, G. Sewandarya
of 1st year CSE wants to bring to your notice
that on request to repair of Cooling water filter
So, we are kindly requesting you to solve this
problem as soon as possible.

Thanking You,

Yours faithfully,

K. Lahari

P. Bhavana

G. Sewandarya

Forwarded to GVR

M

Virzonagaram
10/3/2023

To,
The principal sir,
Avarthi institute of Engineering & technology,
Cherukupally,
Virzonagaram.

Sub: - To Complaint about socket problems in
class.

Respected sir,

we are R. Harish, S. Siva, A. Sudheer
of IIIrd year MECH. We want to bring to your
notice that in our ~~class~~ class sockets are not
work properly. So, we are kindly requesting
you to solve this problem as soon as
possible.

Thanking you

yours Sincerely,

R. Harish
S. Siva
A. Sudheer.

Forwarded to
GRC



TO

The principal Sir,
Aranthi Institute of Engg and Technology,
Cherukupally,
Vizianagaram.

Vizianagaram

29/4/2023

Subject: Thanking you for replacement of new
washbasin in the Washrooms.

Respected Sir,
We the students of IV EEE - C. Sai Priya and
IV EEE K. Mounika studying in our college. We are
thankfull for doing the favour.

Thanking you Sir

Yours faithfully
C. Sai Priya IV EEE
K. Mounika IV EEE.

Forwarded to
GRC
AS

Vizianagaram
11/4/2023

To
Principle sir,
Avanthi Institute of Engineering and Technology,
cherukupally,
Vizianagaram.

Sub: issue regarding student lost money in
the classroom.

Respected sir,

we are K. Growtham Sai, L. Lavan kumar,
and Geetha Sri of 3rd year CSE. wants to bring
to yours notice that on request on the issue
regarding student lost money in the class-
rooms. So we are kindly requesting you
to solve this problem as soon as possible.

Thanking you,

yours faith fully

K. Growtham Sai
L. Lavan kumar.
Geetha Sri

Forwarded to
GURC





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AIET/GRC/05/2022-23

Date: 13-04-2023

MINUTES OF GRIEVANCES AND REDRESSAL COMMITTEE MEETING

Minutes of the meeting of the committee held on 13-04-2022 at 2:30 p.m. in the Conference Hall to look into the complaints lodged by the students and to resolve such issues in the college for the academic year 2022-23. The Chairman heartily welcomed the members for the meeting. Further, Chairman briefed about the importance of the committee and its functions to the members.

The Committee discussed the following agenda item wise at the meeting:

Item 1: Action on the items from previous meeting minutes.

- To discuss the complaint given by II ECE students to change the tube lights which are not working properly.

Action taken: The tube lights in II ECE classroom which are not working has been replaced.

- To discuss the request to provide new carom board set.

Action taken: New carom board set has been provided.

- To discuss the request to repair taps in the wash room.

Action taken: Taps in the washroom are repaired and now they are in a good condition.

Item 2: To discuss matters related to the repair of cooling water filter.

Resolution: As per the complaint received from the 1st year students, K Lahari, P Bhavana and G Sowandarya about the cooling water fridge. They requested that the cooling water fridge is not working properly and they are not able to drink cool water. And they are facing problem as the weather is hot now-a-days. So the Chairman of the committee discussed this with the Maintenance Supervisor and asked him to resolve the issue so that students are troubled.

Item 3: To discuss request made by the students about socket problems in class room.

Resolution: As per the complaint received from R Harish, S Siva, A Sudheer, students of 3rd MECH about the socket problem in their classroom. The Chairman of the committee apprised this to the Maintenance supervisor to immediately assign an electrician the responsibility to resolve this problem to avoid any kind of discomfort.

Item 4: To discuss request made by girl students to replace the broken washbasin in the wash



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room of the waiting hall.

Resolution: As per the complaint received from the girls G Sowandarya of 1st year CSD and K Lavanya of 2nd year ECE regarding the broken wash basin in the waiting hall, the Chairman of the committee asked Maintenance supervisor to take appropriate action to replace the broken one's with the new one's. He also advised the Maintenance supervisor to be vigilant to such issues and check this type of issues periodically in order to avoid any disturbances and discomfort to students.

Item 5: To discuss issue regarding student's money lost in the classroom.

Resolution: As per the complaint filed by the III CSE students K Gowtham Sai , L Lavankumar, L Surya Kumar, M Geetha Sri, about the money stolen from their bags placed in the classroom when they went to ground during sports hour. The Chairman of the committee advised AO Mr M Santhosh Kumar to check the concerned class room cameras and trace out the person(s) involved in the theft and take appropriate action to avoid such type of thefts in future.

The tentative date for next meeting for the formation of Committee in the next academic year has been proposed by the Chairman of the committee.

Members present:

S.No	NAME OF MEMBER	DESIGNATION	ROLE	SIGNATURE
1	Dr A Chandra Sekhar	Principal	Chairman	
2	Mr A. Arjuna Rao	Vice Principal	Coordinator	
3	Mr M Santosh Kumar	AO	Member	
4	Mr K.Mohan Pradeep	Assistant Professor Dept. of -MECH	Member	
5	Ms. P.Lavanya	Assistant Professor Dept. of - CSE	Member	
6	Mr N.Kiran Kumar	Assistant Professor Dept. of - EEE	Member	
7	Mr D Rahul	Assistant Professor Dept. of - ECE	Member	
8	Ms. T.Satya Supriya	Assistant Professor Dept. of - BS&H	Member	
9	G Abhinash - 20Q71A0212	Student, III EEE	Member	
10	R Harish - 20Q71A0335	Student , III MECH	Member	
11	T Alekhya - 0Q71A0444	Student , III ECE	Member	
12	G Jaya Ram- 20Q71A0570	Student , III CSE	Member	



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13	G Hemanth Bhuvan Chand - 19Q71A0106	Student , IV CIVIL	Member	G. Hemanth Bhuvan
14	M Saibabu - 19Q71A0331	Student, IV MECH	Member	Saibabu
15	P Chandramouli 19Q71A0479	Student, IV ECE	Member	P. Chandramouli
16	M.V.K.Sai Sreej 19Q71A0590	Student, IV CSE	Member	Sai Sreej




Chairman
PRINCIPAL
AVANTHI INSTITUTE OF ENGG. & TECH.
Cherukupally (V), Near Tagarapuvalasa Bridge
Bhogapuram (M), Vizianagaram (D)-531162

Vizianagaram
19/4/2023

To
Principal Sir,
Aranthi Institute of Engineering And Technology,
Chowkupally,
Vizianagaram.

Sub: Expressing gratitude for repair of Cooling water filter.

Respected Sir,

We are K. Lakshmi, P. Bhavana, G. Sowandora
of 1st year CSE wants to very thanking for providing
Volley ball net to play. we are thankful for
responding on this issue.

— Thanking you

Yours faith fully

P. Bhavana

K. Lakshmi

G. Sowandora

Vizianagaram

25/4/2023

To,

The principal sir,

Avanathi institute of Engineering & technology

Cherukupally,

Vizianagaram,

Sub :- Expressing gratitude for solving our issue.

~~The~~ Respected sir,

we are R. Harish, S. Siva, A. Sudheer
of IIIrd year Mech. I We thankfull to you
for the respond to our previous letter and
respond immediately.

Thanking you,

Yours Sincerely,

R. Harish.

S. Siva.

A. Sudheer.

Vizianagaram
Dt: 20/3/2023

TO

The Principal sir,
Avanathi Institute of Engg and Technology
Cherukupally,
Vizianagaram.

Subject: Request by girl students to replace the broken
washbasin.

Respected sir,

We the student IV EEE C. Sai Priya IV EEE
K. Mounika ^{studying} in our college we want to bring into
your notice that the washbasin in the washroom
were broken. So please take this into notice and
repair ~~as~~ as soon as possible.

Thanking you sir

Yours faithfully

C. Sai Priya IV EEE

K. Mounika IV EEE.

Vizianagram.

1/5/2023

To

Principal Sir

Avanathi institute of engineering & technology,
cherukupally,
Vizianagram.

Sub: Issue regarding student lost money in
the classroom.

Respected sir,

We are K. Growtham Sai, L. Lavan Kumar
and Gretha Sri of 3rd year CSE. We are very
thankful for solving our issue regarding
student lost money in the classroom. We are
thankful for responding on this issue

Thanking you;

Yours faithfully

K. Growtham Sai

L. Lavan Kumar

Gretha Sri



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AIET/GRC/02/2021-22

Date: 18/08/2021

CIRCULAR

All the members of the Grievance Redressal Committee (GRC) are requested to attend the meeting on **20-08-2021** at 2.30 pm at the college conference hall to discuss the following agenda as per the complaints received.

Agenda:

- Action on the items from previous meeting minutes.
- To discuss on matters related proper maintenances of dustbins in girls wash room.
- To discuss about electrical problem in 2nd CSE class room.
- To discuss about the request on route extension to Gnanapuram and Town kotha road areas.
- Any other matters with the discussion of Chairman.

Copy to:

1. Principal office
2. All HOD's
3. IQAC
4. Office


Chairman
PRINCIPAL
AVANTHI INSTITUTE OF ENGG. & TECH.
Cherukupally (V), Near Tagarapuvalasa Bridge,
Bhogapuram (M), Vizianagaram (D)-531162

Vishakapatham

11/8/2021

To

Principle sir

Avanthi institute of Engineering And Technology.

Cherukupally

Vizianagaram.

Sub:- Electrical problem in 2nd year class rooms.

We G. Bhagyalakshmi, N. Manikanta, P. Lokesh of 2nd year CSE department are facing with electrical problems in our classrooms. Two fans and three lights are not working.

So, we kindly request you sir to look into this issue and we also hope you a quick response towards this issue.

Thanking you sir.

Yours faithfully

G. Bhagyalakshmi

N. Manikanta

P. Lokesh.

forward to Mr
Sir

Vizianagaram

14/8/2021.

To

Principle Sir

Avanthi institute of Engineering & Technology.

Cherukupally

Vizianagaram.

Sub: proper maintenance of dustbins in girls washrooms.

We are N. Harika, T. Sai Rekha, lipsa Dara of final year CSE departments in Avanthi institute of engineering and technology. regarding the improper maintenance of dustbins in the girls washrooms.

So kindly we request you sir to rectify this problem as much as possible fastly.


Thanking you

Yours faithfully

N. Harika

T. Sai Rekha

lipsa Dara.

forwarded to  *Arune Gunt*

Gnanapuram

18/8/2021

To

Principle Sir

Avanathi institute of engineering and technology.

Cherukupally

Vizianagaram.

Sub:- Gnanapuram road extension.

We Giridhar Patra, R. Purnima, k. Gowtham Sai, are coming from Gnanapuram and Town kotha in college bus. Due to the small road everyday we are facing problem of traffic.

So kindly requesting you sir to extend the Gnanapuram and Town kotha road. and hope you a quick solution towards this.

Thanking you sir

Yours Sincerely

Giridhar Patra

R. Purnima

k. Gowtham Sai.

→ Purnima to GRC
SR



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AIET/GRC/02/2021-22

Date: 20-08-2021

MINUTES OF GRIEVANCES AND REDRESSAL COMMITTEE MEETING

Minutes of the meeting of the committee held on 20-08-2021 at 2:30 p.m. in the Conference Hall to look into the complaints lodged by the students and to resolve such issues in the college for the academic year 2021-22. The Chairman heartily welcomed the members for the meeting. Further, Chairman briefed about the importance of the committee and its functions to the members. The Committee discussed the following agenda item wise at the meeting;;

Item 1: Action on the items from previous meeting minutes.

- Placement of dustbins in corridor of each floor in the college building.

Action taken: Dustbins are placed in corridor of each floor in the college building

- Proper fixation of classroom doors and need to fix door stoppers.

Action taken: Classroom doors are fixed and door stoppers are also fixed.

- Shortage of beds in rest room.

Action taken: 4 extra beds are provided in the restroom.

Item 2: To discuss on matters related proper maintenance of dustbins in girls wash room.

Resolution: It was discussed to look after the problem addressed by the final year girl students: N Harika, T Sai Rekha, Lipsa Dora regarding the improper maintenance of dustbins in the girls washroom. The Grievance and Redressal Committee has called upon the concerned maintenance supervisor and addressed him about the problem. The committee suggested to respond to this matter immediately and resolve the problem. Work supervisor are advised to complete the task within a day.

Item 3: To discuss about electrical problem in 2nd CSE class room.

Resolution: With reference to the complaint filed by G Bhagyalakshmi, N Manikanta, P Lokesh of 2nd year CSE, the committee members contacted concern maintenance department supervisor to look in to the matter properly and respond immediately by assigning this task to the electrician and resolve the problem within a day.

Item 4: To discuss about the request on route extension to Gnanapuram and Town kotha road areas.



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Resolution: As per the request made by the students Giridhar Patro, R Purnima, K Gowtham Sai of Gnanapuram and Town kotha road the Chairman of the committee asked AO Mr M Santosh Kumar to have a discussion on this matter with the buses incharge and respond positively by extending the routes as per the request received.

The tentative date for next meeting was planned by Principal and is scheduled for October,2021.

Members present:

S.NO:	NAME OF MEMBER	DESIGNATION	ROLE	SIGNATURE
1	Dr.S.N.V Ganesh	Principal	Chairman	
2	Dr A Chandra Sekhar	Director - HR	Coordinator	
3	Mr A. Arjuna Rao	Vice Principal	Member	
4	Mr M Santosh Kumar	AO	Member	
5	Mr M Raghava Rao	Assistant Professor Dept. of -MECH	Member	
6	Mr K Meher Prasad	Assistant Professor Dept. of - CSE	Member	
7	Mr Mr P Santosh Kumar	Assistant Professor Dept. of - ECE	Member	
8	Ms T.Satya Supriya	Assistant Professor Dept. of - BS&H	Member	
9	G Hemanth Bhuvan Chand - 19Q71A0106	Student , III CIVIL	Member	G.Hemanth.
10	M Saibabu - 19Q71A0331	Student, III MECH	Member	M.Saibabu
11	P Chandramouli - 19Q71A0479	Student, III ECE	Member	P.Chandramouli
12	M.V.K.Sai Sreeja - 19Q71A0590	Student, III CSE	Member	M.V.K.Sai
13	S Shyamanth Prasad - 18Q71A0114	Student, IV CIVIL	Member	Shyamanth
14	P Ajay - 18Q71A0218	Student, IV EEE	Member	P.Ajay
15	K Jithin Avinash - 18Q71A0326	Student, IV MECH	Member	K.Jithin
16	P Vasavi - 20Q71A4425	Student, II CSE- AI&ML	Member	VasaviP
17	DRavi- 20Q71A0209	Student, II EEE	Member	D.Ravi

Avanthi Institute of Engineering and Technology

Principal
Chairman
AVANTHI INSTITUTE OF ENGG. & TECH.
Cherukupally (V), Near Tagarapavalasa Bridge
Bhogapuram (M), Vizianagaram (D)-531162

Vizianagaram
24/08/2021

To

Principle Sir

Avanthi institute of Engineering and technology

Cherukupally

Vizianagaram.

Sub:- Thankful for maintaining the dustbins in girls washrooms.

We are N. Harika, T. Sai Rekha, Hipsa Dara of final year CSE department in Avanthi institute of engineering and technology regarding the improper maintenance of dustbins in girls washrooms.

Thanking you Sir

Yours faithfully.

N. Harika

T. Sai Rekha

Hipsa Dara.

Vishakapatham
26/08/2021

To

Principle Sir

Avanathi institute of engineering And technology.

cherukupally

vishanagararam.

Sub: Thankful for rectifying the electrical problems
in 2nd year class rooms.

We G. Bhagya lakshmi, N. Manikanta, P. Lokesh of 2nd ye
CSE department. were facing with some electrical problems
as we mentioned early. We are very thankful for
solving this problem.

Thanking you Sir

Yours faithfully

G. Bhagya lakshmi

N. Manikanta

P. Lokesh.



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AIET/GRC/03/2021-22

Date: 22-10-2021

CIRCULAR

All the members of the Grievance Redressal Committee (GRC) are requested to attend the meeting on 24-10-2021 at 2.30 pm at college conference hall to discuss the following agenda as per the complaints received.

Agenda:

- Action on the items from previous meeting minutes.
- To discuss on issue related to students facing problems of pests in III ECE classroom.
- Insufficient chairs in the restroom.
- To discuss about the request made by students to change blackboard in III EEE Classroom.
- Any other matters with the discussion on Chairman.

Copy to:

5. Principal office
6. All HOD's
7. IQAC
8. Office


Chairman
PRINCIPAL
AVANTHI INSTITUTE OF ENGG. & TECH.
Cherukupally (V), Near Tagarapuvalasa Bridge
Bhogapuram (M), Vizianagaram (D)-531162

Vizianagaram

17/09/2021

To

Principle sir

Auanthi institute of Engineering & Technology

Cherukupally

Vizianagaram

Sub: Facing problems of pests in 3rd ECE classrooms.

We S. Ganesh, D. Gouthami, P. Sandeep of 3rd year ECE we are suffering with pests in our classroom so lack of any pesticides control we are suffering with this pests problem.

So kindly we request you sir to rectify this pesticide problem as much as possible

Thanking you

Yours faithfully

P. Sandeep

D. Gouthami

S. Ganesh

forwarded to ARC
SR

Vizianagaram,
1-10-2021.

To
Principle Sir
Avanthi Institute of Engineering & Technology
Cherukupally
Vizianagaram

Sub: Change blackboard in 3rd yr EEE

We are P. Priya, N. Deepika, P. Sindhu of 3rd yr EEE in
Avanthi Institute of Engineering & Technology as a students
we observed our blackboard is not good so that we are
requesting to change the blackboard in the class for our
better understanding the classes so we hope you will hear
and solve this problems

Thanking You

Yours faithfully

P. Priya
N. Deepika
P. Sindhu

Principle Sir

Vizainagaram,
DT: 15-10-2021.

To,
The Principal,
Avanathi Institute of Engineering & Technology,
Cherukupally.

Subject: Request regarding insufficient chairs in Rest Room.

Respected sir, We are N. Priya, Deepika, N. Sindhu
of ECE. This is to bring to notice, that
the chairs in the Rest Room are insufficient.
So, we request you to provide extra chairs
in the Rest Room.

Thanking You.

Prudhvi
Prudhvi
Prudhvi
Yours faithfully,
N. Priya,
Deepika,
N. Sindhu.



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AIET/GRC/03/2021-22

Date: 24-10-2021

MINUTES OF GRIEVANCES AND REDRESSAL COMMITTEE MEETING

Minutes of the meeting of the committee held on 24-10-2021 at 2:30 p.m. in the Conference Hall to look into the complaints lodged by the students and to resolve such issues in the college for the academic year 2021-22. The Chairman heartily welcomed the members for the meeting. Further, Chairman briefed about the importance of the committee and its functions to the members.

Item 1: Action on the items from previous meeting minutes.

- To discuss on matters related proper maintenances of dustbins in girls wash room.

Action taken: Dustbins are changed in the girls wash rooms.

- To discuss about electrical problem in 2nd CSE class room.

Action taken: The electrical problem in the 2nd CSE class room has been resolved.

- To discuss about the request on route extension to Gnanapuram and Town kotha road areas.

Action taken: The route extension to the requested areas i.e, Gnanapuram and Town kotha road has been done.

Item 2: To discuss on issue related to students facing problems of pests in III ECE classroom.

Resolution: The following students S Gnanesh, D Gowthami, P Sandeep of IIIrd year ECE addressed the problem they are facing with the pests in the classroom.

Grievance Redressal Committee has called upon the concerned work supervisor and maintenance supervisor and advised to look into the matters and take necessary action. The Chairman asked AO to monitor this issue and check whether it is resolved at the earliest.

Item 3: Insufficient chairs in the restroom.

Resolution: As per the requisition placed by the students P Priya , Deepika N, P Sindhu related to insufficient chairs in the restroom the Grievance Redressal Committee Chairman addressed the AO, Mr M Santosh Kumar, to look into this matter and respond immediately by providing the requested chairs to the restroom to avoid any discomfort to the girl students.

Item 4: To discuss about the request made by students to change blackboard in III EEE Classroom.

Resolution: As per the request made by S Mohan Kireeti , D Venkatesh, M Dinesh 3rd year EEE. The Chairman discussed with the Administrative department and suggested to check about the



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compliant and resolve it at the earliest.

The tentative date for next meeting for the month of December, 2021 has been propose by the Principal.

Members present:

S.NO:	NAME OF MEMBER	DESIGNATION	ROLE	SIGNATURE
1	Dr.S.N.V Ganesh	Principal	Chairman	
2	Dr A Chandra Sekhar	Director - HR	Coordinator	
3	Mr A. Arjuna Rao	Vice Principal	Member	
4	Mr M Santosh Kumar	AO	Member	
5	Mr M Raghava Rao	Assistant Professor Dept. of -MECH	Member	
6	Mr K Meher Prasad	Assistant Professor Dept. of - CSE	Member	
7	Mr Mr P Santosh Kumar	Assistant Professor Dept. of - ECE	Member	
8	Ms T.Satya Supriya	Assistant Professor Dept. of - BS&H	Member	
9	G Hemanth Bhuvan Chand - 19Q71A0106	Student , III CIVIL	Member	
10	M Saibabu - 19Q71A0331	Student, III MECH	Member	
11	P Chandramouli - 19Q71A0479	Student, III ECE	Member	
12	M.V.K.Sai Sreeja - 19Q71A0590	Student, III CSE	Member	
13	S Shyamanth Prasad - 18Q71A0114	Student, IV CIVIL	Member	
14	P Ajay - 18Q71A0218	Student, IV EEE	Member	
15	K Jithin Avinash - 18Q71A0326	Student, IV MECH	Member	
16	P Vasavi - 20Q71A4425	Student, II CSE- AI&ML	Member	
17	DRavi- 20Q71A0209	Student, II EEE	Member	

PRINCIPAL
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Cherukupally (V), Near Tagarapuvalasa Bridge
Bhogapuram (M), Vizianagaram (D)-531162

Avanthi Institute of Engineering and Technology

Vizianagaram.
26/10/2021

To
Principle sir
Avarathi institute of Engineering & Technology
Cherukupally
Vizianagaram.

Sub: Resolving problems of pests in 3rd year
ECE classrooms.

We S. Ganesh, D. Gouthami, P. Sandeep of 3rd year
ECE we are very thankful to your responsibility
in which you had cleared our issue (pests). So
we are very thankful for providing a pest-free
classroom.

Thanking you.

Yours faithfully

S. Ganesh

D. Gouthami

P. Sandeep.

Vizianagaram,
29-10-2021

To
Principle Sir
Awanthi Institute of Engineering & Technology
heerakupally
Vizianagaram.

Sub: Thankful for changing blackboard in 3rd yr EEE

We are P. Priya, N. Deepika, P. Sindhu of 3rd yr EEE
in Awanthi Institute of Engineering & Technology as we Complained
to change the blackboard in our class. so we are very
thankful for changing the blackboard.

Thanking You Sir

Yours faithfully

P. Priya
N. Deepika
P. Sindhu.

Vizainagaram,

05-11-2021

To,

The Principal,

Avanthi Institute of Engineering & Technology,

Cherukupally.

Subject: Thankful feedback for providing in the
Rest Room.

Respected Sir! we are N. Sindhu, N. Priya
and Deepika. of ECE. This is to inform
you that, the problem of Insufficient
chairs of the Rest Room is Resolved.

We are very thankful for providing
additional chairs.

Thanking You.

Yours faithfully,

N. Sindhu,

N. Priya,

Deepika.



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AIET/GRC/04/2021-22

Date: 15-12-2021

CIRCULAR

All the members of the Grievance Redressal Committee (GRC) are requested to attend the meeting on 16-12-2021 at 2.30 pm at college conference hall to discuss the following agenda as per the complaints received.

Agenda:

- Action on the items from previous meeting minutes.
- To discuss on the complaint given by IV MECH students about the tube lights which are not working.
- To discuss on the issue regarding the request made by students to change curtains and door mats in girls waiting hall.
- To discuss on request for weekly 2 hours for self defense / cultural activity classes.
- Any other matters with the permission of chairman

Copy to:

1. Principal office
2. All HOD's
3. IQAC
4. Office


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AVANTHI INSTITUTE OF ENGG. & TECH.
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Bhogapuram (M), Vizianagaram (D)-531162

Vizianagaram

13/11/2021

To
Principal sir
Aravathi Institute of Engineering & Technology
Cherukupally
Vizianagaram

Sub: Tube lights which are not working in IV yr
- MECH

We are K. Leelasagar, K. Murali, N. Sai students of
IV-year MECH. in our institution. regarding of the tube
lights are not working in our classrooms.

So, kindly we request to repair those
tube lights as much as possible.

Thanking you
Yours faithfully

K. Leelasagar

K. Murali

N. Sai.

forwarded to a/c
Dr

Vizianagaram

30/11/2021

To

Principal sir,
Auanthi institute of Engineering & Technology
chenukupally
Vizianagaram

Sub: Request to change curtains & Doormat
in waiting hall.

Respected sir,

We A. Siri Chandana, G. Sharmila, M. Swathi of
CSE Department want to bring to you a notice
that the curtains & Doormats in waiting hall
are not in good condition. So we request you
to please take necessary action.

Thanking you

Yours faithfully

A. Siri Chandana

G. Sharmila

M. Swathi

for

for

[Signature]

Vizianagram
9/12/2021.

To

Principal sir,
Avanthi College of Engineering & Technology
Cherukupally
Vizianagram

sub: To Request 2 hours of self defence / cultural
activity classes.

Respected sir,

We B. Venkata Saideva, L. Kiran, G. Pratap Sai,
Want to request you to provide 2 hours of self defence/
cultural activity classes in the time table. It will be
very helpful to the students.

Thanking you.

Yours faithfully.

B. Venkata Saideva

L. Kiran.

G. Pratap Sai.

for all & a2
S



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AIET/GRC/04/2021-22

Date: 16-12-2021

MINUTES OF GRIEVANCES AND REDRESSAL COMMITTEE MEETING

Minutes of the meeting of the committee held on 16-12-2021 at 2:30 p.m. in the Conference Hall to look into the complaints lodged by the students and to resolve such issues in the college for the academic year 2021-22. The Chairman heartily welcomed the members for the meeting. Further, Chairman briefed about the importance of the committee and its functions to the members.

Item 1: Action on the items from previous meeting minutes.

- To discuss on issue related to students facing problems of pests in III ECE classroom.
Action taken: The problem of III ECE classroom is resolved by taking pest control measures.
- Insufficient chairs in the restroom.
Action taken: Sufficient chairs are provided in the rest room.
- To discuss about the request made by students to change blackboard in III EEE Classroom.
Action taken: The blackboard in III EEE Classroom is replaced with a new one.

Item 2: To discuss on the compliant given by IV MECH students about the tube lights which are not working.

Resolution: With reference to the compliant received from K Leela Sagar, K Murali, N Sai students of IV MECH, the Chairman of the committee discussed with the concerned maintenance supervisor to look into this matter and assign the electrician to solve this problem. The chairman also said that this issue must be resolved at the earliest.

Item 3: To discuss on the issue regarding the request made by students to change curtains and door mats in girls waiting hall.

Resolution: As per the compliant received by A Siri Chandana, G Sharmila, M Swathi, the Chairman asked AO Mr M Santosh Kumar to provide new curtains and doormats in girls waiting hall immediately to avoid discomfort to the girl students.

Item 4: To discuss on request for weekly 2 hours for self defense / cultural activity classes.

Resolution: As per the request made by the 4th year students B Venkata Saideva , L Kiran , G Pratap Sai

Vizianagaram.
20/12/2021

To

Principal sir,
Avanthi institute of engineering & technology
cherukupally
Vizianagaram.

Sub: Thanks for repairing the tube lights from
IV-year MECH.

We are K. Leela Sagar, K. Murali, N. Sai students
of IV-year MECH. in Avanthi institute of engineering &
technology. ~~th~~ regarding which we thank fully for repairing
the tube lights in our classrooms. we from our students

Thanking you
Yours faithfully
K. Leela Sagar
K. Murali
N. Sai.

Vizianagaram
30/12/2021

TO
Principle sir,
Auanthi institute of Engineering & Technology
chavukupally
vizianagaram

Sub: Thanking feedback for changing curtains &
Doormats in waiting hall.

Respected sir,

we A. Siri Chandana, G. Sharmila, M. Swathi of
CSE Department want to inform that the curtains
& Doormats are replaced. Thank you for
responding immediatly.

Thanking you,

Yours faithfully

A. Siri Chandana

G. Sharmila

M. Swathi

Vizianagaram
28/12/2021

To

Principal sir,
Avanathi Institute of Engineering & Technology,
cherukupally,
viziagram.

Sub: Thank full feedback, for responding positively
to provide self defence / cultural activity classes

Respected sir,

We B. Venkata Saideva, L. Kiran, G. Pratap sai,
want to say thank you. as it was informed to our
students that 2 hours self defence / cultural activity
classes, will be provided from the next semester
onwards. Thank you

Thanking you,
Yours faithfully

B. Venkata Saideva.
L. Kiran.
G. Pratap sai.



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AIET/GRC/05/2021-22

Date: 18-02-2022

CIRCULAR

All the members of the Grievance Redressal Committee (GRC) are requested to attend the meeting on 20-02-2022 at 2.30 pm at college conference hall to discuss the following agenda as per the complaints received.

Agenda:

- Action on the items from previous meeting minutes.
- To maintain ground properly, as the grass is overgrown and the trees need pruning.
- To provide Cricket pitch and cricket tool kit for the student.
- Any other matters with the permission of Chairman.

Copy to:

1. Principal office
2. All HOD's
3. IQAC
4. Office


Chairman
PRINCIPAL
AVANTHI INSTITUTE OF ENGG. & TECH.
Cherukupally (V), Near Tagarapuvalasa Bridge
Bhogapuram (M), Vizianagaram (D)-531162

Vizianagram

7/1/2022

To

Principle sir,

Avanthi institute of engineering & technology

cherukupally

Vizianagram

Sub: To maintain ground properly

Respected sir, we T. Jaswanth, S. Sai Kiran and N. Vamsi the 3rd yr years students we want bring to your notice that in the ground that grass is over grown and the trees need to be pruned so, we request necessary action on this.

Thanking you sir,

Yours faithfully;

T. Jaswanth

S. Sai Kiran

N. Vamsi

✓
checked & done
\$

Vizianagaram

2-02-2021

To
Principle Sir,
Avanathi Institute of Engineering & Technology.
Chesukopally
Vizianagaram

Sub :- To provided proper 'criccket pitch
and cricket tool.

We are N. Sathish, D. Vasmi, Krishna of
final year in avanathi Institute of Engineering
& Technology as a students wants the
criccket pitch tool for playing criccket

So, We are requesting you sir to
provided proper criccket pitch & tools.

Thanking you sir,

forwarded to *ckc*
Su

Yours faithfully;

N. Sathish.

D. Vasmi

Krishna.



AVANTHI INSTITUTE OF ENGINEERING AND TECHNOLOGY

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AIET/GRC/05/2021-22

Date: 20-02-2022

MINUTES OF GRIEVANCES AND REDRESSAL COMMITTEE MEETING

Minutes of the meeting of the committee held on 20-02-2022 at 2:30 p.m. in the Conference Hall to look into the complaints lodged by the students and to resolve such issues in the college for the academic year 2021-22. The Chairman heartily welcomed the members for the meeting. Further, Chairman briefed about the importance of the committee and its functions to the members.

The Committee discussed the following agenda item wise at the meeting:

Item 1: Action on the items from previous meeting minutes.

- To discuss on the complaint given by IV MECH students about the tube lights which are not working.

Action taken: Tube lights in IV MECH class room are changed.

- To discuss on the issue regarding the request made by students to change curtains and door mats in girls waiting hall.

Action taken: Curtains and doormats in girls waiting hall has been changed.

- To discuss on request for weekly 2 hours for self defense / cultural activity classes.

Action taken: The HoDs and principal decided to provide extra hours for self defense / cultural activity classes from next academic year.

Item 2: To maintain ground properly, as the grass is overgrown and the trees need pruning

Resolution: As per the request made by the 3rd year students: T Jashwanth , S Sai Kiran , E Pavan , N Vamsi about the overgrown grass, the chairperson and the committee member had discussion on the issues which were raised by the student the Grievance Redressal Committee for the Academic year 2018-19. The committee called maintenance department to keep neat, clean and tidy ground for the student. To reduce any sort of injury while playing on the ground.



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Resolution: As per the request made by the 4th year students: N Satish, D Vamsi Krishna, the Chairman requested to the sports department head to resolve the cricket pitch issue as early as possible as most of the student love to play games and have good sports background along with their studies. Also, the co-curricular activities help in keeping student's mind fresh. And they can release tight schedule timings and the study load.

Item 4: Shortage of beds in rest room.

Resolution: As per the request made by the students Ayyala Sai Jyothirmayi, Duvvu Bhavani, Patnana Roshini of 2nd CSE, regarding the facilities in the rest room, the coordinator directed the AO S Santhosh Kumar to resolve the problem by equipping the rest room with necessary beds.

The tentative date for next meeting for the month of April, 2022 has been proposed by the Principal.

Members present:

S.NO:	NAME OF MEMBER	DESIGNATION	ROLE	SIGNATURE
1	Dr.S.N.V Ganesh	Principal	Chairman	
2	Dr A Chandra Sekhar	Director - HR	Coordinator	
3	Mr A. Arjuna Rao	Vice Principal	Member	
4	Mr M Santosh Kumar	AO	Member	
5	Mr M Raghava Rao	Assistant Professor Dept. of -MECH	Member	
6	Mr K Meher Prasad	Assistant Professor Dept. of - CSE	Member	
7	Mr Mr P Santosh Kumar	Assistant Professor Dept. of - ECE	Member	
8	Ms T.Satya Supriya	Assistant Professor Dept. of - BS&H	Member	
9	G Hemanth Bhuvan Chand - 19Q71A0106	Student, III CIVIL	Member	G. Hemanth.
10	M Saibabu - 19Q71A0331	Student, III MECH	Member	M. Saibabu
11	P Chandramouli - 19Q71A0479	Student, III ECE	Member	P. Chandramouli
12	M.V.K.Sai Sreeja - 19Q71A0590	Student, III CSE	Member	M.V.K.Sai
13	S Shyamanth Prasad - 18Q71A0114	Student, IV CIVIL	Member	Shyamanth
14	P Ajay - 18Q71A0218	Student, IV EEE	Member	P. Ajay
15	K Jithin Avinash - 18Q71A0326	Student, IV MECH	Member	K. Jithin

Avanthi Institute of Engineering and Technology



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16	P Vasavi - 20Q71A4425	Student, II CSE- AI&ML	Member	<i>Vasavi P</i>
17	DRavi- 20Q71A0209	Student, II EEE	Member	<i>D Ravi</i>


Chairman
PRINCIPAL
AVANTHI INSTITUTE OF ENGG. & TECH.
Cherukupally (V), Near Tagarapavalasa Bridge
Bhogapuram (M), Vizianagaram (D)-531162

Vizianagaram.

24/12/2021

To

Principle Sir,

Avanthi Institute of Engineering & Technology.

Cherukupally

Vizianagaram

Sub :- Thankfull for providing proper
cricket pitch and cricket
tools.

We are N. Satish, D. Vasmi, Krishna
of final year in Avanthi Institute of
Engineering & Technology. are very thankful
for providing the cricket pitch and cricket
tools.

Thanking you Sir,

Yours faithfully,

N. Satish

D. Vasmi

Krishna.

Vizianagram
16 / 2 / 2022

To

Principle sir,

Aranthi institute of engineering & technology

Cherukupally

Vizianagram

sub: Thank ful feedback to maintain ground
neatly.

Respected sir, we T. Jaswanth, s. Sai Kiran and
N. Vamsi the 3rd year students. want to thank you
for responding immediatly for clean the ground.

Thanking you sir,

your's faithfully

T. Jaswanth

s. Sai Kiran

N. Vamsi



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AIET/GRC/06/2021-22

Date: 11-04-2022

CIRCULAR

All the members of the Grievance Redressal Committee (GRC) are requested to attend the meeting on 13-04-2022 at 2.30 pm at college conference hall to discuss the following agenda as per the complaints received.

Agenda:

1. Action on the items from previous meeting minutes.
2. To discuss on matter related to the request made by II CSD students about proper fixation of class room window doors.
3. To discuss on request made by the students about insufficient chairs in the library.
4. To discuss about the request made by girl students to provide mirror in the girls washroom.
5. Any other matters with the permission of Chairman.

Copy to:

6. Principal office
7. All HOD's
8. IQAC
9. Office


Chairman
PRINCIPAL
AVANTHI INSTITUTE OF ENGG. & TECH.
Cherukupally (V), Near Tagarapuvalasa Bridge
Bhogapuram (M), Vizianagaram (D)-531162

Vizianagaram

18/03/2022

To

Principal sir,
Aranthi Engineering & Technology
cherukupally
Vizianagaram

Subj: Mirror in washroom.

We are G. Neelima, P. Sai Priya of final year students.
We requesting to fix the mirror in washrooms in our block.

requesting you sir to set this issue as soon as possible

Thanking you,
Your faithfully

G. Neelima
P. Sai Priya

forwarded to CAC
Sir

Vizianagaram,
Dt. 10/2/2022.

To,
The Principal,
A.T.E.T,
Cherukupally,
Vizianagaram.

Sub: Req to proper fixation of classroom
doors and door stoppers

Respected Sir, We M. Bhavani, A Pavan
Kumar, students of 3rd Year EET. This
is to bring to your notice that in our
class room doors need to be fixed
properly and also there is no door stopper.
We request you to resolve this.

Thanking You Sir.

Fixed to Gm
for

Yours faithfully,
M. Bhavani
A Pavan Kumar.

Vizianagaram

26.03.2022

To

Principal Sir,
Avanthi Engineering & Technology
Cherukupally
Vizianagaram.

Sub: Request regarding proper & insufficient
chairs in library

Respected Sir,

We the students of second ECE and
3rd CSE want to bring to your notice that in the library
the chairs are insufficient and we request you to please
provide extra chairs to accommodate more number of
students

Thanking you

Yours faithfully
D. Bhavani
N. Sathish
A. Ravan Kumar

Yours faithfully

D. Bhavani

N. Sathish

A. Ravan Kumar



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AIET/GRC/05/2021-22

Date: 13-04-2022

MINUTES OF GRIEVANCES AND REDRESSAL COMMITTEE MEETING

Minutes of the meeting of the committee held on 13-04-2022 at 2:30 p.m. in the Conference Hall to look into the complaints lodged by the students and to resolve such issues in the college for the academic year 2021-22. The Chairman heartily welcomed the members for the meeting. Further, Chairman briefed about the importance of the committee and its functions to the members.

The Committee discussed the following agenda item wise at the meeting:

Item 1: Action on the items from previous meeting minutes.

- To maintain ground properly, as the grass is overgrown and the trees need pruning.

Action taken: Now-a-days the ground is maintained in a good condition.

- To provide Cricket pitch and cricket tool kit for the student

Action taken: The Cricket pitch and cricket tool kit for the students has been provided.

Item 2: Placement of dustbins in corridor of each floor in the college building.

Resolution: As per the complaint received from B Biswojith, N Satish, K Saiteja of 4th year Civil, the maintenance department personnel were called and informed regarding the complaint raised by the students. They were advised to tackle the situation by providing the dustbins where ever it is necessary.

Item 3: Proper fixation of classroom doors and need to fix door stoppers.

Resolution: As per the complaint received from M Bhuvana, A Pavan Kumar the students 3rd EEE raised the complaint regarding the fixation of class room doors and need to fix door stoppers. So the Grievance and Redressal Committee Chairman along with the Coordinator discussed the maintenance issue addressed by the students. They were advised to check proper



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Resolution: As per the request made by the students G Neelima, P Sai Priya, the final year students, the Chairman of the committee suggested the maintainace supervisor to look into the matter and check the possibilty of providing a mirror in the washroom and also suggested to complete the task at the earliest.

The tentative date for next meeting for the formation of Committee in the next academic year has been proposed by the Chairman of the committee.

Members present:

S.NO:	NAME OF MEMBER	DESIGNATION	ROLE	SIGNATURE
1	Dr.S.N.V Ganesh	Principal	Chairman	
2	Dr A Chandra Sekhar	Director - HR	Coordinator	
3	Mr A. Arjuna Rao	Vice Principal	Member	
4	Mr M Santosh Kumar	AO	Member	
5	Mr M Raghava Rao	Assistant Professor Dept. of -MECH	Member	
6	Mr K Meher Prasad	Assistant Professor Dept. of - CSE	Member	
7	Mr Mr P Santosh Kumar	Assistant Professor Dept. of - ECE	Member	
8	Ms T.Satya Supriya	Assistant Professor Dept. of - BS&H	Member	
9	G Hemanth Bhuvan Chand - 19Q71A0106	Student , III CIVIL	Member	
10	M Saibabu - 19Q71A0331	Student, III MECH	Member	
11	P Chandramouli - 19Q71A0479	Student, III ECE	Member	
12	M.V.K.Sai Sreeja - 19Q71A0590	Student, III CSE	Member	
13	S Shyamanth Prasad - 18Q71A0114	Student, IV CIVIL	Member	
14	P Ajay - 18Q71A0218	Student, IV EEE	Member	
15	K Jithin Avinash - 18Q71A0326	Student, IV MECH	Member	
16	P Vasavi - 20Q71A4425	Student, II CSE- AI&ML	Member	
17	DRavi- 20Q71A0209	Student, II EEE	Member	

Avanthi Institute of Engineering and Technology
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Bhogapuram (M), Vizianagaram (D) -531162

PRINCIPAL
Chairman
AVANTHI INSTITUTE OF ENGG. & TECH.
Cherukupally (V), Near Tagarapuvalasa Bridge
Bhogapuram (M), Vizianagaram (D) -531162

Vizianagaram

6/04/2022

To

The principal sir

Aranthi Engineering & technology

Cherukupally

Vizianagaram.

Sub: Thank fully for fixing the mirrors in the
washroom

We are G. Neelima, P. Saipriya of final year in
our institution. we are thankful for fixing the mirrors
in the washroom

Thankyou

G. Neelima

P. Saipriya

Vizianagaram

15-04-2022

To

Principal Sir,
Avanthy Engineering & Technology
Cherukupally
Vizianagaram.

sub: thanking feedback for providing extra
chairs in library.

Respected sir,

We the students of second ECE
and 3rd CSE want to thank you for providing
extra chairs in library. Now the chairs are sufficient
for students.

Thanking you

Yours faithfully

D. Bhavani

N. Sathish

A. Pavan Kumar

Uliganagaram,

DT. 25/04/2022

To

The Principal.

A.I.E.T,

Cherukopally,

Uliganagaram.

Sub: Thankful feedback for fixing proper
doors and door stoppers

Respected Sir,

We M. Bhavani, A Pavan Kumar,
students of 3rd year EEE. This is to bring
to your notice that in our class room
door is fixed and door stoppers are also
fixed properly. We are thankful to you
for ~~responding~~ responding immediately.

Thanking You Sir.

Yours faithfully

M Bhavani,

A Pavan Kumar.



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AIET/GRC/02/2020-21

Date: 09/12/2020

CIRCULAR

All the members of the Grievance Redressal Committee (GRC) are requested to attend the meeting on **10-12-2020** at 2.30 pm at the college conference hall to discuss the following agenda as per the complaints received.

Agenda:

- Action on the items from previous meeting minutes.
- To discuss on matters related to sanitation facilities including neat and tidy washrooms, continuous water supply ,etc
- To repair the wooden furniture such as benches, windows, and doors at the classrooms also make an extra wooden benches for the classroom.
- To provide separate dining room for non-teaching female staff members.



Chairman

PRINCIPAL
AVANTHI INSTITUTE OF ENGG. & TECH
Cherukupally (V), Chittivalasa (SAO)
Bhogapuram (M),
Vizianagaram (Dist.)-531162

Copy to:

1. Principal office
2. All HOD's
3. IQAC
4. Office

Vizianagaram

6-11-2020

To

Principle sir,
Avanthi institute of Engineering & Technology
Cherukupally
Vizianagaram

Sub:- To discuss on matters related to sanitation facilities including neat and tidy washrooms and continuous water supply

We are Shyam Venkat, Arun Pillal, Vadamodula Prakash and Mallireddy Mani Kumar of 1st year CSE in Avanthi Institute of Engineering & Technology as students while spending some time in college we figured out that the washrooms are not tidy and clean and there is also not continuous water supply as for my knowledge and hallway and colleges are also bit untidy so not only for aesthetic purpose but it will be very nice if they are good so we hope you will hear and solve this problems

Thanking you

Your faithful

Shyam

Arun.P

V. Prakash

Mani Reddy

Power + care
Shyam

Vizianagram,
11-11-2020

To

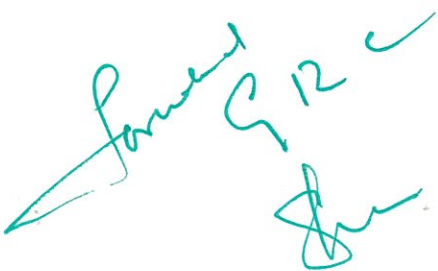
Principal Sir,
Avanthi Institute of Engineering and Technology
Cherukupally,
Vizianagram

Sub: To repair the wooden furniture such as benches,
windows and doors at the classroom... Reg

We Ankit kumar Mandal, Chakka Harish, Meesala
Krishnavamsi of 2nd year ECE students of Avanthi
Institute of Engineering and Technology. Many of
the benches are not good and windows are
broken. And classroom doors are not functioning
optionally. Some doors are difficulties when
opening and closing. And potentially leading to
accidents and injuries.

So, we request you to look into this
issue and we also hope you a quick response
towards our need

Thanking You



Yours faithfully
2nd ECE students
Ankit Ku
Chakkaraj
Krishna Vamsi

Vizianagaram,
25/11/2020.

To,
The Principal,
Awanthi Institute of Engineering and Technology,
Cherukupally,
Vizianagaram.

Sub: Request for separate dining room for
non-teaching staff

Respected Sir,

I, K. Naga Mani, working as
receptionist in the office in our college.
This is to bring to your notice that we,
i.e. the non-teaching staff need a separate
dining room. So, please provide us a
separate dining room to avoid unnecessary
disturbance during lunch time.

Thanking You Sir.

Yours faithfully,
K Naga Mani,
K. Naganani.

Received
to
enc
for



AIET/GRC/02/2020-21

Date: 09/12/2020

MINUTES OF GRIEVANCES AND REDRESSAL COMMITTEE MEETING

Minutes of the meeting of the committee held on 10-12-2020 at 2:30 p.m. in the Conference Hall to look into the complaints lodged by the students and to resolve such issues in the college for the academic year 2020-21. The Chairman heartily welcomed the members for the meeting. Further, Chairman briefed about the importance of the committee and its functions to the members. The Committee discussed the following agenda item wise at the meeting:

Item 1: Action on the items from previous meeting minutes.

1. It is needed to identify and replace the windows which are having any sort of damage and/or glass breakages.

Action taken: All the windows which are having any sort of damage and/or glass breakages are identified and replaced.

2. Replacement of benches which are not in a proper condition i.e without proper desk and/or benches with sliding issues.

Action taken: Damaged benches are replaced.

Item 2: To discuss on matters related to sanitation facilities including neat and tidy washrooms, continuous water supply, etc.

Resolution: It was discussed to look after the problem addressed by P Shyam, V Prakash And M Mani Kumar of 1st year CSE department, regarding providing of tidy washrooms with proper water supply. The Grievance and Redressal Committee has called upon the concerned work supervisor and Administrative officer and explained the issue. The committee requested for needed support and solution to the problem in a stipulated time to dispose the grievances at the earliest. Work supervisor are advised to complete the task within a day.

Item 3: To repair the wooden furniture such as benches, windows, and doors at the classrooms also make an extra wooden benches for the classroom.

Resolution: With reference to the complaint filed by M Ankit Kumar, Ch Harish, M Krishna Vamsi of 2nd year ECE, the committee members contacted concern maintenance department supervisor to look in to the matter properly with understanding of repairs, maintenance of



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wooden and fabricated furniture in the classroom.

After, discussion with the supervisor, the committee addresses them to issue a requisition to order raw material such as wood, hardware tools and equipments and parts, also fabrication material wherever it's necessary. Further, same request has made to the finance and account department to provide finance for buying those materials.

Item 4: To provide separate dining room for non-teaching female staff members

Resolution: As per the request made by non-teaching staff Ms Mani, the committee Chairman and Coordinator directed the AO Mr S Santhosh Kumar, to check the possibility of providing a separate dining room for non-teaching staff members.

The tentative date for next meeting was planned by Principal and is scheduled for January,2021.

Members present:

S.No	NAME OF MEMBER	DESIGNATION	ROLE	SIGNATURE
1	Dr.S.N.V Ganesh	Principal	Chairman	
2	Dr A Chandra Sekhar	HOD CSE	Coordinator	
3	Mr A. Arjuna Rao	Vice Principal	Member	
4	Mr M Santosh Kumar	AO	Member	
5	Mr m Raghava Rao	Assistant Professor Dept. of -MECH	Member	
6	Mr k Meher Prasad	Assistant Professor Dept. of - CSE	Member	
7	Mr Mr P Santosh Kumar	Assistant Professor Dept. of - ECE	Member	
8	Ms T.Satya Supriya	Assistant Professor Dept. of - BS&H	Member	
9	G Hemanth Bhuvan Chand - 19Q71A0106	Student , II CIVIL	Member	
10	M Saibabu - 19Q71A0331	Student, II MECH	Member	
11	P Chandramouli - 19Q71A0479	Student, II ECE	Member	
12	M.V.K.Sai Sreeja - 19Q71A0590	Student, II CSE	Member	
13	S Shyamanth Prasad - 18Q71A0114	Student, III CIVIL	Member	
14	P Ajay - 18Q71A0218	Student, III EEE	Member	
15	K Jithin Avinash - 18Q71A0326	Student, III MECH	Member	
16	G Vasu - 17Q71A0530	Student, IV CSE	Member	
17	G Vijay - 17Q71A0422	Student, IV CSE	Member	

Avanthi Institute of Engineering and Technology



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18	S Rahul Sai - 17Q71A0351	Student, IV CSE	Member	
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Chairman

PRINCIPAL
AVANTHI INSTITUTE OF ENGG. & TECH
Cherukupally (V), Chittivalasa (SAO)
Bhogapuram (M),
Vizianagaram (Dist.)-531162

Vizianagaram
18th Jan 2021

To
Principal sir,
Awanthi institute of Engineering & Technology
Cherukupally
vizianagaram

Sub:- Thanking you for regarding taking actions
on our problem of sanitation and untidy washrooms

We are Shyam Venkat, Arun Pilla, Aadhamodula
Prakash & Mani Kumar of 1st year CSE in Awanthi
institute of engineering and technology as students we
are complained about sanitation of college and
immediately you took action now our washrooms
are very tidy, new commodes are fixed in place &
bins are also good so successfully all problems of
ours are resolved.

Behalf on every 1st year CSE students we are
Thanking you for your humble manner in solving
our problems.

Thanking you

Your Sincerely

Shyam

Arun P

Mani Suddu

Prakash

Vizianagram,
20-01-2021

To

Principal Sir,
Avanthi Institute of Engineering and Technology,
Cherukupally,
Vizianagram

Sub: Thankful feedback regarding immediate action
for providing wooden furniture such as benches
doors..etc. .. Reg.

We Ankit kumar Mandal, Chakka Harish, Meesala
Krishna Vamsi of 2nd year ECE students of Avanthi
Institute of Engineering and Technology. As before
we have raised a request for wooden furniture
of classroom doors and benches and it was successfully
accomplished

Behalf of our second Year ECE students, we are
Thankful for solving this issue and reacting in
humble manner. It is for sure that this following
at from management will be remembered and we
will use it appropriately

Thanking You,

Yours faithfully,
2nd ECE students

M. Ankith :-
Chakrabarti :-
Krishna :-

Vizianagaram,
24-01-2021

To,

The Principal,
Aeeranthi Institute of Engineering and Technology,
Chowkupally,
Vizianagaram.

Sub: Thankful feedback regarding providing
separate dining room for non-teaching staff.

Respected Sir-

I, K Nagamani, working as receptionist
in our college. This is to inform you on
behalf of all the female non-teaching staff
that ~~we~~ per the request made by us,
a separate dining-room has been provided
to us. All the non-teaching staff felt very
happy in this regard. Thank You Sir for
responding in a positive manner and providing
our request.

Thanking You Sir.

Yours faithfully,

K. Nagamani.



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AIET/GRC/03/2020-21

Date: 27-01-2021

CIRCULAR

All the members of the Grievance Redressal Committee (GRC) are requested to attend the meeting on 28-01-2021 at 2.30 pm at college conference hall to discuss the following agenda as per the complaints received.

Agenda:

- Action on the items from previous meeting minutes.
- To maintain daily cleaning and hygiene of the water storage tank also to maintain proper water supply without shortages.
- Request for separate washroom for female faculty members.
- Maintenance of medical kit in every department.



Chairman

PRINCIPAL
AVANTHI INSTITUTE OF ENGG. & TECH
Cherukupally (V), Chittivalasa (SAO)
Bhogapuram (M),
Vizianagaram (Dist.)-531162

Copy to:

5. Principal office
6. All HOD's
7. IQAC
8. Office

Avanthi Institute of Engineering and Technology

Vizianagram,

22/12/2020.

To

principal sir,

Avanthi institute of Engineering & Technology,

cherukupally,

vizianagram.

Sub: "Requesting to maintain daily cleaning & hygiene of the water storage tanks"

We are first year ECE student of Avanthi Institute of engineering & Technology. As a student of I have seen many student who were suffering for water supply storage and I seen that the water which were supplied are not hygiene so. I understand that implementing such changes, requires careful consideration, including budgetary implications and logistical concerns. I kindly request your consideration of this proposal and would appreciate an opportunity

Thank you.

Yours faithfully,
D. Venkatesh,
K. Leela Kumar,
R. Vinod.

Yours faithfully,

D. Venkatesh,
K. Leela Kumar,
R. Vinod.

Tagarapuralasa,
4-1-2021.

TO

The principal

Avanthi Institute of engineering & technology

cherukupally

vizianagaram.

Sub: Request for providing separate wash room
for lady faculty members.

We Harini. N & Mrs. Santoshi from C.S.E
& BS&H departments of Avanthi Institute
of Engg & technology on the behalf of all
~~our~~ the lady faculty we are requesting
you to provide separate wash room for
lady faculty as we are feeling incom-
in the combined wash rooms for our
students and for us. Do the needful
and grant us separate wash room.

Thanking you sir

For +
CSE
S

Yours faithfully,
Harini (C.S.E)
DEPT
Santoshi (BS&H)
DEPT.

Vizianagaram

5-2-2021

To,

Principal Sir,

Avanthi Institute of engineering & Technology

Cherukupally

Vizianagaram

Sub:- Request for maintenance of Medical kit in every department.

We, Venkata Sai Krishna, Eerothu Dillesh, Kishore Kumar 3rd Year MECH Students of Avanthi Institute of engineering and Technology. I want to request the purchase of Medical kit in every department immediately. Because, currently there is no medical kit in our college to deal with the medical emergency but it is very much needed. Many times a staff member has to be taken away even in a minor emergency. please help but to medical kit in every department. I will be thankful for your kind approval and granting funds for first aid medical kits.

Thanking you.

For the
Green Committee



Yours sincerely

3rd year

Venkata Sai,

Dillesh,

Kishore Kumar.



MINUTES OF GRIEVANCES AND REDRESSAL COMMITTEE MEETING

Minutes of the meeting of the committee held on 28-01-2021 at 2:30 p.m. in the Conference Hall to look into the complaints lodged by the students and to resolve such issues in the college for the academic year 2020-21. The Chairman heartily welcomed the members for the meeting. Further, Chairman briefed about the importance of the committee and its functions to the members.

Item 1: Action on the items from previous meeting minutes.

1. To discuss on matters related to sanitation facilities including neat and tidy washrooms, continuous water supply, etc

Action taken: Sanitation is maintained in the washrooms and separate staff is assigned to continuously monitor the tidiness in washrooms.

2. To repair the wooden furniture such as benches, windows, and doors at the classrooms also make an extra wooden benches for the classroom.

Action taken: Now-a-days all the benches are in proper condition.

3. To provide separate dining room for non-teaching female staff members.

Action taken: A separate dining room for non-teaching staff is provided.

Item 2: To maintain daily cleaning and hygiene of the water storage tank also to maintain proper water supply without shortages.

Resolution: The following students D Venkatesh, K Leela Kumar, R Vinod of 1st year ECE addressed the problem of improper maintenance of water storage tank and improper water supply. After brief discussion, the committee member has called the concerned department that is maintenance department supervisor and the housekeeping in charge to look in to the matter properly with understanding of health issues which often spread by unsafe drinking water. The committee member has advised to clean the tanks for every week, and maintain cleaning and maintenance Rota register system with proper worksheets, so to watch on non development of any sort of algae and the eggs of mosquitoes in any water tanks.

Grievance Redressal Committee has called upon the concerned work supervisor and Administrative officer and explained the issue. The committee requested for needed support and



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solution to the problem in a stipulated time to dispose the grievances at the earliest.

Item 3: Request for separate washroom for female faculty members.

Resolution: As per the requisition placed by Ms N Harini, faculty of CSE Department, Ms Santhoshi, faculty of BS&H Dept, the committee members advised AO, Mr S Santhosh Kumar, to consider the grievance with utmost priority and make necessary arrangements for providing a separate wash room with all amenities for female faculty members.

Item 4: Maintenance of medical kit in every department.

Resolution: As per the request made by Velampudi Venkata Sai Krishna, Erothu Dilles, Gurugubelli Kishore Kumar 3rd year MECH. As per the deliberations made during the meeting, the management decided to provide medical kit to all the departments to meet any minor unforeseen incidents.

The tentative date for next meeting for the month of March, 2021 has been proposed by the Principal.

Members present

S.No	NAME OF MEMBER	DESIGNATION	ROLE	SIGNATURE
1	Dr.S.N.V Ganesh	Principal	Chairman	
2	Dr A Chandra Sekhar	HOD CSE	Coordinator	
3	Mr A. Arjuna Rao	Vice Principal	Member	
4	Mr M Santosh Kumar	AO	Member	
5	Mr m Raghava Rao	Assistant Professor Dept. of -MECH	Member	
6	Mr k Meher Prasad	Assistant Professor Dept. of - CSE	Member	
7	Mr Mr P Santosh Kumar	Assistant Professor Dept. of - ECE	Member	
8	Ms T.Satya Supriya	Assistant Professor Dept. of - BS&H	Member	
9	G Hemanth Bhuvan Chand - 19Q71A0106	Student, II CIVIL	Member	
10	M Saibabu - 19Q71A0331	Student, II MECH	Member	
11	P Chandramouli - 19Q71A0479	Student, II ECE	Member	
12	M.V.K.Sai Sreeja - 19Q71A0590	Student, II CSE	Member	
13	S Shyamanth Prasad - 18Q71A0114	Student, III CIVIL	Member	
14	P Ajay - 18Q71A0218	Student, III EEE	Member	
15	K Jithin Avinash -	Student, III MECH	Member	

Avanthi Institute of Engineering and Technology



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	18Q71A0326			
16	G Vasu - 17Q71A0530	Student, IV CSE	Member	<i>G Vasu</i>
17	G Vijay - 17Q71A0422	Student, IV CSE	Member	<i>G Vijay</i>
18	S Rahul Sai - 17Q71A0351	Student, IV CSE	Member	<i>Rahul Sai</i>

Chairman

PRINCIPAL
AVANTHI INSTITUTE OF ENGG. & TECH
Cherukupally (V), Chittivalasa (SAO)
Bhogapuram (M),
Vizianagaram (Dist.)-531162

Vizianagram,

3-05-2021

To

principal sir,

Avanthi institute of engineering & Technology,

cherukupally,

vizianagram.

sub:- "Thanking you for regarding taking immediate action for providing good maintained & hygienic water supply".

We are Doddi Venkatesh, Kola Leela Kumar, Rapeti Vinod. of 1st year ECE students of Avanthi institute of Engineering and Technology. As before we have, requested for the maintenance of water and hygienic water supply, and it was successfully accomplished.

We ECE students, are thankful for solving this issue and reacting in humble manner.

It is for sure that this faithfully, from management we all are Thanking you sir.

Thank you,

yours faithfully,

1st-year ECE

D. Venkatesh

K. Leela Kumar

R. Vinod

Vizianagaram,
5/3/2021.

TO

Principal Sir,
Avanthi Institute of Engineering and Technology,
Cherukupally,
Vizianagaram.

sub: Thankful feedback regarding immediate
action for providing separate wash room.

We N. Harini & Santoshi from BSE&H and C.S.E
departments of Avanthi Institute of Engineering
and Technology, as before we have raised a
request for separate washrooms and it was
successfully accomplished.

Behalf of our faculty members, we
are thankful for solving this issue and
reacting in humble manner. It is for sure
that this following act from management will
be remembered and once again thanks for
providing separate wash rooms for lady faculty

Yours faithfully,
Harini (C.S.E) Dept
Santoshi (BSE&H) Dept

Vizianagaram,

7/3/2021.

To

Principal Sir,

Avanathi Institute of Engineering & Technology.

Cherukepally,

Vizianagaram.

Sub:- Thankful Feed back Regarding Immediate action For
Providing Medical kits in every department in College

We are third year MECH students of Avanathi Institute of Engineering and Technology. As before we have requested for Medical kit in every department and it was successful accomplished.

Behalf of third year MECH student; we are thankful for solving this ~~time~~ issue and reacting in humble manner.

It is for sure that this following at from management will be remembered and we will use it appropriately.

Thanking you,

Yours faithfully,

3rd year MECH

Venkat Sai.

Dilesh

Prishare Kumar.



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AIET/GRC/04/2020-21

Date: 08-03-2021

CIRCULAR

All the members of the Grievance Redressal Committee (GRC) are requested to attend the meeting on 09-03-2021 at 2.30 pm at college conference hall to discuss the following agenda as per the complaints received.

Agenda:

- Action on the items from previous meeting minutes.
- To provide Healthy and Hygienic food in canteen.
- To discuss on the issue regarding the college buses which are not reaching on time to the college premises.
- To provide additional buses.
- Any other matters with the permission of chairman

Copy to:

1. Principal office
2. All HOD's
3. IQAC
4. Office


Chairman
PRINCIPAL
AVANTHI INSTITUTE OF ENGG. & TECH
Cherukupally (V), Chittivalasa (SAO)
Bhogapuram (M),
Vizianagaram (Dist.)-531162

VIZIANA GARAMI,

23-2-2021.

To

Principal Sir,
Avanthi Institute of Engineering and Technology,
Cherukupally,
VIZIANAGARAM.

Sub: To provide healthy and hygienic food in canteen.

we M. Suresh, P. Ajay, G. Karthik of 2nd year ECE Students of Avanthi Engineering and Technology. This is to inform you that due to the unhygienic food provided in the canteen many of our classmates and hostler friends are facing health issues so I request you to please improve the quality of food provided to us in the canteen

Thanking you

*Forward to
Grama Centre*


yours faithfully

2nd ECE students

M. Suresh

P. Ajay

G. Karthik

Vizianagaram,

01-03-2021.

TO

Principal sir,

Avanthi Institute of Engineering and Technology

Cherukupally,

Vizianagaram.

Sub: to discuss on the issue regarding the college buses which are not reaching on time to the college premises.

We Yedla Praveen, Basva Lakshmi Priya, Kundatini Sai Jaswanth of 2nd year ECE students of Avanthi Institute of Engineering and Technology. This is to bring to your notice that some buses are starting early but reaching very late to the college and we are facing issue by attending starting classes so we request you to please resolve the issue so that buses reach on time to the college premises.

Thanking you

Yedla Praveen
Basva Lakshmi Priya
Kundatini Sai Jaswanth

Yours faith fully

2nd ECE students

Yedla Praveen

Basva Lakshmi Priya

Kundatini Sai Jaswanth

Tagorapuram,

30-03-2021.

TO
The principal,
Avonhi Institute of Engineering college & Technology,
cherukupally,
Vizianogaram.

sub; To provide additional buses for CSM.

Respected sir, we are Bachu laxmi narasimha, satya

Abhishek, Kamsu chandu sai, Maddula vishu jyothika
from 1st year CSM.

Due to less Buses are are going home by
standing and some are getting leg pains, to avoid this
to request to add additional buses for our college
to go home.

Requesting sir, To give additional buses
to go home.

Thanking you,

Sub K. A. R.
S

Yours faithfully,

* 1st year students,

Bachu laxmi narasimha,

Satya Abhishek,

Kamsu chandu sai,

Maddula vishu jyothika.



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AIET/GRC/04/2020-21

Date: 08-03-2021

MINUTES OF GRIEVANCES AND REDRESSAL COMMITTEE MEETING

Minutes of the meeting of the committee held on 09-03-2021 at 2:30 p.m. in the Conference Hall to look into the complaints lodged by the students and to resolve such issues in the college for the academic year 2020-21. The Chairman heartily welcomed the members for the meeting. Further, Chairman briefed about the importance of the committee and its functions to the members.

Item 1: Action on the items from previous meeting minutes.

1. To maintain daily cleaning and hygiene of the water storage tank also to maintain proper water supply without shortages.

Action taken: Water storage tank is maintained hygienically by cleaning it at regular intervals.

2. Request for separate washroom for female faculty members.

Action taken: Initiation of construction of separate washroom has been started.

3. Maintenance of medical kit in every department.

Action taken: Each department is provided with separate medical kits.

Item 2: To provide Healthy and Hygienic food in canteen.

Resolution: With reference to the compliant received from M Suresh, P Ajay, G Karthik, students of 3rd year EEE, the chairman of the committee and the principal discussed with the canteen head about the compliants received on the quality of food provided in the canteen and also suggested to take immediate action to improve the quality of food. Mr D Rahul, faculty Member of ECE department is assigned to monitor continuously on this issue until it is resolved.

Item 3: To discuss on the issue regarding the college buses which are not reaching on time to the college premises.

Resolution: As per the compliant received by Y Praveen, B Lakshmi Priya, K Sai Jaswanth 2nd yr ECE department, the chairman, coordinator along with principal had a discussion with the bus incharge and informed about the complaint received from students regarding buses that they are not reaching at proper time and also asked him to identify problems if any and solve by discussion with the concerned bus drivers.



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Item 4: To provide additional buses.

Resolution: As per the complaint received by 1st year CSM students B Laxmi Narasimha, K Chandu Sai, M Vishnu Jyothika, the Chairman, Coordinator along with Principal had a discussion with the bus incharge and informed about the complaint received from students regarding the requirement of additional buses. He advised them to address the problem at the earliest. The tentative date for next meeting for the month of April 2021, has been proposed by the principal.

Members present

S.No	NAME OF MEMBER	DESIGNATION	ROLE	SIGNATURE
1	Dr.S.N.V Ganesh	Principal	Chairman	
2	Dr A Chandra Sekhar	HOD CSE	Coordinator	
3	Mr A. Arjuna Rao	Vice Principal	Member	
4	Mr M Santosh Kumar	AO	Member	
5	Mr m Raghava Rao	Assistant Professor Dept. of -MECH	Member	
6	Mr k Meher Prasad	Assistant Professor Dept. of - CSE	Member	
7	Mr Mr P Santosh Kumar	Assistant Professor Dept. of - ECE	Member	
8	Ms T.Satya Supriya	Assistant Professor Dept. of - BS&H	Member	
9	G Hemanth Bhuvan Chand - 19Q71A0106	Student, II CIVIL	Member	
10	M Saibabu - 19Q71A0331	Student, II MECH	Member	
11	P Chandramouli - 19Q71A0479	Student, II ECE	Member	
12	M.V.K.Sai Sreeja - 19Q71A0590	Student, II CSE	Member	
13	S Shyamanth Prasad - 18Q71A0114	Student, III CIVIL	Member	
14	P Ajay - 18Q71A0218	Student, III EEE	Member	
15	K Jithin Avinash - 18Q71A0326	Student, III MECH	Member	
16	G Vasu - 17Q71A0530	Student, IV CSE	Member	
17	G Vijay - 17Q71A0422	Student, IV CSE	Member	
18	S Rahul Sai - 17Q71A0351	Student, IV CSE	Member	

Chairman

VIZIANAGARAM,

12/04/2021,

To

Principal Sir,
AVanthi institute of engineering and technology,
Cherukupally,
VIZIANAGARAM.

Sub: Thankful feedback regarding immediate action for providing healthy and hygienic food in canteen

we M. Suresh, P. AJay, G. Karthik of 2nd year ECE Students of AVanthi Engineering and Technology. As before we have raised a request for ^{providing} healthy and hygienic food in canteen it was successfully accomplished.

Behalf of our second year ECE students, we are Thankful for solving this issue and reacting in humble manner. Now we are happy to eat in canteen it is for sure that this following at from management will be remembered and we will use it appropriately

Thanking you

Yours faithfully
2nd ECE students

M. Suresh,
P. AJay,
G. Karthik

Vijayanagara M

17/04/2021

TO

Principal sir,

Avanthi Institute of engineering and technology

cherukupally

vijayanagara M.

Sub: Thank you feedback regarding immediate action for providing the
respected sir college buses which are not reaching

We Yedla Praveen, Basva Lakshmi Miya & Sai Jaswanth of 2nd year
ECE students of Avanthi Institute of engineering and technology
As before we have raised a request for issue regarding the
college buses which are not reaching on time to the college
premises it was successfully accomplished

Behalf of our second year ECE students we
are thankful for solving this issue and reacting in humble
manner. It is for sure that this following at from management
will be remembered and we will use it appropriately.

Thank you

Yours faithfully
2nd ECE students

Y. Praveen

B. Lakshmi Miya

K. Sai Jaswanth.

Tagarapuvolu,

19/4/2021

TO

The principal,
Avanathi Institute of engineering & Technology,
cherukupally,
Vizionagram.

sub: Thanks feedback regarding providing of additional buses

Respected sir/Madam,

We are Bachu Jaemi Narasimha
Sri Satya Abhishek, Kasim Chandu Sai, Maddula Nishu
Jyothika from 1st year CSM.

As before we have raised a request for
adding additional buses and it was successfully
accomplished.

Because of this we and our faculty members
are thankful for solving this issue and reacting in
humble manner. It is for sure that this follows
at from management will be remembered and once
again thanks for providing separate buses (a) additional
buses.

Thanking you,

yours faithfully,
1st year, CSM
Bachu Jaemi Narasimha
Satya Abhishek,
Kasim Chandu Sai
Maddula Nishu Jyothika 137



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AIET/GRC/05/2020-21

Date: 19-04-2021

CIRCULAR

All the members of the Grievance Redressal Committee (GRC) are requested to attend the meeting on 20-04-2021 at 2.30 pm at college conference hall to discuss the following agenda as per the complaints received.

Agenda:

- Action on the items from previous meeting minutes.
- Placement of dustbins in corridor of each floor in the college building.
- Proper fixation of classroom doors and need to fix door stoppers.
- Shortage of beds in rest room.

Copy to:

1. Principal office
2. All HOD's
3. IQAC
4. Office

Chairman
PRINCIPAL

AVANTHI INSTITUTE OF ENGG. & TECH
Cherukupally (V), Chittivalasa (SAO)
Bhogapuram (M),
Vizianagaram (Dist.)-531162

25th April
2021

To
Principal Sir
Avanthi Institute of Engineering and Technology
Cherukupally
Vizianagaram

Respected Sir,

Sub: Requiring immediate action over providing dustbins.

We are G. Praveen Kumar, N. Umesh Chandra, Ch. Srihari
pursuing 4th year B.Tech in the dept. of civil engg.
we immediately need your help regarding the placement
of dustbins in the corridor of each floor in the college
building.


Due to lack of dustbins, we are suffering from the
garbage stacks in the classroom corners which ejecting the
bugs.

Hence, please respond immediately over this issue.

Thanking you Sir.

Yours faithfully,

G. Praveen Kumar
N. Umesh Chandra
Ch. Srihari
4th year civil students

forwarded to Grievance Committee
for necessary & immediate action


12th April
~~June~~ 2020

To
Principal Sir
Avanhi Institute of Engg. and Technology
Cherukupally
Vizianagaram.

Respected Sir,

Sub: Requiring proper fixation of classroom doors.

We are G. Bhaskar Rao, P. Dilip Kumar, B. Chinnaamma
-dulte pursuing 3rd year B.Tech from the dept. of
EEE. We are suffering from lack of classroom doors,
door stoppers.

You need to consider this and please take immediate
action over the fixation of classroom doors and need to
fix door stoppers.

Thanking you Sir.

G. Bhaskar Rao

P. Dilip Kumar

B. Chinnaammadulte

3rd year EEE students

Forward to
Grievance Council
Sir

15th March 2021

To

Principal Sir
Avanathi Institute of Engg. and Technology

Cherukupally
Vizianagaram

Respected Sir,

Sub: Needed storage of beds in Restroom

We are A. Sai Jyothismayi, D. Bhavani, P. Roshini who are pursuing 2nd year of B-Tech from the dept. of CSE in your college.

Girls of different branches in the main block are suffering from lack of beds in case of sickness. Hence, please consider this issue and respond immediately over storage of beds in the restrooms.

Thanking You Sir.

A. Sai Jyothismayi

D. Bhavani

P. Roshini

2nd year CSE girls.

forwarded to
Gravure Center
neeraj astoria Mysuru



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AIET/GRC/05/2020-21

Date: 19-04-2021

MINUTES OF GRIEVANCES AND REDRESSAL COMMITTEE MEETING

Minutes of the meeting of the committee held on 20-04-2021 at 2:30 p.m. in the Conference Hall to look into the complaints lodged by the students and to resolve such issues in the college for the academic year 2020-21. The Chairman heartily welcomed the members for the meeting. Further, Chairman briefed about the importance of the committee and its functions to the members.

The Committee discussed the following agenda item wise at the meeting:

Item 1: Action on the items from previous meeting minutes.

1. To provide Healthy and Hygienic food in canteen.

Action taken: Now-a-days Healthy and Hygienic food in canteen

2. To discuss on the issue regarding the college buses which are not reaching on time to the college premises.

Action taken: All the college buses are reaching at the right time to the college campus.

3. To provide additional buses.

Action taken: As per the requirement an additional bus is added.

Item 2: Placement of dustbins in corridor of each floor in the college building.

Resolution: As per the complaint received from G Praveen Kumar, N Umesh Chandra, Ch Srihari of 4th year Civil, the maintenance department personnel were called and informed regarding the complaint raised by the students. They were advised to tackle the situation by providing the dustbins where ever it is necessary.

Item 3: Proper fixation of classroom doors and need to fix door stoppers.

Resolution: G Bhaskar Rao, P Dilip Kumar, B Chinnammadu the students 3rd EEE raised the complaint regarding the fixation of class room doors and need to fix door stoppers. So the Grievance and Redressal Committee Chairman along with the Coordinator discussed the maintenance issue addressed by the students. They were advised to check proper maintenance of college furniture etc.

Item 4: Shortage of beds in rest room.



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Resolution: As per the request made by the students Ayyala Sai Jyothirmayi, Duvvu Bhavani, Patnana Roshini of 2nd CSE, regarding the facilities in the rest room, the coordinator directed the AO S Santhosh Kumar to resolve the problem by equipping the rest room with necessary beds.

The tentative date for next meeting for the formation of Committee in the next academic year has been proposed by the Chairman of the committee.

Members present

S.No	NAME OF MEMBER	DESIGNATION	ROLE	SIGNATURE
1	Dr.S.N.V Ganesh	Principal	Chairman	
2	Dr A Chandra Sekhar	HOD CSE	Coordinator	
3	Mr A. Arjuna Rao	Vice Principal	Member	
4	Mr M Santosh Kumar	AO	Member	
5	Mr m Raghava Rao	Assistant Professor Dept. of -MECH	Member	
6	Mr k Meher Prasad	Assistant Professor Dept. of - CSE	Member	
7	Mr Mr P Santosh Kumar	Assistant Professor Dept. of - ECE	Member	
8	Ms T.Satya Supriya	Assistant Professor Dept. of - BS&H	Member	
9	G Hemanth Bhuvan Chand - 19Q71A0106	Student , II CIVIL	Member	
10	M Saibabu - 19Q71A0331	Student, II MECH	Member	
11	P Chandramouli - 19Q71A0479	Student, II ECE	Member	
12	M.V.K.Sai Sreeja - 19Q71A0590	Student, II CSE	Member	
13	S Shyamanth Prasad - 18Q71A0114	Student, III CIVIL	Member	
14	P Ajay - 18Q71A0218	Student, III EEE	Member	
15	K Jithin Avinash - 18Q71A0326	Student, III MECH	Member	
16	G Vasu - 17Q71A0530	Student, IV CSE	Member	
17	G Vijay - 17Q71A0422	Student, IV CSE	Member	
18	S Rahul Sai - 17Q71A0351	Student, IV CSE	Member	

Chairman

Vizianagaram

25-04-2021

To

Principal sir,

Avanthi Institute of Engineering & Technology,

Cherukupally

Vizianagaram

Subj: Thankful feedback regarding immediately action for providing placement of dustbins in corridor of each floor in the college building

We are ~~second~~ fourth year CIVIL students of Avanthi Institute of Engineering & Technology. As before we have raised a request for providing placement of dustbins in corridor of each floor in the college building

It is for sure that is following at from management will be remembered and we will be appropriately.

Thanking you



Your's faithfully

4th Year CIVIL

G. Praveen Kumar

N. Umesh Chandra

Chandaka Srihari

Vizianagram,
30/4/2021.

To

Principal Sir,
Avanathi Institute of Engineering & Technology,
Cherukupally,
Vizianagram.

Sub: Thankful feedback regarding Immediate actions for Providing
Proper fixation of classroom doors and door stoppers.

We are the third year EEE students of Avanathi
Institute of Engineering and Technology. As before we have raised
a request for Proper fixation of classroom doors and door
stoppers for our classrooms and it was successfully accomplished.

Behalf of our Third year EEE students, we are
Thankful for solving this issue and reacting in humble manner.

It is for sure that this following at from management will
be remembered and we will use it appropriately.

Thanking you,

Yours faithfully,

3rd EEE Students

G. Bhaskar Rao

P. Dilip Kumar

B. Chinnamreddy

Vizhnagarani,
29th April 2021.

To,
The Principal,
A.P.E.T.,
Cheekupally.

Sub: Thankful feedback regarding providing
extra beds in rest room.

Respected Sir,

We, A Jyothirmayi, D Bhavani, and
P Roshini of 2nd cse want to thank you
for responding immediately and providing
extra beds in the rest room. This is
to inform that now-a days there is
no shortage of beds.

Thanking You Sir.

Yours faithfully,
A Sai Jyothi
A Sai Jyothirmayi
D Bhavani
D Bhavani
P Roshini.



AVANTHI INSTITUTE OF ENGINEERING AND TECHNOLOGY

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www.aietta.ac.in, principal@aietta.ac.in

AIET/GRC/02/2019-20

Date: 22-08-2019

CIRCULAR

All the members of the Grievance Redressal Committee (GRC) are requested to attend the meeting on 23-08-2019 at 2.30 pm at the college conference hall to discuss the following agenda as per the complaints received.

Agenda:

- Action on the items from previous meeting minutes.
- To discuss request to replace broken glass window in washroom.
- To discuss on compliant regarding immediate replacement of projector board in E Class room.
- To discuss on the compliant regarding change of seat in the bus as the cushion is torn.
- Any other matters with the discussion of Chairman.

Copy to:

1. Principal office
2. All HOD's
3. IQAC
4. Office




Chairman

PRINCIPAL

AVANTHI INSTITUTE OF ENGG. & TECH.

Cherukupally (V), Near Tagarapuvalasa Bridge

Bhogapuram (M), Vizianagaram (D)-531162

Vijayanagram,

28-6-2019

To,

The principal,

Avanthi Institute of Engineering and Technology

Cherukupalli,

Vijayanagram.

Subject: replace broken glass windows in washrooms

Respected Sir,

We the students of EEE B. Leela Chandini with Regn
18075A0205, Vakada Jhansi with Reg No: 17071A0214
want to bring your notice that the window glasses
for broken, so please kindly requesting you to repair
as soon as possible.

forward to you
for

Thanking you sir,
Yours faithfully,

B. Leela Chandini.

V. Jhansi.

Vijayanagarar
18/7/2019.

To,
Respected Principal, Sir,
Avanthi Institute Of Engineering & Technology,
Cherukupally,
Vijayanagararam.

Subject: Replacement of projector in e-class room.

Respected Sir,

We the students of cse. B. Navya Sri Lekha,
Kalavala Sai Kumar. with Reg No: 18Q71A0513,
18Q71A0531, want to bring to your notice that
the projector is not working properly.

So, kindly requesting you to replace the projector
as soon as possible.

Thanking you Sir!

→
Navya Sri Lekha
K. Sai Kumar

Yours faithfully,
B. Navya Sri Lekha
K. Sai Kumar.

Vizianagram,

19-7-2019 .

To
The principal,
Aranthi College,
Cherkupally,
Vizianagram.

Subject: Complaint regarding change of seat in the bus
as the cushion is torn.

Respected Sir,

We the students of 4 MECH B. ANIL Reg No: 16971A03
K. ARJUN RAO Reg No: 16971A0341. want to bring your
notice that the to change of seat in the bus as
the cushion is torn, so please kindly requesting you
to change the seat in bus.

checked + OK
Dr

Thanking you,
Yours faithfully,
B. ANIL
K. Arjun Rao



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AIET/GRC/02/2019-20

Date: 23-08-2019

MINUTES OF GRIEVANCES AND REDRESSAL COMMITTEE MEETING

Minutes of the meeting of the committee held on 23-08-2019 at 2:30 p.m. in the Conference Hall to look into the complaints lodged by the students and to resolve such issues in the college for the academic year 2019-20. The Chairman heartily welcomed the members for the meeting. Further, Chairman briefed about the importance of the committee and its functions to the members. The Committee discussed the following agenda item wise at the meeting:

Item 1: Action on the items from previous meeting minutes.

- To discuss on the request made by girl students to provide extra bed in waiting hall.
Action taken: Additional bed is provided in the waiting hall.
- To discuss on request received from students about quality of food.
Action taken: Quality of food in canteen is improved.
- To discuss on request made by students to provide extra bench.
Action taken: Extra bench is provided in the class room.

Item 2 To discuss request to replace broken glass window in washroom.

Resolution: As per the request received from the girl students: B Leela Chandini, Ch Naveena, V Jhansi about the inconvenience caused by the broken glass window in washroom, the Chairman of the committee Dr S N V Ganesh asked the maintenance supervisor to look into this matter and replace the window as early as possible.

Item 3: To discuss on complaint regarding immediate replacement of projector board in E Class room.

Resolution: With reference to the complaint filed by B Navya Sri Lekha, K Sai Kumar, V Prabalika the chairman of the committee asked AO Mr Santhosh kumar to look into this problem and provide a new projector board in E Class room.

Item 4: To discuss on the complaint regarding change of seat in the bus as the cushion is torn.

Resolution: As per the complaint received by the students: B Anil, D Harinadh, K Arjuna Rao regarding the problem faced by them in the bus during rain, the Chairman of the committee told the Transport incharge to check the bus on which the complaint is received and also to take necessary action to resolve the issue at the earliest.

The tentative date for next meeting was planned by Principal and is scheduled for October,2019.



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Members present:

S.No	NAME OF MEMBER	DESIGNATION	ROLE	SIGNATURE
1	Dr S N V Ganesh	Principal	Chairman	
2	Mr A. Arjuna Rao	Vice Principal	Coordinator	
3	Mr M Santosh Kumar	AO	Member	
4	M. Himangeswari	Assistant Professor Dept. of -CIVIL	Member	
5	G.Prasanth	Assistant Professor Dept. of - EEE	Member	
6	Garagubilli Ramu	Assistant Professor Dept. of - MECH	Member	
7	K Avinash Kumar	Assistant Professor Dept. of - ECE	Member	
8	Badukonda Madhusudana Rao	Assistant Professor Dept. of - CSE	Member	
9	R.Hemalatha	Assistant Professor Dept. of - BS&H	Member	
10	M Satyasri- 16Q71A0106	Student, IV CIVIL	Member	
11	D Nitesh- 16Q71A0529	Student , IV CSE	Member	
12	R Sai Kishore-17Q71A0212	Student , III EEE	Member	
13	G Vijay-17Q71A0422	Student , III ECE	Member	
14	T Tejaswi- 18Q71A0115	Student , II CIVIL	Member	
15	D Raju- 18Q71A0317	Student , II MECH	Member	



Chairman

PRINCIPAL

AVANTHI INSTITUTE OF ENGG. & TECH.

Cherukupally (V), Near Tagarapuvalasa Bridge
Bhogapuram (M), Vizianagaram (D)-531162

Vizianagaram

3-9-2019

To,

The principal,

Avanti Institute of Engineering and Technology

Cherkupally;

Vizianagaram.

Subject: Thanking you to replace broken glass window
in washrooms.

Respected Sir,

we the students of EEE B-leela Chandini
with Regno: 1807SA0205, Vakada Shamsi with Regno:
17071A0214 want to thank you for considering
our issue made replaced the broken glass window
of washroom.

Thanking you Sir,
Yours faithfully,
B. Leela Chandini
V. Shamsi

Vizianagaram.
6/9/2019.

TO,
Respected Principal Sir,
Aranthi Institute of Engineering & Technology,
Cherukupally,
Vizianagaram.

Subject: Showing gratitude.

Respected Sir,

We the students of CSE B. Navya Sri Lekha,
K. Sai Kumar with Reg No: 18Q71A0513, 18Q71A0531.
Writing this letter showing gratitude. We are
Thankful to you Sir.

Thanking you Sir!

Yours faithfully
B. Navya Sri Lekha
K. Sai Kumar.

Vizianagram

9-9-2019

To
The Principal,
Avanthi College,
Chekupally,
Vizianagram,

Subject: Thanking Letter for considering my problem.
Respected Sir,

We the students of 4 MECH B Anil Reg No:
16971A0302 K. Arjun Rao Reg No.: 16971A0341. want
to bring your notice that the problem has been
Solved. Thankfully. -

Thanking you,
Yours faithfully,
B. ANIL
K. Arjun Rao



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AIET/GRC/03/2019-20

Date: 24-10-2019

CIRCULAR

All the members of the Grievance Redressal Committee (GRC) are requested to attend the meeting on 25-10-2019 at 2.30 pm at college conference hall to discuss the following agenda as per the complaints received.

Agenda:

- Action on the items from previous meeting minutes.
- To discuss about replacement of tube light in the lab.
- To discuss on compliant received about taps which are not working.
- To discuss about the compliant receive to clean the ground properly.
- Any other matters with the discussion on Chairman.




Chairman

PRINCIPAL

AVANTHI INSTITUTE OF ENGG. & TECH.

Cherukupally (V), Near Tagarapuvalasa Bridge
Bhogapuram (M), Vizianagaram (D)-531162

Copy to:

1. Principal office
2. All HOD's
3. IQAC
4. Office

Avanthi Institute of Engineering and Technology

Vizianagaram.
29/8/2019.

TO,
Respected Principal sir,
Awanthi Institute of Engineering & Technology,
Cherukupally,
Vizianagaram.

Subject: Replacement of tube light in the lab.

Respected sir,

We the students of civil (2nd year), J. Devi of
Reg. No: 18Q71A0106, Chetty gopi Krishna. of Reg No:
19Q71A0104. want to bring to your notice that
the tube light in the lab were not working.

So, kindly we are requesting to replace the tube
lights in the lab.

Thanking you sir!

yours sincerely,
J. Devi
C. Gopi Krishna.

parents
Anu

Vizianagaram,
12/09/2019.

To
The Principal,
Avanthy Institute of Engineering & Technology,
Cherukupally,
Vizianagaram.

Subject :- Repaired the taps which are not working in the washrooms.

Respected Sir,

We the students of IIIrd ECE, K. Sunil Kumar,
(17071A0426), K. Sateesh (17071A0429), M. Jagadeesh (17071A0438)
Here we bring to your notice that please repair the taps
which are not working in the washrooms properly.
So we kindly requesting you to provide the immediate action
on this issue.

Thanking you Sir,

Yours faithfully,
K. Sunil Kumar
K. Sateesh
M. Jagadeesh

Fordone + am
\$

Vitainagarum

16-10-2019

To

The principal

Avanhi Institute of Engineering & Technology,
cherukupally,
Vizianagarum

Subject:- Complaint Regarding to clean the college ground properly.

Respected sir,

We the students of IIIrd Mech ; J. Sai Ram
(17071A0322) ; K. Raviteja (17071A0329), M. Arunkumar
(17071A0336) Here we bring to your notice that please
clean the college ground properly

so we kindly requesting you to provide that immediate
action on this issue

Thanking you sir

yours faithfully,

J. Sai Ram

K. Raviteja

M. Arunkumar .

Forwarded to
Sir



AVANTHI INSTITUTE OF ENGINEERING AND TECHNOLOGY

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AIET/GRC/03/2019-20

Date: 25-10-2019

MINUTES OF GRIEVANCES AND REDRESSAL COMMITTEE MEETING

Minutes of the meeting of the committee held on 25-10-2019 at 2:30 p.m. in the Conference Hall to look into the complaints lodged by the students and to resolve such issues in the college for the academic year 2019-20. The Chairman heartily welcomed the members for the meeting. Further, Chairman briefed about the importance of the committee and its functions to the members.

Item 1: Action on the items from previous meeting minutes.

- To discuss request to replace broken glass window in washroom.
Action taken: The broken window is replaced.
- To discuss on compliant regarding immediate replacement of projector board in E Class room.
Action taken: A new projector board has been provided in the E Classroom..
- To discuss on the compliant regarding change of seat in the bus as the cushion is torn.
Action taken: The seat in the bus is replace with a new one.

Item 2: To discuss about replacement of tube light in the lab.

Resolution: The following students: J Devi, S Shyamanth Prasad, Ch Gopi Krishna gave a requesting letter to change the tube lights in the computer lab. So the chairman of the committee asked the maintenance supervisor to immediately replace the tube lights which are not working properly.

Item 3: To discuss on compliant received about taps which are not working.

Resolution: As per the requisition placed by the students : K Sunil Kumar, K Sateesh, M Jagadeesh about the taps which are not working properly, the chairman of the committee told this issue to maintenancesupervisor and asked him to take necessary action.

Item 4: To discuss about the compliant receive to clean the ground properly.

Resolution: As per the request made by the students: Jammu Sairam, Kolli Raviteja, Marri Arun Kumar the chairman and coordinator of the committee discussed this issue with the AO and the maintenance supervisor and asked him to take necessary action so that students do not face any discomfort during the sports hours.

The tentative date for next meeting for the month of December, 2019 has been propose by the Principal.



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Members present:

S.No	NAME OF MEMBER	DESIGNATION	ROLE	SIGNATURE
1	Dr S N V Ganesh	Principal	Chairman	
2	Mr A. Arjuna Rao	Vice Principal	Coordinator	
3	Mr M Santosh Kumar	AO	Member	
4	M. Himangeswari	Assistant Professor Dept. of -CIVIL	Member	
5	G.Prasanth	Assistant Professor Dept. of - EEE	Member	
6	Garagubilli Ramu	Assistant Professor Dept. of - MECH	Member	
7	K Avinash Kumar	Assistant Professor Dept. of - ECE	Member	
8	Badukonda Madhusudana Rao	Assistant Professor Dept. of - CSE	Member	
9	R.Hemalatha	Assistant Professor Dept. of - BS&H	Member	
10	M Satyasri- 16Q71A0106	Student, IV CIVIL	Member	
11	D Nitesh- 16Q71A0529	Student , IV CSE	Member	
12	R Sai Kishore-17Q71A0212	Student , III EEE	Member	
13	G Vijay-17Q71A0422	Student , III ECE	Member	
14	T Tejaswi- 18Q71A0115	Student , II CIVIL	Member	
15	D Raju- 18Q71A0317	Student , II MECH	Member	



Chairman

Avanthi Institute of Engineering and Technology **PRINCIPAL**

AVANTHI INSTITUTE OF ENGG. & TECH.
Cherukupally (V), Near Tagarapuvalasa Bridge
Bhogapuram (M), Vizianagaram (D)-531162

Vizianagaram.
7/11/2019

TO,

Respected Principal sir,
Avanthi Institute. Of Engineering & Technology,
cheruvuapally,
Vizianagaram.

Subject : Thanking letter.

Respected sir,

We the students of civil (2nd year). J. Devi of
Reg no: 18B71A0106 and C. Gopi Kristina of Reg No:
19B71A0104 writing this letter showing gratitude.

We are thankful for the replacement of tube lights
in the lab

Thanking you sir!

yours sincerely
J. Devi
C. Gopi Kristina.

Vizianagram,
11/11/2019

To
The Principal,
Ananthi Institute of Engineering & Technology,
cherukupally,
Vizianagram.

Subject :- Thanking you for your immediate action on
repairing water taps

Respected Sir,

We the students of 3rd ECE, K. Sunil Kumar,
(17Q71A0426), K. Sateesh (17Q71A0429), M. Jagadeesh
(17Q71A0438). We sincerely thank you for your
immediate action on the issue of repairing water taps
in washrooms which are not working properly.

Thanking you Sir,

Yours faithfully,

K. Sunil Kumar

K. Sateesh

M. Jagadeesh.

Vizianagaram
15-11-2019

To
The principal,
Avanthi Institute of Engineering & Technology,
Cherukupally,
Vizianagaram

Subject:- Thanking you for your immediate action on cleaning
the college ground

Respected sir,

We the students of IIIrd Mech, J. SaiRam
(17071A0322), K. Raviteja (17071A0329), M. Arunkumar/
(17071A0336) we sincerely thank you for your immediate
action on the issue of cleaning the college ground
which is not clean.

Thanking you sir,

yours faithfully,

J. SaiRam

K. Raviteja

M. Arunkumar



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AIET/GRC/04/2019-20

Date: 19-12-2019

CIRCULAR

All the members of the Grievance Redressal Committee (GRC) are requested to attend the meeting on 20-12-2019 at 2.30 pm at college conference hall to discuss the following agenda as per the complaints received.

Agenda:

- Action on the items from previous meeting minutes.
- To discuss the issue of improper maintenance of sanitation in boys washroom at main block.
- To discuss on the request on replacement of board in III ECE class room.
- To discuss on request made by 4th year students to provide extra bus to the students who are attending CRT classes.
- Any other matters with the permission of chairman

Copy to:

1. Principal office
2. All HOD's
3. IQAC
4. Office




Chairman
PRINCIPAL

AVANTHI INSTITUTE OF ENGG. & TECH.
Cherukupally (V), Near Tagarapuvalasa Bridge
Bhogapuram (M), Vizianagaram (D)-531162

Vizianagaram

31-10-2019

To
The principal, sir,
Avanathi Institute of Engineering & Technology
Choukupally
Vizianagaram

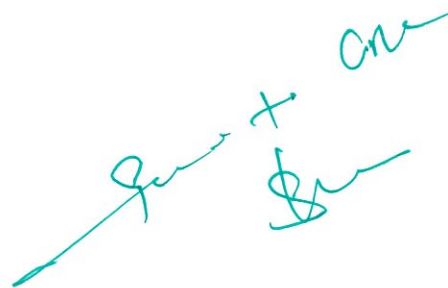
Sub: Improper maintenance of sanitation in boy's
washroom.

Respected sir,

We G. Sathish (18071A0412), K. SainikhiL (18071A0418)
N. Aravind (18071A0425) are here to request to
solve the problem of Improper maintenance of sanitation
in boy's washroom. As some of our classmate's are
facing skin allergies. Hope you will take necessary
actions.

Thanking you
Yours faithfully

(18071A0412) G. Sathish
(18071A0418) K. SainikhiL
(18071A0425) N. Aravind.



Vizianagaram
21/11/2019

To
The Principal,
Avanthi Institute of Engineering and Technology,
Cherukupally,
Vizianagaram.

Subject:- Replacement of board in 3rd ECE class room.

Respected Sir,

We B Sai Lokesh (17071A0102),
M Devendhar (17071A0115), Venkat Raman (17071A0122)
of 3rd ECE. We kindly request for replacement
of board in 3rd ECE class room.

Thanking You

Yours Sincerely

B Sai Lokesh (17071A0102)
M Devendhar (17071A0115)
Venkat Raman (17071A0122)

→ please to see
for

12-12-2019
Vizianagaram,

To
The Principal,
Avanthi Institute of Engineering & Technology
Cherukupally,
Vizianagaram.

Sub:- To provide extra bus to
the students who are attending
CRT classes.

We are students G. Susyam (16Q71A0534),
A. Nikhita (16Q71A0543), J. Totanawala (16Q71A0549)
of 4th year CSE requesting to provide
extra bus to the students who are
attending CRT classes.

Thanking you Sir.

Yours sincerely,

G. Susyam (16Q71A0534)

G. Nikhita (16Q71A0543)

J. Totanawala (16Q71A0549)

proceed to car
for



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AIET/GRC/04/2019-20

Date: 20-12-2019

MINUTES OF GRIEVANCES AND REDRESSAL COMMITTEE MEETING

Minutes of the meeting of the committee held on 20-12-2019 at 2:30 p.m. in the Conference Hall to look into the complaints lodged by the students and to resolve such issues in the college for the academic year 2019-20. The Chairman heartily welcomed the members for the meeting. Further, Chairman briefed about the importance of the committee and its functions to the members.

Item 1: Action on the items from previous meeting minutes.

- To discuss about replacement of tube light in the lab.

Action taken: The tube light which is not working has been replaced with a new one.

- To discuss on compliant received about taps which are not working.

Action taken: The taps in the wash room which are not working properly are repaired.

- To discuss about the compliant receive to clean the ground properly.

Action taken: The ground is maintained neatly.

Item 2: To discuss the issue of improper maintenance of sanitation in boys washroom at main block.

Resolution: With reference to the compliant received from : G Sathish, K Sainikhil, N Aravind

Regarding improper maintenance of sanitation in boys washroom and the problem faced by the boy students due to improper sanitation, the maintenance incharge is advised to immediately take necessary action.

Item 3: To discuss on the request on replacement of board in III ECE class room.

Resolution: As per the compliant received by III ECE students: B Sai Lokesh, M Devendhar, S Venkat Raman

The chairman of the committee asked the AO to take necessary action and replace the board.

Item 4: To discuss on request made by 4th year students to provide extra bus to the students who are attending CRT classes.

Resolution: As per the request made by the 4th year students : G Suryam, G Nikhita, Juzer Taher T, the chairman of the committee asked Transport incharge B Nitin to check the possibility and assign a bus as per the request made by the students.

The tentative date for next meeting for the month of February, 2020 has been proposed by the Principal.

Avanthi Institute of Engineering and Technology



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Members present:

S.No	NAME OF MEMBER	DESIGNATION	ROLE	SIGNATURE
1	Dr S N V Ganesh	Principal	Chairman	
2	Mr A. Arjuna Rao	Vice Principal	Coordinator	
3	Mr M Santosh Kumar	AO	Member	
4	M. Himangeswari	Assistant Professor Dept. of -CIVIL	Member	
5	G.Prasanth	Assistant Professor Dept. of - EEE	Member	
6	Garagubilli Ramu	Assistant Professor Dept. of - MECH	Member	
7	K Avinash Kumar	Assistant Professor Dept. of - ECE	Member	
8	Badukonda Madhusudana Rao	Assistant Professor Dept. of - CSE	Member	
9	R.Hemalatha	Assistant Professor Dept. of - BS&H	Member	
10	M Satyasri- 16Q71A0106	Student, IV CIVIL	Member	
11	D Nitesh- 16Q71A0529	Student , IV CSE	Member	
12	R Sai Kishore-17Q71A0212	Student , III EEE	Member	
13	G Vijay-17Q71A0422	Student , III ECE	Member	
14	T Tejaswi- 18Q71A0115	Student , II CIVIL	Member	
15	D Raju- 18Q71A0317	Student , II MECH	Member	



Chairman

PRINCIPAL

AVANTHI INSTITUTE OF ENGG. & TECH.

Cherukupally (V), Near Tagarapuvalasa Bridge
Bhogapuram (M), Vizianagaram (D)-531162

Avanthi Institute of Engineering and Technology

Vizianagaram
07/12/2019

To
The Principal,
Avanhi Institute of Engineering and Technology,
Cherukupally,
Vizianagaram

Subject:- Thank You Feedback.

We B Saidekesh (17Q71A0102), M. Devendhar (17Q71A0115), Venkat Raman (17Q71A0122) of 3rd ECE. We are thankful for replacing the board in our classroom.

Thanking You

Yours Sincerely

B Saidekesh (17Q71A0102)
M Devendhar (17Q71A0115)
Venkat Raman (17Q71A0122)

9-12-2019
Vizianagaram,

To
The Principal,
Avanathi Institute of Engineering & Technology
Cherukupally,
Vizianagaram.

Sub. :- Thank you for providing
extra buses for students who
are attending CRT classes.

We G. Suryam (16Q71A0534), G. Nikhita
(16Q71A0543), J. Totanawala (16Q71A0549)
of 4th year CSE Thank you sir
for providing extra buses for students
who are attending CRT classes.
Thanking you sir.

Yours Sincerely,

G. Suryam (16Q71A0534)

G. Nikhita (16Q71A0543)

J. Totanawala (16Q71A0549)

Vizianagaram

30-12-2019

To,

The principal sir,

Avanathi Institute of Engineering & Technology

Cherukupally

Vizianagaram.

Subject: Thanking feedback for problem of sanitation
in boy's washroom.

Respected sir,

we G. Sathish (18071A0412), K. Sainikhil (18071A0418

N. Aravind (18071A0425). we are very thankful to you
sir by solving our problem which we are facing
regarding the problem of sanitation in boy's washroom.

Thanking you sir,

Yours faithfully

(18071A0412) G. Sathish

(18071A0418) K. Sainikhil

(18071A0425) N. Aravind.



AVANTHI INSTITUTE OF ENGINEERING AND TECHNOLOGY

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www.aietta.ac.in, principal@aietta.ac.in

AIET/GRC/05/2019-20

Date: 20-02-2020

CIRCULAR

All the members of the Grievance Redressal Committee (GRC) are requested to attend the meeting on 21-02-2020 at 2.30 pm at college conference hall to discuss the following agenda as per the complaints received.

Agenda:

- Action on the items from previous meeting minutes.
- To discuss on the request made by girl students to provide extra chairs in the girls waiting hall.
- To discuss on complaint received that cooling water fridge is not working.
- To discuss about problem faced by students in bus during rain.
- Any other matters with the permission of Chairman.



Chairman

PRINCIPAL

AVANTHI INSTITUTE OF ENGG. & TECH.
Cherukupally (V), Near Tagarapuvalasa Bridge
Bhogapuram (M), Vizianagaram (D)-531162

Copy to:

1. Principal office
2. All HOD's
3. IQAC
4. Office

Vizianagaram

6/01/2020

To
The principal sir,
Avanthi institute of engineering and technology,
cherukupally
vizianagaram.

Sub: To provide the extra chairs in the girls
waiting hall

We are N. Ganasaidevi, M. Sneha, G. Nikhita from our
institution. from 4th year EEE. we are requesting to providing
the extra chairs in the girls waiting hall. for lacking of
chairs in the ~~waiting~~ hall. so kindly solve the issue as
soon as possible

Thanking you

Your's faithfully

N. Ganasaidevi

M. Sneha

G. Nikhita

forwarded to
Principal
G. Nikhita

Vizianagar, 22/1/2020.

TO,

Respected Sir,
Aranthi Institute of Engineering & Technology,
Cheruvu, Vizianagar.

Subject: complaint about cooling water. fridge.

Respected sir,

We the students of CSE (3rd year) Karri Madhuri
of Reg No: 17 071A0539 and Gani Vasu of Reg No: 17071A0530
want bring to your notice that the cooling water
fridge is not working.

So, kindly replace the fridge.

Thanking you sir!

Yours faithfully
K. Madhuri
G. Vasu

Yours faithfully
K. madhuri
G. vasu.

To

The principal

Arunthi Institute of Engineering and Technology,

Cherukupally,

Vizianagaram

Sub's request to repair Cooling water fridge

Respected Sir,

We G. Vasu (17971A0530) K. Madhuri (17971A0539) and M. Sneha (17971A0553) from 3rd CSE this is to inform that, we are facing problems due to not working of Cooling water fridge. So, please repair the Cooling water fridge.

Thanking you

Yours faithfully

G. Vasu (17971A0530)

K. Madhuri (17971A0539)

M. Sneha (17971A0553)

Power + CR
\$

vizianagaram,
15/2/2020

TO,
Respected Principal sir,
Aranthi Institute of Engineering & Technology,
Cherukupally,
Vizianagaram.

Subject: Problems faced during rain in bus.

Respected sir,

We the students of Meeth (2nd year) B. Anil of
Reg No: 18671A0309 and C. Hemanth of reg no:
18671A0314. Want to bring to your notice that
we are facing problem during the rains.
So, kindly look into the problem sir.

Thanking you sir!

→ Attached to car
Sir

Yours faithfully
B. Anil
C. Hemanth.



AIET/GRC/05/2021-22

Date: 21-02-2020

MINUTES OF GRIEVANCES AND REDRESSAL COMMITTEE MEETING

Minutes of the meeting of the committee held on 21-02-2020 at 2:30 p.m. in the Conference Hall to look into the complaints lodged by the students and to resolve such issues in the college for the academic year 2019-20. The Chairman heartily welcomed the members for the meeting. Further, Chairman briefed about the importance of the committee and its functions to the members.

The Committee discussed the following agenda item wise at the meeting:

Item 1: Action on the items from previous meeting minutes.

- To discuss the issue of improper maintenance of sanitation in boys washroom at main block.
Action taken: No-a-days sanitation in boyswash room is maintained well.
- To discuss on the request on replacement of board in III ECE class room.
Action taken: The board in III ECE class room is replaced.
- To discuss on request made by 4th year students to provide extra bus to the students who are attending CRT classes.
- Action taken: An extra bus has been provided to the students who are attending CRT classes.

Item 2: To discuss on the request made by girl students to provide extra chairs in the girls waiting hall.

Resolution: As per the request made by the students: B Appalanaidu, Y Bhanu Prasad, the chairman of the committee asked the AO Mr M Santhosh Kumar to check the possibility and provide additional chairs in the waiting hall to avoid any kind of discomfort to the girl students.

Item 3: To discuss on complaint received that cooling water fridge is not working.

Resolution: As per the request made by the students: G Vasu, K Madhuri, M Sneha

Regarding the bad condition of cooling water fridge and that the fridge is not working properly, the chairman of the committee asked Ao to check the possibility of repairing or replacing the cooling water fridge so that students can comfortably drink cool water during summer.

Item 4: To discuss about problem faced by students in bus during rain.

Resolution: As per the request made by the students: B Anil, Ch Hemanth, G Naveen, that they are facing problem due to rain. The bus which is provided to their route has a broken window through



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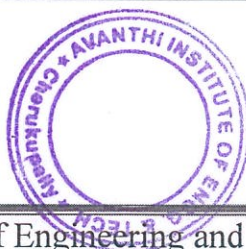
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which rain water in getting inside and students are facing problem due to this. So the committee chairman asked AO and Transport incharge to take necessary action on this.

The tentative date for next meeting for the academic year 2021-2022 to form the committee been proposed by the Principal.

Members present:

S.No	NAME OF MEMBER	DESIGNATION	ROLE	SIGNATURE
1	Dr S N V Ganesh	Principal	Chairman	
2	Mr A. Arjuna Rao	Vice Principal	Coordinator	
3	Mr M Santosh Kumar	AO	Member	
4	M. Himangeswari	Assistant Professor Dept. of -CIVIL	Member	
5	G.Prasanth	Assistant Professor Dept. of - EEE	Member	
6	Garagubilli Ramu	Assistant Professor Dept. of - MECH	Member	
7	K Avinash Kumar	Assistant Professor Dept. of - ECE	Member	
8	Badukonda Madhusudana Rao	Assistant Professor Dept. of - CSE	Member	
9	R.Hemalatha	Assistant Professor Dept. of - BS&H	Member	
10	M Satyasri- 16Q71A0106	Student, IV CIVIL	Member	
11	D Nitesh- 16Q71A0529	Student , IV CSE	Member	
12	R Sai Kishore-17Q71A0212	Student , III EEE	Member	
13	G Vijay-17Q71A0422	Student , III ECE	Member	
14	T Tejaswi- 18Q71A0115	Student , II CIVIL	Member	
15	D Raju- 18Q71A0317	Student , II MECH	Member	



Chairman
PRINCIPAL

AVANTHI INSTITUTE OF ENGG. & TECH.
Cherukupally (V), Near Tagarapuvalasa Bridge
Bhogapuram (M), Vizianagaram (D)-531162

Avanthi Institute of Engineering and Technology

Vizianagaram

4/03/2020

To

The Principal sir,

Aranthi institute of engineering and technology,
cherukupally
Vizianagaram.

Sub: Thank full for providing the extra chairs
in the girls waiting hall

We are N. Ganasaidevi, M. Sneha, G. Nikitha from our
Institution from 4th year etc. We are thankfull for the
providing the extra chairs in the girls in the waiting hall.
as per the complaint- the problem is solve and we are
comfortable with your immediate action.

Thanking you

Yours faithfully

N. Ganasaidevi

M. Sneha

G. Nikitha

Vizianagaram

7-03-2020

To

The principal

Avanthi institute of Engineering and technology

Chowkappally

Vizianagaram

Sub: Expressing gratitude for repairing cooling water feeds

.. Respected Sir,

late G. Vasu (17971A0530) K. Madhavi

(17971A0539) and M. Sneha (17971A0553) from 3rd CSE

this is to inform we are facing problem with water

Cooling feeds. Our request was solved. Thanks

for solving our problem

Thanking you

Yours faithfully

G. Vasu (17971A0539)

K. Madhavi (17971A0539)

M. Sneha (17971A0553)

Vizianagaram
11/3/2020.

TO,

Respected Principal sir,
Ananthi Institute of Engineering & Technology,
Cherukupally,
Vizianagaram,

Subject: Thankful letter.

Respected sir,

We the students of Mech (2nd year) B. Anil of
Reg No: 18B71A0309 and C. Hemanth of reg no:
18B71A0314. want writing this letter of showing gratitude.
We are thankful sir, to the solution provided.

Thanking you sir!

yours faithfully
B. Anil
C. Hemanth



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AIET/GRC/02/2018-19

Date: 12-09-2018

CIRCULAR

All the members of the Grievance Redressal Committee (GRC) are requested to attend the meeting on 14-09-2018 at 2.30 pm at the college conference hall to discuss the following agenda as per the complaints received.

Agenda:

- Action on the items from previous meeting minutes.
- To discuss on matters related proper maintenances of dustbins in girls wash room.
- To discuss on matter related to the repair of cooling water filter.
- To discuss on compliant received by students about dustbins in classrooms.
- Any other matters with the discussion of Chairman.

Copy to:

1. Principal office
2. All HOD's
3. IQAC
4. Office



Chairman
PRINCIPAL

AVANTHI INSTITUTE OF ENGG. & TECH.
Cherukupally (V), Near Tagarapuvalasa Bridge
Bhogapuram (M), Vizianagaram (D)-531162

TO

The Principal,
Avanathi Institute of Engineering and Technology,
Cherukupally,
Vizianagaram.

Subject:- Request to repair cooling water filter.


Respected Sir,

We D. Naresh (16Q71A0411), MD Reehan Khan (16Q71A0425), V. Saranya (16Q71A0450) of 3rd ECE wants to bring to your notice about the water cooling filter. So, we kindly request you to fix the cooling water filter.

Thanking You,

Yours Sincerely

D. Naresh (16Q71A0411)
MD. Reehan Khan (16Q71A0425)
V. Saranya (16Q71A0450)

forward to from hnd c.11


Vizianagaram
6/09/2019

To

The principal
Avanti institute of Engineering and Technology
Cherukupally
Vizianagaram

Sub's request to change dust bin in classroom

Respected Sir,

Me Ch. Shreshika (16071A0524),
C. Haritha (16071A0527) and K. Sai Surya (16071A0551)
this is to inform that, we are facing problem due
to insufficient dust bin in the class room, so
provide dust bins to our class room

Thanking you

Yours faithfully,

Ch. Shreshika (16071A0524)

C. Haritha (16071A0527)

K. Sai Surya (16071A0551)

✓ packet to CR




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AIET/GRC/02/2018-19

Date: 14-09-2018

MINUTES OF GRIEVANCES AND REDRESSAL COMMITTEE MEETING

Minutes of the meeting of the committee held on 14-09-2018 at 2:30 p.m. in the Conference Hall to look into the complaints lodged by the students and to resolve such issues in the college for the academic year 2018-2019. The Chairman heartily welcomed the members for the meeting. Further, Chairman briefed about the importance of the committee and its functions to the members. The Committee discussed the following agenda item wise at the meeting:

Item 1: Action on the items from previous meeting minutes.

- Placement of dustbins in corridor of each floor in the college building.
Action taken: Dustbins are placed in corridor of each floor in the college building
- Proper fixation of classroom doors and need to fix door stoppers.
Action taken: Classroom doors are fixed and door stoppers are also fixed.
- Shortage of beds in rest room.
Action taken: 4 extra beds are provided in the restroom.

Item 2: To discuss on matters related proper maintenances of dustbins in girls wash room.

Resolution: As per the request received from the girl students about improper maintenance of dustbins in washrooms, the chair man of the committee asked maintenance supervisor to take immediate action.

Item 3: To discuss on matter related to the repair of cooling water filter.

Resolution: With reference to the compliant filed by students, D Naresh, Md Rehan Khan, V Saranya about the water filter which is not working, the chairman of the committee discussed this with the maintenance supervisor and asked him to immediately take necessary action.

Item 4: To discuss on compliant received to change fans in the classroom.

Resolution: As per the compliant received by the students:

regarding the problem faced by them in the class room due to the fan which makes noise. The fan is making noise and there is disturbance in the class due to this. So the chairman asked maintenance supervisor to change the fan immediately.

The tentative date for next meeting was planned by Principal and is scheduled for October, 2018.



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Members present:

S.No.	NAME OF MEMBER	DESIGNATION	ROLE	SIGNATURE
1	Dr S N V Ganesh	Principal	Chairman	
2	Mr A. Arjuna Rao	Vice Principal	Coordinator	
3	Mr M Santosh Kumar	AO	Member	
4	M. Himangeswari	Assistant Professor Dept. of -CIVIL	Member	
5	G.Prasanth	Assistant Professor Dept. of - EEE	Member	
6	G Ramu	Assistant Professor Dept. of - MECH	Member	
7	K Avinash Kumar	Assistant Professor Dept. of - ECE	Member	
8	B Madhusudana Rao	Assistant Professor Dept. of - CSE	Member	
9	R.Hemalatha	Assistant Professor Dept. of - BS&H	Member	
10	G Ugandhar- 15Q71A0420	Student , IV ECE	Member	
11	P Divakar-15Q71A0221	Student , IV EEE	Member	
12	M Rajesh-16Q71A0350	Student , III MECH	Member	
13	S Dileepkumar- 16Q71A0108	Student , III CIVIL	Member	
14	R Sai Kishore- 17Q71A0212	Student , II EEE	Member	
15	G Vijay- 17Q71A0422	Student , II ECE	Member	



Chairman

PRINCIPAL

AVANTHI INSTITUTE OF ENGG. & TECH.
Cherukupally (V), Near Tagarapavalasa Bridge
Bhogapuram (M), Vizianagaram (D) -531162

Avanthi Institute of Engineering and Technology

Vizianagaram,

DT: 3/10/2018

TO

The Principal,

Avanathi Institute of Engineering and Technology,

Cherukupally,

Vizianagaram.

Subject: Thanking you for providing new dustbins in girls Washrooms.

Respected sir,

We the students of IInd EEE J Dhama Lakshmi

(18075A0214) and K.V. Gowri Bhavani (18075A0220) Went to ~~work~~

to Thank You for providing New Dustbins in the

Washroom.

Thanking you sir

Yours faithfully,

J. Dhama Lakshmi (18075A0214)

K.V. Gowri Bhavani (18075A0220)

Vizianagaram
09/10/2018

TO

The Principal
Avanthi Institute of Engineering and Technology,
Cherukupally,
Vizianagaram

Subject :- Thank Full Feedback

Respected Sir,

We D. Navesh (16Q71A0411), MD Reehan Khan
(16Q71A0425), V. Saranya (16Q71A0450) of 3rd ECE.
We are thankful for fixing the coding water
filter.

Thanking You,

Yours Sincerely

D. Navesh (16Q71A0411)
MD. Reehan Khan (16Q71A0425)
V. Saranya (16Q71A0450)

Vizianagaram
11/10/2019

To
The principal
Avanthi Institute of Engineering and Technology
Cherukupally
Vizianagaram

Sub: Expressing gratitude for providing dust bins to
our class.

Respected Sir,

We Ch. Sheershika (16071A0524),

C. Haritha (16071A0527) and K. Sri Sowya (16071A0551)

this is to inform that, as per request given that
to change dust bins in classrooms. The request
was solved, so, we are thankful for responding
immediately.

— Thanking you

Yours faithfully

Ch. Sheershika (16071A0524)

C. Haritha (16071A0527)

K. Sri Sowya (16071A0551)



AVANTHI INSTITUTE OF ENGINEERING AND TECHNOLOGY

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AIET/GRC/03/2018-19

Date: 28-11-2018

CIRCULAR

All the members of the Grievance Redressal Committee (GRC) are requested to attend the meeting on 30-11-2018 at 2.30 pm at college conference hall to discuss the following agenda as per the complaints received.

Agenda:

- Action on the items from previous meeting minutes.
- To discuss on the complaint given by II ECE students to change the tube lights which are not working properly.
- To discuss on request for changing of chairs in the library.
- To discuss about the request of providing additional cricket bats.
- Any other matters with the discussion on Chairman.



Copy to:

1. Principal office
2. All HOD's
3. IQAC
4. Office

Chairman

PRINCIPAL

AVANTHI INSTITUTE OF ENGG. & TECH.

Cherukupally (V), Near Tagarapuvalasa Bridge
Bhogapuram (M), Vizianagaram (D)-531162

Vizianagaram
20/9/18

To

The principle

Avanthi Institute of Engineering and Technology

Cherukupathy

Vizianagaram

Sub: Request to change the tubelights in classroom

Respected sir

wr. G. Nagendra (17Q71A0315),

B. Pram ganub (17Q71A0305) and A. Bishmasree

(17Q71A0302) This is to inform you that problem due to improper condition of tubelights so please change the tube lights in class room.


Thanking you

yours faith fully

G. Nagendra (17Q71A0315)

B. Pram ganub (17Q71A0305)

A. Bishmasree (17Q71A0302)

forward to


To,

The Principal,
Aranthi Institute
of Engineering and
Technology, Cherukupally
Vizianagaram.

Vizianagaram.

Date - 19-10-2018

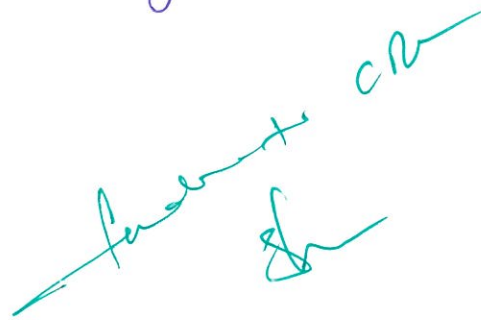
Subject: Request to change chairs in the Library.

Respected Sir,

We Ch. Sudheer (15Q71A0103), Jakkamsetti
Ganesh (15Q71A0110), Katapalli Gopala Krishna Murthy
(16Q75A0110). This is to inform you that there are insufficient
chairs in the Library. So we request you to provide
additional chairs. Please take necessary action.

Thanking You.

Yours Faithfully,



Ch. Sudheer
(15Q71A0103)

Jakkamsetti Ganesh
(15Q71A0110)

Gopala Krishna Murthy.
(16Q75A0110).

Dt: 21-11-2018,
Vizianagaram.

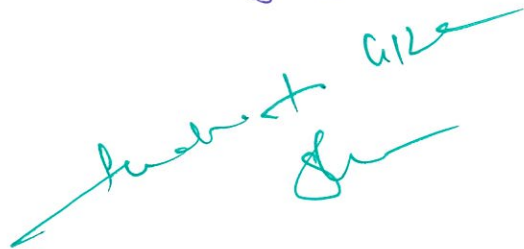
To
The principal,
Avanthy Institute of Engineering & Technology,
Cherukupally, Vizianagaram.

Sub: Request to provide additional cricket
bats.

Respected Sir,

We Dondapati Sunny Kumar (15Q71-
A0330), Kanithi Vidya Sagar (15Q71A0356), Narsing
Mahanthi (15Q71A0383). This to inform that there
are less cricket bats while we are going to
play cricket in the ground. we need more number
of cricket bats. So we request you to provide
additional cricket bats. please take necessary
action as soon as possible.

Thanking you,



yours faithfully,
Dondapati Sunny Kumar
(15Q71A0330)
Kanithi Vidya Sagar
(15Q71A0356)
Narsing Mahanthi
(15Q71A0383).



AVANTHI INSTITUTE OF ENGINEERING AND TECHNOLOGY

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AIET/GRC/03/2019-20

Date: 30-11-2018

MINUTES OF GRIEVANCES AND REDRESSAL COMMITTEE MEETING

Minutes of the meeting of the committee held on 30-11-2018 at 2:30 p.m. in the Conference Hall to look into the complaints lodged by the students and to resolve such issues in the college for the academic year 2018-2019. The Chairman heartily welcomed the members for the meeting. Further, Chairman briefed about the importance of the committee and its functions to the members.

Item 1: Action on the items from previous meeting minutes.

- To discuss on matters related proper maintenances of dustbins in girls wash room.

Action taken: The broken window is replaced.

- To discuss on matter related to the repair of cooling water filter.

Action taken: A new projector board has been provided in the E Classroom..

- To discuss on compliant received by students about dustbins in classrooms.

Action taken: The seat in the bus is replace with a new one.

Item 2: To discuss on the compliant given by II students to change the tube lights which are not working properly.

Resolution: As per the request made by the students: G Nagendra, B Prem Ganesh, A Bishma Sree of to change the tube light in their class room. The chairman of the committee asked maintenance supervisor to change tube light immediately.

Item 3: To discuss on request for changing of chairs in the library.

Resolution: As per the requisition placed by the students Ch Sudheer, J Ganesh, K Gopala Krishna Murty, it is observed that some chairs in the library are in bad condition. So the Chairman of the committee asked AO to replace those chairs with new ones.

Item 4: To discuss about the request of providing additional cricket bats.

Resolution: As per the request made by the students: D Sunny Kumar, K Vidya Sagar, N Mahanthi, about the cricket bats which are old and they need some extra bats. So the Chairman of the committee asked AO and Physical Director to look into this matter and provide the required sports material.

The tentative date for next meeting for the month of February, 2019 has been propose by the Principal.



AVANTHI INSTITUTE OF ENGINEERING AND TECHNOLOGY

(Approved by A.I.C.T.E., New Delhi, & Permanently Affiliated to J.N.T.U.K., Kakinada)

NAAC "B++" Accredited Institute

Cherukupally (Village), Near Tagarapuvalasa Bridge, Vizianagaram (Dist) -531162.

www.aietta.ac.in, principal@aietta.ac.in

Members present:

S.No.	NAME OF MEMBER	DESIGNATION	ROLE	SIGNATURE
1	Dr S N V Ganesh	Principal	Chairman	
2	Mr A. Arjuna Rao	Vice Principal	Coordinator	
3	Mr M Santosh Kumar	AO	Member	
4	M. Himangeswari	Assistant Professor Dept. of -CIVIL	Member	
5	G.Prasanth	Assistant Professor Dept. of - EEE	Member	
6	G Ramu	Assistant Professor Dept. of - MECH	Member	
7	K Avinash Kumar	Assistant Professor Dept. of - ECE	Member	
8	B Madhusudana Rao	Assistant Professor Dept. of - CSE	Member	
9	R.Hemalatha	Assistant Professor Dept. of - BS&H	Member	
10	G Ugandhar- 15Q71A0420	Student , IV ECE	Member	
11	P Divakar-15Q71A0221	Student , IV EEE	Member	
12	M Rajesh-16Q71A0350	Student , III MECH	Member	
13	S Dileepkumar- 16Q71A0108	Student , III CIVIL	Member	
14	R Sai Kishore- 17Q71A0212	Student , II EEE	Member	
15	G Vijay- 17Q71A0422	Student , II ECE	Member	



Chairman

PRINCIPAL

AVANTHI INSTITUTE OF ENGG. & TECH.
Cherukupally (V), Near Tagarapuvalasa Bridge
Bhogapuram (M), Vizianagaram (D)-531162

Vizianagram

14/12/18

To

The principle

Avanthi Institute of Engineering and Technology

cherukupathy

vizianagram

Sub: Expressing gratitude for changing the
tube lights in classroom.

Respected Sir

we G. Nagendra (17Q71A0315), B. Pram

ganush (17Q71A0305) and A. Bishma Sree (17Q71A0302)

This is to inform you that as per request given
to change the tube lights in class room.

The request was solved. So, we are thankful
for responding immediately.

Thanking you.

Yours faithfully

G. Nagendra (17Q71A0315)

B. Pram ganush (17Q71A0305)

A. Bishma Sree (17Q71A0302)

To,
The Principal,
Avanathi Institute of
Engineering and Technology,
Cherukupally
Vizianagaram.

Vizianagaram
Date: 17-12-2018

Subject: Thanking Feed back for providing chairs
in the Library.

Respected sir,

We Sudheer (15Q71A0103), Jakkamsetti

Ganesh (15Q71A0110), Katapalli Gopala Krishna Murthy.

(16Q75A0110). This is to inform you that as per request
given to change chairs in the Library and provides
extra chairs. The request was solved. so we are
thankful for responding immediately.

Thanking You.

Yours Faithfully.

Ch. Sudheer.

(15Q71A0103)

Jakkamsetti Ganesh.

(15Q71A0110)

Gopala Krishna Murthy.

(16Q75A0110)

Date: 20-12-2018,
Vizianagaram.

To
The principal,
AVasthi Institute of Engineering and Technology,
cherukupally, vizianagaram.

Subject: Thanking feedback for providing
additional cricket bats.

Respected sir,

we Dondapati Sunny Kumar (15Q71A0330),
karithi vidya sagar (15Q71A0356), Narsing maharath
(15Q71A0383). This is to inform you that as
per request given to provide additional cricket
bats and provides extra bats. The request
was solved. so we are thankful for responding
immediately.

Thanking you sir,

yours faithfully,
Dondapati Sunny Kumar
(15Q71A0330)
karithi vidya sagar
(15Q71A0356)
Narsing. Maharathi
(15Q71A0383)



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AIET/GRC/04/2018-19

Date: 06-02-2019

CIRCULAR

All the members of the Grievance Redressal Committee (GRC) are requested to attend the meeting on 08-02-2019 at 2.30 pm at college conference hall to discuss the following agenda as per the complaints received.

Agenda:

- Action on the items from previous meeting minutes.
- To discuss on matter that some buses are not coming on time to the campus.
- To discuss on the request on replacement of board in II CSE class room.
- Any other matters with the permission of chairman

Copy to:

1. Principal office
2. All HOD's
3. IQAC
4. Office



Chairman

PRINCIPAL

AVANTHI INSTITUTE OF ENGG. & TECH.

Cherukupally (V), Near Tagarapuvalasa Bridge
Bhogapuram (M), Vizianagaram (D)-531162

To,
The Principal,

Vizianagaram.

Date: 19-12-2018.

Avanthi Institute of
Engineering and Technology,
Cherukupally Vizianagaram

Subject: To Discuss on matter that some buses are
not coming on Time to the Campus.

Respected Sir,

We Budmoozi Rohini (16Q71A0203), Duvvuru
Manikyam Dora (17Q75A0207), Nitta Ganasaidevi (16Q71A0211). This is to inform you that there are particular 5
Buses, which is not arriving to the college Campus at
scheduled Time, we are having delay in reaching
the Campus, and that is half an hour late, arriving to
campus. This is leads to our study hours, late.
we request you to please take necessary action.

Yours Faithfully

Thanking You,

Handwritten signature in green ink with a checkmark and the word 'are' written above it.

Budmoozi Rohini
(16Q71A0203)
Duvvuru Manikyam
(17Q75A0207)
Nitta Gana Sai Devi
(16Q71A0211)

Date: 30-01-2019,
Vizianagaram.

To,
The Principal,
Aparthi Engineering College,
Churukupally, Vizianagaram.

Sub: Request on replacement of board in
11 CSE class room, 2nd CSE.

Respected sir,

our charakam, vikes (17Q71A0518), reddi
kiran (17Q71A0527). The board in 11 CSE class room
was not good and hard to write on board with
chalk. there is some unclearing place in board. So
we request you to replace the board in 11 CSE
class room as soon as possible.

Thanking you sir,

Handwritten signature in green ink

yours faithfully,
reddikiran
(17Q71A0527)
charakam vikes
(17Q71A0518).

Vizianagaram

20/2/2019

To

The principal,

Avanthi Institute of engineering & technology

Cherukupally

Vizianagaram.

Sub: To provide the extra beds in waiting hall

We are A. pravallika (15071A0507), Challa. Kalyani (15071A0417), P. Chandrika (15071A0218) of 4 year EEE department. We are requesting to provide the extra beds from scarcity in the waiting hall.

So, we are requesting the provide the beds as much as possible

Thanking you,
yours faithfully,
A. pravallika

Ch. Kalyani

P. Chandrika

forwarded to
[Signature]



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www.aietta.ac.in, principal@aietta.ac.in

AIET/GRC/04/2019-20

Date: 08-02-2019

MINUTES OF GRIEVANCES AND REDRESSAL COMMITTEE MEETING

Minutes of the meeting of the committee held on 08-02-2019 at 2:30 p.m. in the Conference Hall to look into the complaints lodged by the students and to resolve such issues in the college for the academic year 2018-2019. The Chairman heartily welcomed the members for the meeting. Further, Chairman briefed about the importance of the committee and its functions to the members.

Item 1: Action on the items from previous meeting minutes.

- To discuss on the compliant given by II ECE students to change the tube lights which are not working properly.

Action taken: The tube light which is not working has been replaced with a new one.

- To discuss on request for changing of chairs in the library.

Action taken: The taps in the wash room which are not working properly are repaired.

- To discuss about the request of providing additional cricket bats.

Action taken: The ground is maintained neatly.

Item 2: To discuss on matter that some buses are not coming on time to the campus.

Resolution: With reference to the compliant received from students: B Rohini, D Manikyam Dora, N Ganasaidevi, it is observed that some buses are reaching late to the college regularly and also the students of that bus are facing problems to attend 1st hour class. The Chairman of the committee asked Transport Incharge B Nitin to closely monitor on this issue and take necessary action.

Item 3: To discuss on the request on replacement of board in II CSE class room.

Resolution: As per the compliant received by II CSE students: Ch Vikas, D Kiran, K Sravani The chairman of the committee asked the AO to take necessary action and replace the board.

Members present:

S.No.	NAME OF MEMBER	DESIGNATION	ROLE	SIGNATURE
1	Dr S N V Ganesh	Principal	Chairman	
2	Mr A. Arjuna Rao	Vice Principal	Coordinator	
3	Mr M Santosh Kumar	AO	Member	

Avanthi Institute of Engineering and Technology



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4	M. Himangeswari	Assistant Professor Dept. of -CIVIL	Member	<i>M. Himangeswari</i>
5	G.Prasanth	Assistant Professor Dept. of - EEE	Member	<i>G. Prasanth</i>
6	G Ramu	Assistant Professor Dept. of - MECH	Member	<i>G. Ramu</i>
7	K Avinash Kumar	Assistant Professor Dept. of - ECE	Member	<i>K Avinash</i>
8	B Madhusudana Rao	Assistant Professor Dept. of - CSE	Member	<i>B Madhu</i>
9	R.Hemalatha	Assistant Professor Dept. of - BS&H	Member	<i>R. Hemalatha</i>
10	G Ugandhar- 15Q71A0420	Student , IV ECE	Member	<i>G. Ugandhar</i>
11	P Divakar-15Q71A0221	Student , IV EEE	Member	<i>P Divakar</i>
12	M Rajesh-16Q71A0350	Student , III MECH	Member	<i>M Rajesh</i>
13	S Dileepkumar- 16Q71A0108	Student , III CIVIL	Member	<i>S Dileepkumar</i>
14	R Sai Kishore- 17Q71A0212	Student , II EEE	Member	<i>R Sai Kishore</i>
15	G Vijay- 17Q71A0422	Student , II ECE	Member	<i>G Vijay</i>



Chairman

PRINCIPAL

AVANTHI INSTITUTE OF ENGG. & TECH.

Cherukupally (V), Near Tagarapavalasa Bridge
Bhogapuram (M), Vizianagaram (D)-531162

To,
The Principal,
Aranthi Institute of
Engineering and Technology
Cherukupally Vizianagaram,

Vizianagaram
Date = 26-20-2019.

Subject: Thanking feed back. for taking action.
on Bus Driver of Late arriving Bus.

Respected Sir,

We Budumoori Rohini (16Q 71A0 203), Duwar
Manikyam Dora (17Q 75A0 207), Nitta Gara saidevi (16Q 71A0 211)

This is to inform you that. 5 Buses has coming to
campus on perfect Time so now We are not coming
late to study class. The Bus Drivers has been changed
by your action. We are grateful to you

Thanking You

Yours Faithfully

Budumoori Rohini
(17Q 75A0 207)

Duwar Manikyam D
(16Q 71A0 203)

Nitta Gara Sai devi
(16Q 71A0 211).

Date: 06-03-2019,
viziyanagaram.

To
The principal,
Avanthi Engineering college,
cherukupally, viziyanagaram.

Sub: Thanking feedback for replacing
the board in 11 CSE class room.

Respected sir,

we charakem. vikas (17Q71A0518), soddi
kiran (17Q71A0527). This is to inform you that
as complaint given that replace the board. The
problem was solved. Thank you for providing us
clear board in 11 CSE class room. Thank you
for replacing the board.

Thanking you sir,

yours faithfully,
charakem. vikas
(17Q71A0518)
soddi. kiran
(17Q71A0527)

Vizhinagaram
25/4/2019

To

The principal,
Avanti Institute of engineering & technology
Cherukupally
Vizhinagaram

Sub: we are thankful for providing the extra beds
in waiting hall

We are A pravalika, ch. kalyani, p. chandrika from
4th year EEE. We are very thankful for providing the extra
beds in the waiting hall.

✱ we are thankful for providing the extra beds
for this issue and responding fastly.

Thanking you,

Yours faithfully

A pravalika

Ch. kalyani

p. chandrika



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AIET/GRC/05/2018-19

Date: 17-04-2019

CIRCULAR

All the members of the Grievance Redressal Committee (GRC) are requested to attend the meeting on 19-04-2019 at 2.30 pm at college conference hall to discuss the following agenda as per the complaints received.

Agenda:

- Action on the items from previous meeting minutes.
- To discuss on the request made by girl students to provide extra bed in waiting hall.
- To discuss on request received from students about quality of food.
- To discuss on request made by students to provide extra bench.
- Any other matters with the permission of Chairman.

Copy to:

1. Principal office
2. All HOD's
3. IQAC
4. Office




Chairman

PRINCIPAL
AVANTHI INSTITUTE OF ENGG. & TECH.
Cherukupally (V), Near Tagarapuvalasa Bridge
Bhogapuram (M), Vizianagaram (D)-531162

13-03-2019
Vizhinagaram.

To

The Principle,

Ananth Institute of Engineering & Technology,

Cherukupally
Vizhinagaram.

Sub :- Request to improve the quality
of food.

We are the students of IInd year
civil D. VanaJakshi (17Q71A0106), SAIKRISHNA
(17Q71A0120), Kolla Srinivasarao (17Q71A0112)
To requesting the quality of food.

Thanking you Sir,

Yours faithfully.

Dappodi vanaJakshi (17Q71A0106)

Saikrishnav (17Q71A0120)

Kolla Srinivasarao (17Q71A0112)

forward to
CM

Vizhinagaram

12/4/2019

To

The respected sir,

Avanthy Institute of engineering & technology

Cherukupally

Vizhinagaram

Sub: To provide extra benches in the classroom

We are K. nikhilesh, M. anusha, M. ramadurga from our institution from 4th year ECE department. We are requesting to provide the extra benches in the classroom. for lacking of benches

So, kindly to provide the classroom as soon as possible

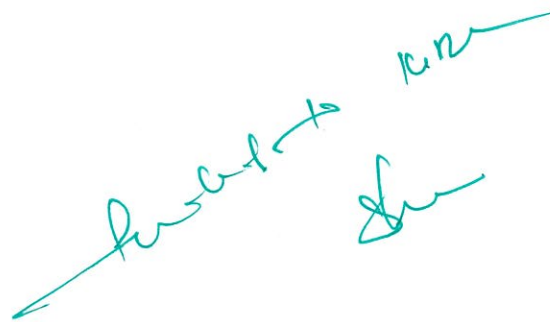
Thanking you

Yours sincerely

K. Nikhilesh

M. Anusha

M. ramadurga





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AIET/GRC/05/2021-22

Date: 19-04-2019

MINUTES OF GRIEVANCES AND REDRESSAL COMMITTEE MEETING

Minutes of the meeting of the committee held on 19-04-2019 at 2:30 p.m. in the Conference Hall to look into the complaints lodged by the students and to resolve such issues in the college for the academic year 2018-2019. The Chairman heartily welcomed the members for the meeting. Further, Chairman briefed about the importance of the committee and its functions to the members.

The Committee discussed the following agenda item wise at the meeting:

Item 1: Action on the items from previous meeting minutes.

- To discuss on matter that some buses are not coming on time to the campus.

Action taken: No-a-days sanitation in boyswash room is maintained well.

- To discuss on the request on replacement of board in II CSE class room.

Action taken: The board in II CSE class room is replaced.

Item 2: To discuss on the request made by girl students to provide extra bed in waiting hall.

Resolution: As per the request made by the students:

About the beds in the waiting hall. They requested to provide additional beds. So the Chairman of the committee addressed this issue to AO and advised him to provide the additional beds as per the request.

Item 3: To discuss on request received from students about quality of food.

Resolution: As per the request made by the students:

the quality of food in the canteen is not maintained good. The Chairman of the committee asked AO to closely monitor this issue

Item 4: To discuss on request made by students to provide extra bench.

Resolution: As per the request made by the students:

Regarding providing extra bench to their class room. The chairman of the committee discussed this with the AO and asked him to provide additional bench to the requested class.

The tentative date for next meeting for the academic year 2019-2020 to form the committee been proposed by the Principal.



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Members present:

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2	Mr A. Arjuna Rao	Vice Principal	Coordinator	
3	Mr M Santosh Kumar	AO	Member	
4	M. Himangeswari	Assistant Professor Dept. of -CIVIL	Member	
5	G.Prasanth	Assistant Professor Dept. of - EEE	Member	
6	G Ramu	Assistant Professor Dept. of - MECII	Member	
7	K Avinash Kumar	Assistant Professor Dept. of - ECE	Member	
8	B Madhusudana Rao	Assistant Professor Dept. of - CSE	Member	
9	R.Hemalatha	Assistant Professor Dept. of - BS&H	Member	
10	G Ugandhar- 15Q71A0420	Student , IV ECE	Member	
11	P Divakar-15Q71A0221	Student , IV EEE	Member	
12	M Rajesh-16Q71A0350	Student , III MECH	Member	
13	S Dileepkumar- 16Q71A0108	Student , III CIVIL	Member	
14	R Sai Kishore- 17Q71A0212	Student , II EEE	Member	
15	G Vijay- 17Q71A0422	Student , II ECE	Member	



Chairman

PRINCIPAL

AVANTHI INSTITUTE OF ENGG. & TECH.
Cherukupally (V), Near Tagarapuvalasa Bridge
Bhogapuram (M), Vizianagaram (D)-531162

29-4-2019
Vizianagaram.

To
The Principle
Avanathi Institute of Engineering & Technology,
Cherukupally,
Vizianagaram.

Sub:- Thanking you Sir, to improve
the quality of food.

We are the students of IInd year
civil D. Vanajakshi (17Q71A0106), Saikrishna
(17Q71A0120), Kolla Srinivasarao (17Q71A0112)
Thankfull for improving the quality
of food.

Thanking you Sir,

Yours faithfully,

Dappodi Vanajakshi (17Q71A0106)

Saikrishnav (17Q71A0120)

Kolla Srinivasarao (17Q71A0112)

Vizhinagararam

30/4/2019

To
The principal sir,

Avanthi Institute of engineering & technology

Cherukupally

Vizhinagararam

Sub: Thank full for providing the extra ~~beds~~
benches in the class room.

We are K. nikhilesh, M. anusha, M. ramadurga from
our institution from 4th year CEE department. we are
thankfull for providing the extra benches in the classrooms
and thankfull for the issue where the management responded
fastly.

Thanking you
yours faithfully

K. nikhilesh

M. Anusha

M. ramadurga